



# Canadian Directory of Public Legal Information

## National

Government

Public Bodies

Private Organizations

Media

Commercial Publications

compiled under the auspices of



Department of  
Justice

Ministère  
de la Justice

Canadian Law Information Council

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Notice on Legislation

CANADIAN DIRECTORY

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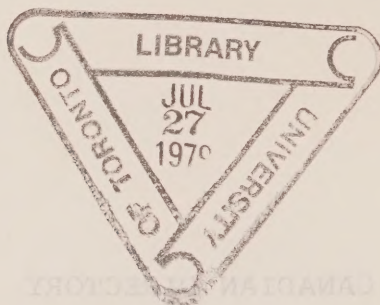
PUBLIC LEGAL INFORMATION

- NATIONAL -

1978

Notice au Lecteur

Ce volume est aussi disponible en français.



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Cat. No. J2-34/1979

ISBN 0-662-10453-6



FOREWORD

In 1977 the Programmes and Law Information Development Section of the Federal Department of Justice undertook to organize a survey of existing Law for the Layperson materials and programmes, with a view to identifying what needed to be done to make federal laws more accessible to the public. Using funds available under the Canada Employment Commission's Summer Job Corps Programme, teams of students, each working under the direction of a law student project leader and a law professor as adviser, gathered information in each of the provinces. The survey was so successful that it was decided to edit the results and publish them as a national directory of public legal information. To fill in some obvious gaps and to bring the survey up to date, the Department of Justice obtained additional funds from the Summer Job Corps Programme in 1978. While some of this information may be outdated, and omissions may have been made, the data contained in this Directory reflects, as accurately as possible, the situation as of August, 1978.

The Directory is comprised of thirteen volumes - one for each of the ten provinces, two national volumes (one English, one French) and an Index volume. It is the Department's intention to update the Directory on a regular basis and to publish replacement volumes from time to time as it appears to be necessary.

Without the effort of many people in each province, the publication of this Directory would not have been possible. The Department of Justice wishes to express its sincere appreciation to all those citizens, groups, associations, institutions and agencies who provided the information for the Directory; to the survey teams who laboured with great enthusiasm and dedication on the task; to the law professors and others who volunteered their time and expertise as advisers; and finally to the project leaders who not only were responsible for directing the survey and reporting the results to the Department, but also for administering the project funds. The National Directory itself was compiled at the Department of Justice in Ottawa by law students employed under the Career-Oriented Summer Employment Programme.

The Department is pleased to have the co-operation of the Canadian Law Information Council in the final production and distribution of the Directory. This collaboration is appropriate as the Council is a Federal-Provincial body whose objective is to "enhance the quality and increase the availability of information pertaining to the law in Canada for the Benefit of the Canadian

Community". Copies of this or other volumes of the Directory may be purchased from:

Canadian Law Information Council  
Place de Ville, Tower B, Suite 2010  
112 Kent Street  
Ottawa, Ontario  
K1P 5G4

Reader comments and criticisms respecting the Directory are invited and should be sent to the Council at the above address.

Ottawa, March 1979



## USER'S GUIDE TO THE DIRECTORY

The 1978 Canadian Directory of Public Legal Information - National volume is one in a series of 12 volumes which comprise a catalogue of public legal information available in Canada. A separate volume has been published for each province, together with the National volume which is available in both French and English. This volume catalogues legal information available from Federal Government Departments, Federal Agencies, National Organizations and federally-oriented commercial publications. In addition to these 12 volumes, there is also a single-volume index which spans the entire 12-volume collection.

This Directory is subdivided into four categories: Federal Departments, Federal Agencies, National Organizations and Commercial Publications. Organizations are listed in alphabetical order under the appropriate category in the Table of Contents.

In the body of the Directory itself, organizations are listed together with their address, the name of a contact person and a short description of the functions and programmes of the organization. Following this you will find a descriptive summary of the law-oriented publications and audio-visual material which are available from that particular source.

At the end of this Directory, you will find two subject indexes: a subject index to organizations and a subject index to publications/audio-visual material. If you are looking for the names of organizations active in the subject area of "Women and the Law" for example, look under the appropriate subject heading in the "Organizations Subject Index" and you will find the names of such organizations together with a page number reference. If you are looking for "Women and the Law" publications, look in the "Publications Subject Index" under the appropriate heading. The reference is to the alpha-numeric part of the publication i.e. under the subject heading "Women and the Law" you will find C-151. Then, look up the publication in the body of the Directory; they are listed in numerical order.

Department of National Defence	12
Bank of Canada	20
Department of Justice	25
Department of Regional Economic Expansion	38
Ministry of State for Science and Technology	49
Department of the Secretary of State	55
Department of the Solicitor General	61

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## TABLE OF CONTENTS

<u>FOREWORD</u>	Page vii
<u>FEDERAL DEPARTMENTS</u>	
Department of Agriculture	1
Department of Communications	4
Department of Consumer and Corporate Affairs	5
Canada Employment and Immigration Commission	12
Department of Energy, Mines and Resources	13
Department of the Environment	14
Department of External Affairs	16
Department of Finance	18
Department of Indian Affairs and Northern Development	19
Department of Industry, Trade and Commerce	20
Department of Insurance	22
Department of Justice	23
Department of Labour	24
Department of National Defence	26
Department of National Health and Welfare	27
Department of National Revenue, Customs and Excise	31
Department of National Revenue, Taxation	32
Post Office Department	35
Department Public Works	35
Department of Regional Economic Expansion	36
Ministry of State for Science and Technology	39
Department of the Secretary of State	39
Department of the Solicitor General	41

Ministry of State for Urban Affairs	43
Department of Transport	44
Department of Veterans Affairs	46

#### FEDERAL AGENCIES

Advisory Council on the Status of Women	49
Anti-Dumping Tribunal	53
Anti-Inflation Board	54
Atomic Energy Control Board	55
Bank of Canada	56
Canada Deposit Insurance Corporation	57
Canada Labour Relations Board	58
Canadian Broadcasting Corporation	59
Canadian Council on Rural Development	60
Canadian Dairy Commission	60
Canadian Penitentiary Service	61
Canadian Radio-Television and Telecommunications	63
Canadian Transport Commission	64
Central Mortgage and Housing Corporation	65
Commissioner of Official Languages	66
Farm Credit Corporation	67
Federal Business Development Bank	68
Foreign Investment Review Agency	69
Law Reform Commission	70
Metric Commission	74
National Energy Board	75
National Farm Products Marketing Council	76



National Film Board	77
National Parole Service	79
Office of the Chief Electoral Officer	80
Office of the Co-ordinator, Status of Women	80
Public Service Commission	81
Royal Canadian Mounted Police	82
Standards Council of Canada	83
Tariff Board	84
Tax Review Board	85
Treasury Board Secretariat	85

#### NATIONAL ORGANIZATIONS

Appraisal Institute of Canada	87
Canadian Association for Repeal of the Abortion Law	87
Canadian Association for the Prevention of Crime	88
The Canadian Association of Elizabeth Fry Societies	89
Canadian Automobile Association	91
The Canadian Canon Law Society	91
Canadian Civil Liberties Association	92
The Canadian Council on Social Development	92
The Canadian Environmental Law Research Foundation and Canadian Environmental Law Association (CELA)	93
Canadian Federation of Agriculture	94
Canadian Human Rights Foundation	95
Canadian Law Information Council	95
Canadian Lesbian and Gay Rights Coalition	96
Canadian Maritime Law Association	97

Canadian Mental Health Association	98
Canadian Property Managers Association	99
Canadian Real Estate Association	99
Canada Safety Council	100
Canadian Securities Institute	101
The Canadian Society for the Prevention of Cruelty to Animals	103
Canadian Sporting Arms and Ammunition Association	104
Canadian Union of Public Employees	105
Confederation of Canadian Unions	105
Consumers' Association of Canada	106
The Institute of Chartered Secretaries and Administrators in Canada	108
Insurance Bureau of Canada	108
International Labour Organization (U.N. Agency) Canada Branch Office	109
John Howard Society of Canada	110
National Anti-Poverty Organization	111
National Association of Women and the Law	112
National Council of Women of Canada	112
National Institute on Mental Retardation	113
National Legal Aid Research Centre	114
The National Pensioners and Senior Citizens Federation	115
Patent and Trademark Institute of Canada	116
St. Leonard's Society of Canada	117
The Salvation Army, Correctional Services Department	119
The United Church of Canada Division of Mission in Canada	120



<u>COMMERCIAL PUBLICATIONS</u>	121
<u>SUBJECT INDEX TO ORGANIZATIONS</u>	161
<u>SUBJECT INDEX TO PUBLICATIONS AND AUDIO-VISUAL MATERIAL</u>	167





## FEDERAL DEPARTMENTS

**NAME:** Department of Agriculture  
Information Services

**ADDRESS:** Ottawa, Ontario  
K1A 0C7 (613)

**CONTACT:** Mr. D. Normandeau, Executive Assistant  
Mr. J. McConnell, Economics Branch

### FUNCTIONS AND PROGRAMMES:

The activities of the Department of Agriculture cover all aspects of agriculture and deal with the farmer as well as the consumer. The Department assists farmers through crop insurance, price stabilization and agricultural adjustment programmes to alleviate losses caused by the weather, changing markets and certain other hazards. Consumers benefit from services of grading, inspection and nutrition information.

While field workers (agronomists, inspectors, etc.) are kept informed with respect to legislation and regulations in their subject field, and pass this information on through their personal contacts, the farming community is kept abreast of legislation or regulations in their areas of concentration through direct contact via approximately 500 specialized mailing lists. More generally, any new legislation, programmes or major amendments to existing legislation are announced through a press release which will usually indicate where further information may be obtained. Information is also channeled to the public through the Department's radio and television services. Such a release will be followed-up by a "Farm Letter". These contain more detailed background information on federal government policies and programmes and are sent out approximately eight or ten times a year to a mailing list of some 300,000 persons and agencies.

A great number of publications in English and French are made available to the general public. While only a few deal specifically with "the law" several touch upon relevant legislation.

### AUDIO-VISUAL:

C-1 Food advisory services  
Film. 9 minutes. Looks at services for consumers.

C-2 Small farms development programme  
Film. 8 minutes. Explains how both farmers who want to have the land, and those who would like to expand, can benefit from this federal programme.

### PUBLICATIONS:

C-3 Annual report  
Available in French.

- C-4            Canada's beef grading system  
Pamphlet. 1976.  
Available in French.
- C-5            Canadex  
Leaflets. Source of meaningful information on  
agricultural problems and situations. 1976.  
Available in French.
- C-6            Farming in Canada  
61 p. Intended as an aid to understand the  
agricultural industry of the country. 1976.  
Available in French.
- C-7            Federal agricultural legislation up to 1977, by  
A.R. Jones  
46 p. Covers federal laws that pertain to  
agriculture, grouped into sections on land,  
finance, production, marketing, and trade. 1977.  
Available in French.
- C-8            Food grading in Canada  
Pamphlet. 1977.  
Available in French.
- C-9            Guide to federal agricultural services  
41 p. Outlines the agricultural services of the  
federal government, as well as those provided  
jointly with the provinces. 1974.  
Available in French.
- C-10           Guide to food grades  
Pamphlet. Explains the meaning of federal grades  
and to what extent graded foods are available.  
1975.  
Available in French.
- C-11           1976 directory of farmers' organizations marketing  
boards in Canada  
25 p. 1976.  
Bilingual.
- C-12           Organization and activities of the Department of  
Agriculture  
69 p. Explains the organization on which federal  
services to the nation's farmers and the food  
industry depend. 1975.  
Available in French.
- C-13           Policies and programmes for agriculture -  
Atlantic provinces, by A.R. Jones  
106 p. Contains information about policies and  
programmes of the Atlantic provinces for the  
farming community. 1976.  
Available in French.



- C-14      Policies and programmes for agriculture federal,  
by A.R. Jones  
91 p. Provides information about policies and  
programmes of the federal government related to  
the farming community. 1976.  
Available in French.
- C-15      Policies and programmes for agriculture - Ontario,  
Quebec, by A.R. Jones  
92 p. Contains information on policies and  
programmes administered by the governments of  
Ontario and Quebec for the farming community.  
1976.  
Available in French.
- C-16      Policies and programmes for agriculture - Western  
provinces, by A.R. Jones  
152 p. Contains information on policies and  
programmes of Manitoba, Saskatchewan, Alberta and  
British Columbia, related to the farming  
community. 1976.  
Available in French.
- C-17      Provincial agricultural legislation up to 1977;  
Atlantic provinces, by A.R. Jones  
68 p. Provides information on the legislation  
affecting agriculture in Newfoundland, P.E.I.,  
Nova Scotia and New Brunswick. 1977.
- C-18      Provincial agricultural legislation up to 1977;  
Ontario, by A.R. Jones.  
30 p. Provides summaries of the laws affecting  
agriculture enacted by the province of Ontario.  
1977.  
Available in French.
- C-19      Provincial agricultural legislation up to 1977;  
Western provinces, by A.R. Jones  
89 p. Provides essential information about the  
laws of Manitoba, Saskatchewan, Alberta and  
British Columbia that pertain to agriculture.  
1977.
- C-20      The registration of animals in Canada  
Pamphlet. Covers the procedure required for the  
registration of purebred animals, and the transfer  
of ownership for such stock in Canada. 1976.  
Available in French.
- C-21      What you should know about federal meat and  
poultry inspection  
Pamphlet. 1975.  
Available in French.

**NAME:** Department of Communications

**ADDRESS:** Information Services  
Journal North Building  
300 Slater Street  
Ottawa, Ontario  
K1A 0C8

**CONTACT:** Mr. David Wright  
Information Officer

**FUNCTIONS AND PROGRAMMES:**

The Department of Communications co-ordinates, promotes and recommends national policies and programmes with respect to communication services for Canada. It also promotes the establishment, development and efficiency of communication systems and facilities for Canada.

The Department manages the radio frequency spectrum and regulates its use in Canada. It also seeks to ensure the protection and promotion of its interests in telecommunications internationally. The Department has a research establishment near Ottawa which initiates and promotes research into telecommunications.

The Department also has substantial contact with the public, particularly in regard to such matters as the general radio service (or citizen's band), interference to communications systems and licence applications. Enquiries concerning these and other matters may be directed to its headquarters or any of its regional and district offices across Canada.

**PUBLICATIONS:**

C-22 Annual report  
Bilingual.

C-23 Branching out; report of the Canadian Computer/Communications Task Force  
2 v. Develops and recommends specific policies that would ensure the efficient growth of combined computer/communications systems in the public interest. 1972.  
Available in French.

C-24 Communications: some federal proposals  
Pamphlet. Covers federal proposals concerning the development and regulation of Canadian communications systems and services at the federal and provincial level. 1975.  
Bilingual.

C-25 Computer/Communications Policy; a position statement by the Government of Canada  
Pamphlet. Provides a positive basis for



discussion with provincial governments concerning computer/communications policy. 1973.  
Bilingual.

- C-26      Electronic legal retrieval, by Philip Slayton  
46 p. Examines the potential impact of the  
retrieval system upon the legal environment.  
1974. \$1.00.  
Bilingual.
- C-27      General radio service; information and licence  
application form  
Leaflet. 1977.  
Bilingual.
- C-28      Privacy and computers  
236 p. Reports the practices and laws relating to  
privacy and computers in Canada. 1972. \$3.25.  
Available in French.
- C-29      Studies by the Privacy and Computer Task Force  
- Personal records: procedures,  
practices, and problems, by J. Baudot, J.M.  
Carroll, C. Kirsh, J.I. Williams.  
- Privacy, computer data banks,  
communications and the Constitution, by F.J.E.  
Jordan.  
- Regulation of federal data banks, by  
Kenneth Katz.  
- Regulatory models, by J.M. Sharp.  
- Statistical data banks and their  
effects on privacy, by H.S. Gellman.  
- The theory and practice of  
self-regulation, by S.J. Usprich.  
- Vie privée et ordinateur dans le droit  
de la province de Québec, par Jacques Boucher.  
- Legal protection of privacy, by J.S.  
Williams  
- International factors, by C. Dalfen.
- 

**NAME:** Department of Consumer and Corporate Affairs

**ADDRESS:** Information and Public Relations  
Place du Portage  
Hull, Quebec

**CONTACT:** Mr. A. Verret, Director

## FUNCTIONS AND PROGRAMMES:

Through its major branches (Bureau of Intellectual Property, Competition Policy, Consumer Affairs, Corporate Affairs and the Field Operations Service) the Department's functions and activities range across the entire spectrum of the market place. Generally, the major areas of activity are: promotion of consumer interests including protection from deceptive business practices and misleading advertising; Canada Corporations Act and bankruptcy; patents, trademarks, industrial designs and copyright; and promotion of competition. The responsibility for the implementation of projects and programmes of the Bureau and the enforcement of legislation rests for the most part with the Field Operations Service which operates across the country.

The Department is extremely active in the field of public information and education. This year there are some 425 programmes in this field being carried on across Canada. These include such things as puppet shows; television programmes; speakers; a programme to educate small merchants with respect to the provisions of legislation affecting them; and various programmes dealing generally with consumerism and the Department's activities. For further information with respect to programmes in a given area, contact the nearest regional office of the Department.

The Department is also very active in the audio-visual and publications fields, producing a large variety of materials which are responsive to the needs of both the business community and the general public. While the materials prepared for the business community are usually of a highly specific and technical nature, those prepared for wide, general distribution are very straightforward and comprehensible.

## AUDIO-VISUAL:

- C-30                    Anything goes  
Slides-sound. Colour. 12 minutes. Based on case histories that ended in prosecution, this presentation shows the kinds of situations misleading advertising are designed to prevent. It points out practices that trap the unwary, stresses the consumers' responsibility to find out what the advertisement really means and tells them how and where to complain if they think they've been taken. 1977.
- C-31                    A Bill for an act respecting bankruptcy and insolvency  
Videocassette or 16 mm film. Colour. 35 minutes. Made up of 7 separate presentations. Explains the new provisions of the Bill and proposed changes to existing law on bankruptcy and insolvency. 1975.



- C-32            Give and take  
16 mm film. Colour. 17 minutes.  
Explains the Department's role in the Canadian marketplace.
- C-33            The good ideas shop  
16 mm. film. Colour. 7 minutes.  
Points out the availability of the ideas stored at the Canadian Patent Office, their use to the inventor, explains how he can protect his invention and outlines the steps that must be followed before a patent can be granted. 1973.
- C-34            Its up to you  
Videocassette or 2 "VRT". Colour. 1/2 hour each.  
Consumer information is dispensed via the fun medium of TV game show. Contestant couples wheel their way through a maze of consumer problems and confrontations and win points according to their knowledge of who is right in disputes with merchants, and other vendors. A legal expert explains the law. Four consumer problems are discussed on each show. 39 shows in total.
- C-35            Metric  
16 mm. film. Colour. 10 minutes.  
Light-hearted presentation of the history and value of the metric system.
- C-36            Protect your children  
35 mm. Sound and slide. 7 minutes.  
Shows the tragic reality of hazardous products in the hands of young children.
- C-37            A sense of balance  
Sound and slides. Colour. 9 minutes.  
Illustrates the work of the Department, showing how legislation works to the benefit of both businessman and consumer. 1977.

**PUBLICATIONS:**

- C-38            Annual report  
Bilingual.
- C-39            The adventures of inspector Phil de Loophole or how to become a consumer snoop  
Pamphlet. Describes the inspectors' functions and the consumer's rights and responsibilities; written for children.
- C-40            Background papers for the Bankruptcy and Insolvency Bill  
29 p. Describes the policies set out in the Bill

and compares them part by part with the amended Bankruptcy Act of 1966. 1975.  
Bilingual.

- C-41      Background papers: stage 1 competition policy  
78 p. Reviews trade practices, conspiracy, misleading advertising and application of the Combines Investigation Act to services. 1976.
- C-42      Bureau of Corporate Affairs bulletin  
Monthly. Informs the public of all ministerial actions taken with respect to federal companies (i.e. new incorporations, name changes, dissolution of companies). \$9.00/year, \$1.00/copy.  
Bilingual.
- C-43      Consumer aware!  
Leaflet. Gives the rights and responsibilities of the consumer and the help he can expect from the federal government. 1977.  
Bilingual.
- C-44      Copyright in Canada: proposals for a revision of the law, by A.A. Keyes and C. Brunet  
245 p. Explores the economic significance and importance of copyright, and makes proposals and recommendations for a revision of the copyright law. 1977.  
Available in French.
- C-45      Copyright; questions and answers  
Pamphlet. 1976.  
Bilingual.
- C-46      Credit facts  
1 p. Explains what credit is and when to use it.  
Available in French.
- C-47      Credit guides  
1 p. 1974.  
Available in French.
- C-48      Detailed background paper for an Act to amend the Canada Business Corporations Act  
19 p. States briefly each proposed amendment, relates it to the Act and explains its specific purpose. 1977.  
Bilingual.
- C-49      Detailed background paper for the Canada Non-Profit Corporations Bill  
30 p. Describes the proposed law set out in the Bill and compares it part by part with the Canada

Corporations Act. 1977.  
Bilingual.

- C-50      Dynamic change and accountability in a Canadian market economy, by Lawrence A. Skeoch and Bruce C. MacDonald  
361 p. Makes proposals for the further revision of Canadian competition policy; recommends a broad policy reorientation in aspects of the Canadian industrial organization. 1976. \$7.00.  
Available in French.
- C-51      Federal legislation and programmes relating to consumer protection  
33 p. Describes briefly both the new and the old legislation dealing with consumer protection, and other consumer programmes. 1975.  
Available in French.
- C-52      Field inspection  
1 p. Describes the work of the departmental inspectors to ensure safety standards are found in products sold in Canada.  
Available in French.
- C-53      Industrial design; questions and answers  
Pamphlet. Information on industrial design. 1977.  
Bilingual.
- C-54      Is my meter right?  
1 p. Explains the consumer's rights under the Electricity Inspection Act and the Gas Inspection Act.  
Available in French.
- C-55      It pays to advertise (honestly)!  
Leaflet. Introduces the provisions of the Combines Investigation Act dealing with misleading advertising and deceptive marketing practices. 1977.  
Bilingual.
- C-56      Labelling  
Leaflet. Gives the labelling laws and programmes established for the protection and information of Canadian consumers.  
Bilingual.
- C-57      Let the labels do the talking  
Leaflet. Outlines the rules for labels on prepackaged food and non-food products. 1978.  
Bilingual.



- C-58      Misleading advertising bulletin  
Quarterly. Contains information on misleading advertising laws and case summaries.  
Available in French.
- C-59      Packaging and labelling; good things should come in all packages  
1 p. Gives information on the Consumer Packaging and Labelling Act, to ensure more factual label information.  
Available in French.
- C-60      The Patent Office Record  
Weekly. Contains a brief description of patents granted every week. \$26.00/year, \$1.00/copy.  
Bilingual.
- C-61      Patents; questions and answers  
Pamphlet. 1973.  
Bilingual.
- C-62      The political and constitutional basis for a new Trade Practices Act, by Ronald I. Cohen and Jacob S. Ziegel.  
114 p. Proposes new legislation for consumer misleading and unfair trade practices in Canada. (Second stage revision Combines Investigation Act, 1976). 1976. \$2.75.  
Available in French.
- C-63      A proposal for class actions under competition policy legislation  
251 p. Contains two reports: damages class actions under the Combines Investigation Act, by Neil J. Williams, and The case for class actions in Canadian competition policy: an economist's viewpoint, by Jennifer Whybrow. 1976. \$5.00.  
Available in French.
- C-64      Proposals for a mutual funds law for Canada, by James C. Baillie and Warren M.H. Grover.  
2v. v.1 - Commentary, v.2 - Statute. 1974.  
\$5.00.  
Available in French.
- C-65      Proposals for a new business corporations law for Canada, vol.1: Commentary, by Robert W.V. Dickerson. Leon Getz and John L. Howard.  
175 p. 1971. \$2.50.  
Available in French.
- C-66      Proposals for a new competition policy for Canada; second stage  
251 p. Sets out amendments for the Combines Investigation Act. 1977.  
Available in French.

- C-67      Proposals for a new not-for-profit corporations law for Canada, by Peter A. Cumming.  
2v. v.1 - Provides a synthesis of the provisions of the present Act applicable to not-for-profit corporations. v.2 - Proposes a new, independent, statutory enactment for not-for-profit corporations. 1974. \$10.00.  
Available in French.
- C-68      Proposed policy directions for the reform of the regulation of unfair trade practices in Canada, by M. J. Trebilcock, et al.  
2v. Deals with consumer misleading and unfair trade practices (Second stage revision Combines Investigation Act, 1976). 1976. \$12.50.  
Available in French.
- C-69      Relief under the Bankruptcy Act; a federal government programme to provide bankruptcy services to certain debtors  
Leaflet. Gives information about the programme. Bilingual.
- C-70      Report of the Bureau of Intellectual Property Annual. Includes information relating to the proceedings under the Copyright Act, Industrial Design Act, Patent Act, Timber Marking Act and the Trade Marks Act.  
Bilingual.
- C-71      Report of the Director of Investigation and Research, Combines Investigation Act Annual. Reports the proceedings under the Act. 1972.
- C-72      Report on the consumer interest in regulatory boards and agencies, by the Canadian Consumer Council.  
110 p. Shows that the consumer interest is not receiving the necessary consideration in the operation and decision making process of regulatory boards and agencies in Canada; puts forth concrete proposals which will lead to greater opportunities for the consumer. 1973.  
Bilingual.
- C-73      Stop! and save a life  
Leaflet. Shows how important it is to read the labels on household products, to recognize the symbols of hazardous products.  
Available in French.

- C-74      Studies of foreign competition policy and practice  
2v. v.1. The United States, v.2 - European  
Economic community, Australia, Japan, Sweden,  
United Kingdom, West Germany. 1976. \$6.75.  
Available in French.
- C-75      Suddenly you are a "creditor"  
Leaflet. Defines what a creditor is, and states  
his rights. 1977.  
Bilingual.
- C-76      Think safety  
Group of sheets explaining aspects and some  
provisions of the Hazardous Products Act.  
Available in French.
- C-77      Use of bid depositories in the construction  
industry  
206 p. Report by the Restrictive Trade  
Commission. 1976. \$3.00.  
Available in French.
- C-78      What is a patent?  
Leaflet. Explains briefly what a patent is and  
how to obtain one.  
Bilingual.
- C-79      Who we are and what we do  
Pamphlet. 1977.  
Bilingual.
- 

**NAME:**                      Canada Employment and Immigration Commission

**ADDRESS:**                Public Affairs Division  
Bourque Building - Third Floor  
305 Rideau Street  
Ottawa, Ontario  
K1A 0J9

**CONTACT:**                Mr. A. Gaudreault, Director of Information  
Service. Acting for Mr. B.M. Erb, Director  
General of Public Affairs Division.

**FUNCTIONS AND PROGRAMMES:**

As a result of recent legislation: Bill C-24 (the Immigration Act) and Bill C-27 (the Employment and Immigration Reorganization Act), the Department of Manpower and Immigration and the Unemployment Insurance Commission are in the process of



being integrated under the supervision of a small, support-type Department of Employment and Immigration in Ottawa. Staff and operational functions at Headquarters and in the field that were part of the old U.I.C. and D.M.I. have merged to form the Canada Employment and Immigration Commission with ten distinct regions in Canada and a Foreign Service.

It should be noted that the integration is viewed as an ongoing, long-term process. Thus, in practical terms the services offered to the public at the regional level, i.e. matching of jobs and workers through recruitment, counselling and/or referrals, provision of financial aid for relocation, sponsorship of educational and occupational upgrading and training, as well as distribution of unemployment insurance benefits and administration of the provisions of immigration legislation remain mostly separate and for the most part the same as before for the time being. This will not, however, be the case as integration proceeds. Even at present there are substantial procedural and legal changes which are either in effect or shall be in the near future. Any Canada Manpower Centre (C.M.C.) or U.I.C. office, which are being merged progressively into new Canada Employment Centres (C.E.C.), or Canada Immigration Centre (C.I.C.) will adequately advise interested parties of substantial changes and innovations.

As could be expected, the Department's information services, programmes and publications are in the process of revision. While some materials are still available for distribution, the department itself should be contacted to determine which are still current.

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**NAME:** Department of Energy, Mines and Resources

**ADDRESS:** Information Services  
588 Booth Street  
Ottawa, Ontario  
K1A 0E4

**CONTACT:** Mr. S. Ryback  
Information Officer

**FUNCTIONS AND PROGRAMMES:**

The objective of the Department of Energy, Mines and Resources is to enhance the discovery, development and use of the country's mineral and energy resources and broaden the knowledge of Canada's landmass for the benefit of all Canadians. To attain this objective, the Department devises and fosters national policies based on research and data collection in the

earth, mineral, and metal sciences, and social and economic analyses. The Department also carries out an earth sciences programme directed toward the conservation and use of the Canadian landmass, and it provides, as a national service the scientific and technical information generated in this programme (such as typographic and geological maps, atlases and remote sensing data) to a wide span of customers across the country.

**PUBLICATIONS:**

C-80                      Annual report  
                            Bilingual.

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**NAME:**                      Department of the Environment

**ADDRESS:**                Information Services Directorate  
                            Ottawa, Ontario  
                            K1A 0H3

**CONTACT:**                Mrs. J. Cernat, Director General

**FUNCTIONS AND PROGRAMMES:**

The primary responsibilities of this department are the management of renewable resources and the protection of air, water and land resources.

Its responsibilities are carried out through two major groupings of services: Environmental Services and the Fisheries and Marine Service.

The Department is generally active in information services. On the one hand very close ties are maintained with fishermen and fishing unions, and on the other, the Department is very responsive to the public, the Directorate co-ordinating the activities of at least six other information groups located in the various Services (i.e. Environmental Protection Service makes speaker available upon request), and responding to public enquiries. While most publications and T.V. productions tend to be of a general interest type or explain the Department's activities, some effort is made to outline, what the law in the environmental and fisheries spheres is.

**PUBLICATIONS:**

C-81                      Annual report  
                            Bilingual.

- C-82            Canada builds clean air into the law of the land;  
the Clean Air Act  
Leaflet. 1975.  
Bilingual.
- C-83            Canada's Fisheries Act has been amended ... it  
could affect you  
Pamphlet. Provides a summary of the amended  
legislation and the new provisions.
- C-84            The Clean Air Act: annual report  
Covers the operations under the Act.  
Bilingual.
- C-85            The Clean Air Act - regulations and guidelines;  
compilation 1  
1975-1977.  
Bilingual.
- C-86            Environment and the law  
Pamphlet. Summarizes the environment  
jurisdictions and federal anti-pollution  
legislation in Canada. 1972.  
Bilingual.
- C-87            The Environmental Contaminants Act; protecting  
Canadians and their world from dangerous  
substances  
Leaflet. 1976.  
Bilingual.
- C-88            Fact sheet; air pollution control directorate  
Group of sheets covering different topics related  
to air pollution.
- C-89            Fact sheet; Environmental Contaminants Act  
Leaflet. Summary of the act.
- C-90            Fish Inspection Regulations schedules A and B;  
handbook of compliance  
141 p. Covers the Compliance Requirements of the  
schedules A and B of the Fish Inspection  
Regulations. 1973.  
Available in French.
- C-91            A guide to the Ocean Dumping Control Act  
Pamphlet. 1975.  
Bilingual.
- C-92            Knowing about A.C.C.A. is knowing how to save  
money  
Leaflet. Questions and answers on A.C.C.A.  
Bilingual.



- C-93            Land use programmes in Canada  
A series that presents an overview of the land planning process in Canada. \$1.25 each.  
Available in French.
- C-94            Licences for fishermen  
Leaflet.  
Bilingual.
- C-95            List of birds protected in Canada under the  
Migratory Birds Convention Act  
Pamphlet. 1977.  
Available in French.
- C-96            Migratory birds regulations  
Each province is covered separately. 1977.
- C-97            Policy for Canada's commercial fisheries  
102 p. Deals with the problems of the sea fisheries and the government's plan of action.  
1976.  
Available in French.
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**NAME:**            Department of External Affairs

**ADDRESS:**        125 Sussex Drive  
Ottawa, Ontario  
K1A 0G2 (613) 593-7036 or 593-7064

**CONTACT:**        Enquiries Section  
Public Relations Division

**FUNCTIONS AND PROGRAMMES:**

Although most of this Department's activities are aimed outside the country, several services are offered to the Canadian public in Canada. For example, the Bureau of Legal Affairs in Ottawa will advise and assist in cases of claims against other states, and in the field of private international law offers a variety of services intended to facilitate legal proceedings between Canadian and foreign jurisdictions.

Generally, however, the Department's activities in Canada are restricted to: i) the Passport Office; ii) the Consular Awareness Programme; and iii) the Public Relations (Canada) Programme.

The Passport Office issues more than 700,000 passports annually to Canadians at home, and provides related services to certain other permanent residents of this country.

The Bureau of Consular Services provides a variety of services within Canada as well as its major function of coordinating consular work in posts abroad. Passport publicity and the Consular Awareness Programme concentrate on the need for proper documentation, problems encountered in travel, rights and responsibilities abroad and services available at Canadian posts abroad. These programmes involve speakers (available upon request), occasional advertising and radio and television appearances or messages. An effort is made as well to assist and inform the public indirectly, through close liaison with the travel industry, including participation in conferences and contracts with the trade magazines.

The Public Relations Division is responsible for informing Canadians about the activities of the Department and about Canadian foreign policy. It answers enquiries of a general nature from the public, and distributes information material on request on a variety of subjects. It organizes tours of the Lester B. Pearson Building in Ottawa and briefings on foreign policy issues. It also provides speakers on request to interested groups across Canada, and arranges for the participation of departmental officials in seminars and conferences with foreign policy themes.

In the field of publications, there is little, aside from those publications that touch on international law, with any legal content. Most deal with international affairs and with Canadian foreign policy.

#### **PUBLICATIONS:**

- C-98                    Annual review  
Available in French.
- C-99                    Bon voyage, but...information for Canadians  
travelling abroad  
34 p. Gives valuable information about what Canadians should know before travelling abroad: the important documents needed, vaccination, money, addresses of Canadian embassies, etc. 1977.  
Bilingual.
- C-100                   International perspectives  
Periodical issued bimonthly. Journal of opinion on Canada's role in the world and on current international questions of interest to Canadians. \$4.00 a year. \$1.00 single.  
Available in French.
- C-101                   Publications available in Canada  
Catalogue listing the publications of the Department of External Affairs on international affairs and Canadian external policy. Annual.  
Available in French.

NAME: Department of Finance

ADDRESS: Information Services  
Place Bell Canada  
160 Elgin Street  
Ottawa, Ontario  
K1A 0G5

CONTACT: Ben Ward, Director,  
Information Services

**FUNCTIONS AND PROGRAMMES:**

The primary concern of the Department is the formation of fiscal and economic policy in Canada, and generally all matters which have a significant impact on the Canadian economy. Except for several publications that outline the various loan programmes and a few others that outline the activities of the Department there is little or no communication with the public.

**PUBLICATIONS:**

- C-102 Canada student loans programmes  
Gives information on loan assistance towards meeting the costs of full-time study at the post-secondary level of education. Annual. Bilingual.
- C-103 Farm improvement loans  
Leaflet. Gives information on loans to farmers. 1974. Bilingual.
- C-104 Fisheries improvement loans  
Leaflet. Gives information on loans to fishermen. 1974. Bilingual.
- C-105 Small businesses loans  
Leaflet. Gives information on loans to the proprietor of a small business enterprise or someone who is about to establish a new business enterprise. 1974. Bilingual.
- C-106 Taxation in Canada, 1973  
30 p. Deals with the beginnings of taxation in Canada as well as the taxes each level of government levies and their impact on individuals and corporations. 1973. Bilingual.



C-107                    Your Department of Finance  
Pamphlet. Outlines the functions and  
responsibilities of the Department.

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**NAME:**                    Department of Indian Affairs and Northern  
Development

**ADDRESS:**                Public and Parliamentary Affairs  
10 Wellington Street  
Terrace de la Chaudière, 20 N  
Hull, Québec

**CONTACT:**                Head of Communications Research

**FUNCTIONS AND PROGRAMMES:**

The Department's major areas of concern are, the provision of advice and assistance to Status Indians and Eskimos, development of the North (including the protection of the environment and the management of all natural resources north of 60°) and Canada's National Parks.

Although speakers are made available upon request the major part of the Department's interaction with the public is through publications. Since law is pervasive, many of the Department's publications contain some mention or reference to law, the Indian Act, treaties, regulations, etc.

**PUBLICATIONS:**

C-108                    Annual report  
Bilingual.

C-109                    Background paper 1: Indian status, what is the  
present law?  
Leaflet. Discusses the Indian rights under the  
Indian Act.

C-110                    Background paper 2: history of Indian policy  
Leaflet. 1975.  
Available in French.

C-111                    Canada north - man and the land, by John Kennedy  
Naysmith  
44 p. Discusses the effect upon the Arctic's  
indigenous population of intensive industrial  
utilization of the natural resource-base. 1971.  
Available in French.

- C-112            The Canadian Indian; a brief outline  
Pamphlet. 1975.  
Bilingual.
- C-113            Indian news  
Monthly. Covers activities of the Indians and the  
Indian communities; often examines aspects of the  
law as it pertains to Indians.  
Bilingual.
- C-114            The Indian people and the Indian Act, an address  
by A. Laing  
Pamphlet. Describes the present Act and suggests  
some possible lines of change.  
Bilingual.
- C-115            Indians and the law, by the Canadian Corrections  
Association  
67 p. Examines the problems associated with  
Indians and the law. 1967.
- C-116            Land use and public policy in northern Canada, by  
John Kennedy Naysmith  
218 p. Proposes a new course for the  
administration and management of public land in  
the north based first on a consideration of the  
nature, capability and limitations of the land.  
1975.  
Available in French.
- C-117            National historic sites policy  
14 p. Explains provisions of the Historic Sites  
and Monuments Act and the National Parks Act;  
presents policies affecting different areas of the  
national historic sites. 1972.  
Bilingual.
- C-118            National parks policy  
21 p. Reviews the policies which have evolved  
regarding national parks and presents a policy  
statement on fifteen subjects: access to parks,  
zoning, financial aspect, etc. 1975.  
Bilingual.
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NAME:            Department of Industry, Trade and Commerce

ADDRESS:        Office of Information and Public Relations  
235 Queen Street  
Ottawa, Ontario  
K1A 0H5

**CONTACT:** A. Buckett, Director  
Office of Information and Public Relations

**FUNCTIONS AND PROGRAMMES:**

The basic objective of the Department is to foster the growth and prosperity of the Canadian economy through the efficient development of Canada's manufacturing and processing industries, and the expansion of trade and tourism.

To this end the business and industrial communities of Canada are the target of a wide range of programmes and services designed to increase and improve productivity and international competitiveness, to aid in the marketing of Canadian goods and services abroad, to attract travellers to Canada and to promote the development of the tourist industry in Canada.

The majority of the Department's information functions are also aimed at the business community in Canada and abroad. The major goal in this area is to inform interested parties with respect to the various programmes administered by the Department. (i.e.) a programme description may include some mention of the statutory authority under which the programme is offered.

**AUDIO-VISUAL:**

C-119 This is my invention  
16 mm. film or video tape. Colour. 22 minutes.  
By Crawley Films for the Patent and Trademark  
Institute of Canada. Story of the Canadian patent  
system; what it is and how it is obtained. 1967.  
Available in French.

**PUBLICATIONS:**

C-120 Annual report  
Available in French.

C-121 Doing business in Canada; the business environment  
27 p. Covers basic government legislation and  
regulations affecting the conduct of business.  
1976.  
Available in French.

C-122 Doing business in Canada; Canadian duties  
14 p. Covers Canadian Customs Tariff and the  
incidence of Canadian customs duties. 1974.  
Available in French.

C-123 Doing business in Canada; construction equipment  
and standards  
9 p. Covers topics such as metric conversion,  
building and plumbing codes and measuring devices.  
1975.  
Available in French.



- C-124      Doing business in Canada; federal to industry  
18 p. Deals with federal government incentives  
available to industrial organizations in Canada.  
1975.  
Available in French.
- C-125      Doing business in Canada; forms of organization  
14 p. Deals with federal and provincial  
legislation affecting the form and commencement of  
business. 1976.  
Available in French.
- C-126      Doing business in Canada; labour legislation  
16 p. Deals with labour legislation in Canada and  
has particular significance for employers in the  
manufacturing industry. 1977.  
Available in French.
- C-127      Doing business in Canada; patents, trade marks,  
industrial design and copy rights  
9 p. 1977  
Available in French.
- C-128      Doing business in Canada; taxation - income,  
business, property  
20 p. Serves as a guide for taxation on income,  
business and property. 1976.  
Available in French.
- C-129      Doing business in Canada; taxation - sales,  
excise, commodity  
8 p. Serves as a guide in the field of taxation.  
1975.  
Available in French.
- C-130      Financing Canadian industries  
23 p. Provides information and suggestions to the  
businessman on applying for financial assistance.  
1977.  
Available in French.
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NAME:              Department of Insurance

ADDRESS:          Information Section  
L'Esplanade Laurier  
140 O'Connor Street  
Ottawa, Ontario  
K1A 0H2

**CONTACT:** Mr. R. Humphrys  
Superintendent of Insurance

**FUNCTIONS AND PROGRAMMES:**

Although the Department's function which is to ensure the financial solvency of federally registered insurance, loan, trust and investment companies, as well as pension plans, and, as such, has no official information function, it will deal directly with the public in the event of a complaint or enquiry regarding a federally registered financial institution.

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**NAME:** Department of Justice

**ADDRESS:** Information Services  
Justice Building  
Kent and Wellington Streets  
Ottawa, Ontario  
K1A 0H8

**CONTACT:** Mrs. Ruth Cardinal  
Director, Information Services

**FUNCTIONS AND PROGRAMMES:**

The Department provides legal services and advice to the ministries and departments of the Government of Canada. In addition the Department is charged with seeing that the administration of public affairs is in accordance with law, and the superintendence of all matters not within the jurisdiction of the governments of the provinces connected with the administration of justice in Canada. The Legislation Branch of the Department drafts all bills presented to Parliament; prepares regulations made under statutes; reviews all statutory instruments; and prepares documents issued under the Great Seal of Canada.

**PUBLICATIONS:**

C-131 Canada's system of justice, by F.B. Sussman  
22 p. Explains the origins of Canada's system of law and justice and shows how it operates. 1978.  
Available in French.

NAME: Department of Labour

ADDRESS: Public Relations                      Mailing Address:  
2 Place du Portage                      Ottawa, Ontario  
Hull, Québec                      K1A 0J2

CONTACT: Bill Drinkwater, Publications Officer

#### FUNCTIONS AND PROGRAMMES:

The Department's activities are totally centred around the workplace. It is responsible for the Canada Labour Code, and is concerned generally with the conditions of labour and the labour market and more specifically with protecting and promoting the rights of the parties in the world of work, ensuring fair returns for effort expended and equitable access to employment opportunities.

In 1975-76 the Department underwent a re-structuring and re-organization that emphasized decentralization with a view to expanding the Department's role, programmes and services. Enquiries with respect to programmes and services in a region should be directed to the appropriate regional office.

For the most part, the Department's information and education activities are in the publishing field. Part of its mandate is, to collect, digest and publish in suitable form statistical and other information relating to the conditions of labour.

#### PUBLICATIONS:

- C-132                      Annual report  
Bilingual.
- C-133                      Arbitration services reporter  
Brief summaries of cases heard by Arbitration  
Services and the Federal Mediation and Conciliation  
Service. Monthly.  
Bilingual.
- C-134                      Collective bargaining review  
Monthly. Gives labour data.
- C-135                      Directory: occupational safety and health  
legislation in Canada, 1977  
51 p. Contains references to the acts and  
regulations aiming especially at the safety and  
health of working people in Canada.  
Available in French.
- C-136                      Employers' guide to procedures for reporting  
occupational injuries and diseases under the  
Government Employees Compensation Act  
Pamphlet. 1973.  
Bilingual.



- C-137      Employment discrimination under federal legislation  
Pamphlet. Brief look at discrimination in employment, what it is, how it is proven and how complaints can be settled.  
Bilingual.
- C-138      Fair employment laws in Canada prohibiting discrimination in employment  
Pamphlet. Interim document on fair employment laws in the various jurisdictions of Canada. 1973.  
Bilingual.
- C-139      Guidelines for the administration of the Canada Noise Control Regulations  
Pamphlet.  
Bilingual.
- C-140      Human rights in Canada 1977  
Summaries of new developments in the Canadian Human Rights Act. 1976. \$2.50.  
Available in French.
- C-141      If you have an accident; what to do and how to do it  
Pamphlet. Informs the employee of his rights and responsibilities in case of personal injury by an accident on the job. 1976.  
Bilingual.
- C-142      In your interest; accident prevention  
Leaflet. 1974.  
Bilingual.
- C-143      Judicial review of decisions of labour relations boards in Canada, by Jan K. Wanczycki.  
37 p. 1969. \$0.50.  
Available in French.
- C-144      The Labour gazette  
Official journal of Labour Canada, publishes articles on subjects within the Department's jurisdiction or field of interest or of interest to Canadian labour. Monthly. \$5.00/year, \$0.60/copy.
- C-145      Labour relations legislation in Canada  
180 p. Comparative study of the federal and provincial labour relations Acts in Canada as they existed at the end of 1968. 1970. \$3.50.

- C-146      Labour standards  
Seven fact sheets explaining provisions of Part III of the Canada Labour Code. 1977.  
Bilingual.
- C-147      Labour Standards in Canada  
Sets out the provisions of federal and provincial labour standards laws enacted in the areas of minimum wages, equal pay for equal work, hours of work, annual vacations, etc. Annual. \$2.50  
Available in French.
- C-148      Legislative review  
Describes pertinent labour legislation enacted by the federal, provincial and territorial governments. Semi-annual report.  
Available in French.
- C-149      An outline of the Canadian labour relations system, by André Beaucage  
47 p. Brief introduction of labour relations in Canada. 1976.  
Bilingual.
- C-150      Rights in employment newsletter  
Provides information on a national basis, on human rights issues in general and as they pertain to employment. Quarterly.  
Bilingual.
- C-151      Women's bureau  
Contains papers prepared and delivered by the Director, on a wide variety of subjects relating to the status of women in the social and economic life of Canada and elsewhere. Annual publication of the Women's Bureau.  
Bilingual.
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NAME:            Department of National Defence

ADDRESS:        Information Services  
                 101 Colonel By Drive  
                 Ottawa, Ontario  
                 K1A 0K2

CONTACT:        Col. J.G. Boulet, Director

## **FUNCTIONS AND PROGRAMMES:**

The Minister of National Defence is responsible for the control and management of the Canadian Armed Forces, the Defence Research Board, all matters relating to National Defence and the construction and maintenance of all defence establishments and facilities required for the defence of Canada, as well as certain civil emergency powers.

The Canadian Forces may be employed in the maintenance of law and order and in the provision of various forms of assistance to provincial and municipal authorities, when so requested by the respective province.

The Department prepares various materials for recruitment purposes and a yearly summary of events and organizational changes concerning the Department of National Defence.

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**NAME:** Department of National Health and Welfare

**ADDRESS:** Information Directorate  
Tunney's Pasture  
Ottawa, Ontario  
K1A 0K9

**CONTACT:** Miss Carole Peacock  
Acting Chief of Media Relations

## **FUNCTIONS AND PROGRAMMES:**

The Minister has charge of all matters within federal competence relating to the promotion and preservation of the health, social security, and social welfare of Canadians.

Operationally, the Department is divided into two broad sectors: Health and Welfare. The Department's information programme concentrates to a great extent on publications. The Department publishes a catalogue of department approved films that are available through the National Film Institute but does not have its own audio-visual programme.

The publications produced for the general public fall into two categories. The first category covers health generally (i.e.) information about drugs, cosmetics, food protection, nutrition and poisons. The second category seeks to explain and inform the public of the various food and drug laws and social welfare legislation that are the responsibility of the Department.



**PUBLICATIONS:**

- C-152            Annual report  
Bilingual.
- C-153            Basic facts on Public Retirement Income programmes  
Pamphlet. Provides a basic understanding of the  
pension system. 1976.  
Bilingual.
- C-154            The Canada Assistance Plan  
Pamphlet. Clarifies the role of the federal  
government in the field of social assistance.  
1973.  
Bilingual.
- C-155            Canada Pension Plan; general information  
Pamphlet. 1977.  
Bilingual.
- C-156            Death benefit  
Leaflet. Explains the lump-sum death benefit paid  
following the death of a Canada Pension Plan  
contributor. 1977.  
Bilingual.
- C-157            Disability benefits  
Leaflet. Explains the provision of benefits in  
respect of contributors who become disabled before  
reaching retirement age. 1976.  
Bilingual.
- C-158            Family Allowances  
Pamphlet. Explains the Family Allowances  
programme, who is eligible and how to apply for  
the benefit.  
Bilingual.
- C-159            The federal legislation on social services 1977;  
why? where? when? what? who? how?  
Pamphlet. Answers questions of a general nature  
with respect to the Social Services Bill. 1977.  
Bilingual.
- C-160            Guaranteed income supplement guide  
Pamphlet. Gives general informatinn on the  
monthly payment added to the Old Age Security  
pension and explains how to complete the statement  
of income. Annual.  
Bilingual.
- C-161            Guide to the guaranteed income, prepared the  
Office of the National Council of Welfare  
44 p. Presents basic information about guaranteed

income, and what progress has been made by the social security review. 1976.  
Available in French.

- C-162      Health protection and food laws  
45 p. Explains the major aspects of Canadian food legislation under the jurisdiction of the Health Protection Branch. 1977.  
Available in French.
- C-163      How to apply for Canada Pension Plan benefits  
Pamphlet. Gives basic guidelines and describes in broad terms what the application procedures involve.  
Bilingual.
- C-164      Immunization: a guide for international travellers  
Pamphlet. Provides Canadian travellers with the required information to travel in other countries; outlines the International Health Regulations of W.H.O. 1975.  
Bilingual.
- C-165      Inspection for health protection  
Leaflet. Deals with the work of food and drug inspectors to prevent health hazards in foods and to ensure quality drugs through compliance with the Food and Drugs Act and Regulations.  
Bilingual.
- C-166      The legal services controversy; an examination of the evidence, by Larry Taman  
54 p. Examines legal services for the poor. 1971.  
Available in French.
- C-167      A new perspective on the health of Canadians; a working document  
76 p. Discusses the health field in Canada; includes a section on the constitutional powers and the present federal role in health care services. 1974.  
Bilingual.
- C-168      The proposed Social Services Act  
Leaflet. Outlines the social services in which the federal government will share financing under the Social Services Act. 1977.  
Bilingual.
- C-169      Questions and answers: the amended Old Age Security Act  
Pamphlet. Provides general information on the Old Age Security Act. 1977.  
Bilingual.

- C-170      Retirement pension  
Leaflet. Contains information on the retirement pension: the eligibility, application and payments under the Canada Pension Plan. 1977. Bilingual.
- C-171      Spouse's Allowance; who is entitled to spouse's allowance?  
Pamphlet. Explains the Spouse's Allowance programme, who is eligible, and how to apply. Bilingual.
- C-172      Summary of the principal components of the Social Services Bill  
Pamphlet. Describes the principal programme elements and federal cost-sharing conditions with respect to social services in Canada. 1977. Bilingual.
- C-173      Survivors' benefits  
Leaflet. Contains information on the provision of benefits to survivors following the death of a Canada Pension Plan contributor. 1977. Bilingual.
- C-174      Working paper on social security in Canada  
36 p. Represents the Government of Canada's contribution to a joint federal-provincial review of social security in Canada. 1973. Bilingual.
- C-175      Your Canada Pension Plan  
Pamphlet. Explains the Canada Pension Plan: coverage, contributions, benefits requirements. 1977. Bilingual.
- C-176      Your old age pension; a programme of the government of Canada  
Pamphlet. Contains general information on the Old Age Security Pension. Bilingual.
- C-177      Youths 18-25 years of age  
Leaflet. Contains information on the provision of benefits for the dependent individuals aged 18 to 25 of a disabled or deceased Canada Pension Plan contributor. 1977. Bilingual.



**NAME:** Department of National Revenue, Customs  
and Excise

**ADDRESS:** Public Relations and Information Services  
Connaught Building  
Mackenzie Avenue  
Ottawa, Ontario  
K1A 0L5

**CONTACT:** Chief, Planning, Research and Assessment

**FUNCTIONS AND PROGRAMMES:**

Customs and Excise is responsible for the assessment, collection and control of customs duties and excise duty, excise tax and federal sales tax on imported or domestically produced goods. In exercising its function, Customs and Excise protects Canadian industry against possible undue foreign competition and protects the Canadian people and its environment against harmful importations.

The discharge of this responsibility is effected through the application of the Customs Act, the Customs Tariff Act, the Excise Tax Act and the Excise Act as well as the National Revenue Act. Under the Tariff and the Customs Act, customs duties are levied on certain types of importation. And, under anti-dumping legislation, dumping is prevented. Under the Excise Act, a quality check is made on alcoholic beverages and products using alcohol in manufacture to ascertain that food and drug standards are respected. Labelling is also checked for possible deceptive advertising.

The Public Relations and Information Services Branch develops policies, guidelines, systems and procedures as part of a comprehensive programme to provide public relations and information services to the Department's internal and external public.

The Branch assesses the information needs of all the public as well as their attitudes and responses to the Department's information programmes. It also designs and implements multi-media programmes to explain the Department's objectives and to promote public understanding of departmental policies and activities.

**PUBLICATIONS:**

- C-178 Canada's anti-dumping legislation  
Pamphlet. Contains a broad explanation of  
Canada's anti-dumping legislation. 1976.  
Bilingual.
- C-179 "I declare"  
Pamphlet. Deals with Customs regulations for  
Canadians returning from trips abroad. 1977.  
Bilingual.

- C-180                    Information: so you're coming to stay  
                         Outlines the custom rules for those intending to  
                         settle in Canada. 1976.
- C-181                    Moving back to Canada?  
                         Leaflet. Provides information about Canadian  
                         customs, to the former resident of Canada who has  
                         been abroad for more than one year.  
                         Bilingual.
- C-182                    Visitors to Canada  
                         Pamphlet. Outlines the Canadian customs  
                         regulations to visitors. 1978.  
                         Bilingual.
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**NAME:**                    Department of National Revenue, Taxation

**ADDRESS:**                875 Heron Road  
                         Ottawa, Ontario  
                         K1A 0L8

**CONTACT:**                Mr. L.M. Smith  
                         Director, Information Services

**FUNCTIONS AND PROGRAMMES:**

The Department assesses and collects income taxes which are due under federal and provincial statutes, and administers various tax credit plans on behalf of requesting provinces. It also assesses and collects Canada Pension Plan contributions and Unemployment Insurance premiums. In meeting these objectives, the Department attempts to facilitate and encourage voluntary compliance with the tax laws of the land and deter tax evasion and tax avoidance. In doing so, Taxation provides what is probably the most comprehensive treatment of any area of the law of Canada. The services provided are extremely responsive to the needs of most sectors of Canadian society.

Most professionals in the taxation field (accountants, lawyers, etc.) are on a departmental mailing list and receive various materials such as interpretation bulletins, rulings, and information circulars dealing with the administration of tax laws.

Organizations and groups wishing to aid the disadvantaged or elderly in completing forms will be trained by the Department. The Department will supply an instructor, training kits and audio-visual materials. (Anyone interested should contact their nearest District Taxation Office.)

For secondary schools wishing to offer a course in taxation the Department will provide a teacher's kit outlining the course and a supply of tax forms for students (last year approximately 8,000 such kits were distributed). Contact the Information Services.

A fairly wide selection of well written pamphlets and other publications are available. These outline taxation in Canada and explain certain tax provisions, especially as they apply to special groups such as students or the elderly, more fully than the guide which accompanies income tax returns. These are available at all District Taxation offices throughout the year.

It is during "The Tax Rush" that the Department's activities peak. Generally, the Department conducts a mediaintensive campaign, part of which is the participation of departmental officers in "open-line" radio and television programmes to answer any questions for the public. These officers are also available to speak or make presentations to interested groups and organizations as part of a speakers programme organized by the Department.

At a more personal level, the District Taxation Offices provide a service to handle enquiries or questions from the public. Special staff will either send the appropriate materials to the questionner, or respond to specific questions verbally or by letter.

#### **PUBLICATIONS:**

- C-183                    Capital gains and Valuation Day  
Pamphlet. Explains who is affected by capital gains tax, how you calculate a capital gain or loss and some of the special situations that can occur. 1976.  
Bilingual.
- C-184                    Child care expenses  
Pamphlet. Outlines what expenses are deductible, the receipts required and who is eligible to claim child care deductions. 1976.  
Bilingual.
- C-185                    Fishermen and unemployment insurance  
28 p. Provides information to persons who are designated as employers for purposes of insuring fishermen. 1974.  
Bilingual.
- C-186                    Income tax and commission earnings  
Pamphlet. Deals with situations and tax aspects of concern to the taxpayer whose income is derived wholly or partly from commission sales. 1976.  
Bilingual.



- C-187      Income tax and the non-resident  
Pamphlet. Deals with situations and tax aspects of concern to the non-resident. 1976.  
Bilingual.
- C-188      Income tax and the senior citizen  
Pamphlet. Deals with situations and tax aspects of concern to the senior citizen. 1976.  
Bilingual.
- C-189      Income tax and the single parent  
Pamphlet. Helps to clarify the single parent's position regarding income tax. 1976.  
Bilingual.
- C-190      Income tax and the small business  
Pamphlet. 1977.  
Bilingual.
- C-191      Income tax and the student  
Pamphlet. Deals primarily with some situations and tax aspects peculiar to students or those working on research grants. 1976.  
Bilingual.
- C-192      Inside taxation  
Explains departmental philosophy and tax legislation, assessment and collection methods, responsibilities of taxpayers under the law and the departmental services. Annual.  
Bilingual.
- C-193      An introduction to Canadian income tax  
Pamphlet. Provides general information about the income tax return. 1976.  
Bilingual.
- C-194      Moving expenses  
Pamphlet. Deals with claiming moving expense deductions from income. 1976.  
Bilingual.
- C-195      Teaching taxes; a teacher's tax kit (nine provinces)  
Provides factual information to students on federal taxation, particularly on the Income Tax Act. Annual.  
Available in French.
- C-196      Teaching taxes; a teacher's tax kit (Quebec)  
Provides factual information to students on federal taxation, particularly on the Income Tax Act. Annual.  
Available in French.

C-197                    Volunteer handbook  
                         Helps to undersand an income tax return.  
                         Annual.  
                         Available in French.

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**NAME:**                    Post Office Department

**ADDRESS:**                Public Affairs Branch  
                         Sir Alexander Campbell Building  
                         Confederation Heights  
                         Ottawa, Ontario  
                         K1A 0B1

**CONTACT:**                R.G. McKee  
                         Director, Public Affairs Branch

**FUNCTIONS AND PROGRAMMES:**

                         This department is responsible for the provision  
of postal and other related services in Canada.

                         The Post Office does not have any publications  
that deal specifically with the law, although the governmental and  
legal position of the postal service can be gleaned from the  
various historical publications.

**PUBLICATIONS:**

C-198                    Annual report  
                         Bilingual.

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**NAME:**                    Department of Public Works

**ADDRESS:**                Public Relations and Information Services  
                         Sir Charles Tuper Building  
                         Confederation Heights  
                         Riverside Drive  
                         Ottawa, Ontario  
                         K1A 0M2

**CONTACT:**                J. C. Légaré  
                         Acting Director,  
                         Public Relations and Information Services

## FUNCTIONS AND PROGRAMMES:

The Department is generally responsible for the management and direction of the public works of Canada. This includes responsibility for the construction and maintenance of public buildings, acquiring leased accommodation, for government use, construction and maintenance of wharves, piers, roads, bridges and improvement of harbours and navigable channels.

The Department administers the expropriation activities for the federal government and the central real property inventory for the Treasury Board and federal departments and agencies.

The Department has produced several films dealing with specific projects, the Central Real Property Inventory and the Department generally. There is, however, no fixed policy on lending, therefore anyone interested should contact the Public Relations and Information Services Branch.

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**NAME:** Department of Regional Economic Expansion  
(DREE)

**ADDRESS:** 200 Principale Street  
Hull, Quebec  
K1A 0M4

**CONTACT:** Mrs. Carol Racine  
Director, Public Information Services Branch

## FUNCTIONS AND PROGRAMMES:

The Department is responsible for facilitating economic growth and social adjustment in the various regions of the country, through a series of federal-provincial agreements, special programmes and other activities designed to increase, and improve access to, development opportunities.

Accordingly, the Public Information Services Branch develops communications programmes to inform the public of the role of the Department and its activities under this mandate. As part of these programmes, the texts of the various federal-provincial agreements administered by the Department, monthly reports on activities under the Regional Development Incentives Act, and related explanatory pamphlets and publications are made available to the public from DREE offices in Ottawa and Regional and Provincial offices across Canada.



**AUDIO-VISUAL:**

- C-199      A better way to grow  
Film, cassette, or slide-sound show. 10 minutes.  
An introduction to the DREE programme and its  
approach to social and economic development.  
Available in French.
- C-200      Lets talk business  
Film, video cassette or slide-show, 8 minutes.  
Brief description of the Department's incentives  
programme.  
Available in French.

**PUBLICATIONS:**

- C-201      Annual report  
Bilingual.
- C-202      Agricultural and rural development agreements  
These agreements refer to specific activities  
under the Agricultural and Rural Development Act  
(ARDA) to encourage the more efficient utilization  
of land, the conservation of water supplies, the  
improvement of soil. social development and the  
provision of alternative employment opportunities  
in rural areas.  
Available in French.
- C-203      Agricultural service centres agreements  
Under the Agricultural Service Centres Programme,  
financial and technical assistance are provided  
for the installation of water and waste disposal  
facilities in selected prairie centres.
- C-204      A better way to grow  
20 p. Outlines the department's objectives and  
programmes. 1976.  
Bilingual.
- C-205      Fund for rural economic development agreements  
These agreements refer to activities under the  
Fund for Rural Economic Development Act (FRED),  
for infrastucture development, improved resource  
utilization, recreational development and basic  
education and counselling.
- C-206      GDA  
Leaflet. Outlines the concept of a General  
Development Agreement.  
Bilingual.
- C-207      General Development Agreements  
A general Development Agreement (GDA), an  
agreement signed by the department with a

coordinated, joint federal-provincial action aimed at the realization of the potential of each province for economic and social development. 1974 (9 provinces, not P.E.I.).  
Bilingual.

- C-208      Let's talk business  
Pamphlet. Provides general information on the DREE and its regional development incentives programme. (RDIA).  
Bilingual.
- C-209      The new approach  
40 p. Provides information on the development of the programmes and organization of the department. 1976.  
Bilingual.
- C-210      Opportunities for industry and business in Canada  
26 p. Answer frequently asked questions concerning the Regional Development Incentives Act (RDIA). 1977.  
Bilingual.
- C-211      Other federal-provincial agreements  
The Department is also engaged in a variety of other federal-provincial agreements which were established prior to the policy review of 1972-73 and the subsequent introduction of General Development Agreements.  
Available in French.
- C-212      Special agricultural and rural development agreements  
These agreements refer to specific activities under the Agricultural and Rural Development Act (ARDA) designed to improve the economic circumstances of people of Indian ancestry in rural areas.
- C-213      Special areas agreements  
Under the Special Areas programme, infrastructure and social adjustment activities are provided in designated slow-growth areas.  
Available in French.
- C-214      Subsidiary agreements  
These agreements refer to specific development activities agreed upon by the federal and provincial governments under General Development Agreements.  
Bilingual.

**NAME:** Ministry of State for Science and Technology

**ADDRESS:** Communications Services  
270 Albert Street  
Ottawa, Ontario  
K1A 1A1

**CONTACT:** Sharon Orr  
Writer/Media Relations Officer

**FUNCTIONS AND PROGRAMMES:**

The Ministry, essentially policy-oriented, is concerned with the development and application of science and technology to national goals.

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**NAME:** Department of the Secretary of State

**ADDRESS:** Communications Branch  
66 Slater Street  
Lord Elgin Plaza  
Ottawa, Ontario

**CONTACT:** Public Enquiries Officer  
Creative Services Division

**FUNCTIONS AND PROGRAMMES:**

Through its operational sectors (Citizenship and Cultural Affairs) the Department is concerned with Canadian citizenship and its development; bilingualism outside the public service; federal support of education and student loans; the promotion of arts and culture in Canada; and the provision of translation services to the federal government.

Most of the corporations and affiliated agencies for which the minister has responsibility come into contact with the general public and therefore have information services of their own. The Communications Branch provides information and promotion of departmental programmes dealing with citizenship, human rights, bilingualism development, education support, arts and culture research, and multi-culturalism.

**PUBLICATIONS:**

C-215                      Annual report  
                              Bilingual.



- C-216      About Canadian citizenship  
Pamphlet. Outlines the requirements for acquiring Canadian citizenship and for establishing proof of citizenship. 1977.  
Bilingual.
- C-217      The Canadian citizen  
18 p. Outlines the responsibilities and privileges of citizenship, the political system in Canada, and the way in which Canadians can take part in social and political affairs. 1977.  
Bilingual.
- C-218      Decade for action to combat racism and racial discrimination, 1973-1983, United Nations  
50 p. Provides a collection of reprints of fundamental documents pertinent to the programme "Decade". 1975.  
Available in French.
- C-219      The Department of Secretary of State and the affiliated agencies; history and activities  
22 p. 1977.  
Bilingual.
- C-220      Legislation on public access to government documents  
39 p. 1977.    \$2.00.  
Bilingual.
- C-221      A national understanding; statement of the government of Canada on the official languages policy  
78 p. Deals with language rights and the importance of the two official languages in Canada. 1977.    \$2.00.  
Bilingual.
- C-222      Official languages programmes  
Pamphlet. Gives information on the bilingualism development programmes implemented by the Language Programmes Branch.  
Bilingual.
- C-223      Prejudice and discrimination, discussion guide  
1975.  
Available in French.

**NAME:** Department of the Solicitor General

**ADDRESS:** Communication Division  
340 Laurier Avenue West  
Ottawa, Ontario  
K1A 0P8

**CONTACT:** Mr. Paschal O'Toole  
Director, Communication Division

**FUNCTIONS AND PROGRAMMES:**

Generally, the Solicitor General is responsible for matters within federal jurisdiction relating to: (a) penitentiaries (b) parole and remission (c) RCMP.

While the respective heads of the Royal Canadian Mounted Police, the Canadian Penitentiary Service, the National Parole Service and the National Parole Board are responsible for administration and programmes in their respective areas, police, corrections and parole policies are determined by the Solicitor General.

The Communication and Consultation branch of the Department endeavours, through policy consultation, demonstration projects, studies, reviews of programmes in correctional systems and consultation on specific problems or needs with the provinces, to initiate, support and participate in efforts aimed at improving the general appropriateness of the Canadian Criminal Justice System, and promoting community participation in achieving the aims of criminal justice.

**PUBLICATIONS:**

C-224 Annual report  
Bilingual.

C-225 Capital punishment; new material 1965 - 1972, by Bernard Grenier  
161 p. Gives information on development related to capital punishment that have taken place in Canada and other countries since 1965. 1972.  
\$2.40.  
Available in French.

C-226 Liaison: a monthly newsletter for the criminal justice system  
1975.  
Bilingual.

C-227 Native peoples and justice: reports on the national conference and the federal-provincial conference on native peoples and the criminal

justice system, both held in Edmonton, Feb. 3-5, 1975.

63 p. 1975.

Bilingual.

C-228

The police function in our changing society; proceedings of Conference "A": The role of the policeman

36 p. Presents the results of a conference held September 11-13, 1972; the objective of this conference was to redefine the relationship between the police and the antagonistic "out groups", taking into consideration how they affect the police role and attitude.

Bilingual.

C-229

The police function in our changing society; proceedings of Conference "B": the selection and training of the policeman

50 p. Presents the results of a conference held November 27-29, 1972; the objectives of this conference were to examine the present methods in selecting recruits, and evaluate police training methods.

Bilingual.

C-230

The police function in our changing society; proceedings of Conference "C": research and communication

63 p. Presents the results of a conference held February 5-7, 1973; the objective of this conference was to determine ways to generate and improve the present state of research within police organizations and establish methods of communications.

Bilingual.

C-231

The role of Federal Corrections in Canada

121 p. Examines the role and responsibilities of Federal Corrections and contains a number of proposals for the development and implementation of an integrated and effective Canadian Corrections Service. 1977.

Bilingual.

C-232

Report of the task force on release of inmates, by James K. Hugessen, et. al.

78 p. Studies the structures and procedures regarding the release of prisoners prior to completion of the sentence imposed by the Court. 1973.

Bilingual.



C-233                    A summary and analysis of some major inquiries on  
corrections - 1938 to 1977  
37 p. Analyzes ten major inquiries on the  
correctional system. 1977.  
Bilingual.

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**NAME:**                    Ministry of State for Urban Affairs

**ADDRESS:**                Information Resource Service  
373 Sussex Drive  
Ottawa, Ontario.  
K1A 0P6

**CONTACT:**                Molly Hirsch  
Chief, Information Resource Service

**FUNCTIONS AND PROGRAMMES:**

This Ministry was created in 1971 to assist in the development of urban-sensitive federal public policy. Functionally, besides the formulation, development and evaluation of policies concerning urbanization and urban affairs, the Ministry is involved in developing co-operative relations on urban-related matters with the other levels and agencies of government, and with private organizations and citizens' groups. This involves, among other things, fostering co-ordination among federal departments and agencies in urban matters, and support of provincial and local governments in their formulation of urban development plans.

Studies held by the Ministry are available for distribution, some of which deal with juvenile delinquency, the criminal justice system, and the law as it relates to urban development. In addition, the Information Resource Service holds a wide variety of materials of interest to the general public, as well as handbooks on zoning, planning, law, provincial statutes and monographs on land use, foreign ownership of land, building codes etc. Reference books are available for use on site, while certain other reports are available through inter-library loan.

**PUBLICATIONS:**

C-234                    Annual report  
Bilingual.

C-235                    Land policy in Canada, by A.J. Greiner  
35 p. Discusses Canada's concept of land use.  
1974.

- C-236            Leasehold tenure and public land policy, by  
Kimberley Wakefield  
19 p. Describes the role leasehold land tenure  
might play in the federal government's land  
policy. 1974.
- C-237            MSUA and the federal government, by Preetom S.  
Sunga and Gerald A. Duc  
45 p. Discusses the scope of the Ministry's  
concerns, the dimensions of federal urban  
activity, and MSUA's development, mandate,  
structure and functions. 1975.
- C-238            MSUA: what it is, what it does  
Pamphlet. Outlines the activities of the  
Ministry.  
Available in French.
- C-239            National urban land policy; a review and  
recommendations, by Larry R.G. Martin  
40 p. Examines the nature and causes of urban  
land problems; the past and present posture of the  
federal government toward these problems. 1975.
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NAME:            Department of Transport

ADDRESS:        Transport Canada Building  
Place de Ville  
330 Sparks Street  
Ottawa, Ontario  
K1A 0N5

CONTACT:        Ian Macdonald, Director General,  
Public Affairs

#### FUNCTIONS AND PROGRAMMES:

The Department includes operational administrations and Crown Corporations with varying degrees of autonomy. It is responsible for the regulation and administration of federal transportation policies and programmes in Canada.

The three major Administrations - Air, Marine and Surface - regularly issue documents informing all persons or bodies engaged in transport activities about the legislation, regulations, rules, standards and licensing requirements associated with all forms of transportation.

The Information Referral Centre in the Department's Central Library is the main depository for all reports and other documents produced by the Department and will respond to requests.

Public Affairs Branch produces booklets and folders to inform the public of legislation in such areas as motor vehicle and small boat safety. It will respond to individual requests for information in specific areas not otherwise covered.

**PUBLICATIONS:**

- C-240            Boating safety guide, 1978  
Pamphlet.  
Available in French.
- C-241            The Canadian Aids to Navigation System  
15 p. Provides information on the devices  
employed as aids to navigation in Canada. 1977.  
Bilingual.
- C-242            Drinking, driving and the law  
Leaflet.  
Bilingual.
- C-243            The human collision; how injuries occur...how seat  
belts prevent them  
18 p. Provides information to help decide, on the  
basis of the available scientific evidence,  
whether or not seat belts are useful. 1976.  
Available in French.
- C-244            Transport Canada  
Periodical. Bi-monthly.  
Bilingual.
- C-245            Vital information for motor vehicle users; the  
Canada Motor Vehicle Safety Act  
Leaflet. 1975.  
Bilingual.
- C-246            Your lifejacket  
Leaflet.  
Bilingual.
- C-247            Your personal flotation device  
Leaflet.  
Bilingual.



**NAME:** Department of Veterans Affairs

**ADDRESS:** Ottawa, Ontario  
K1A 0P4

**CONTACT:** Mr. B.A. Hayes  
Public Relations Officer

**FUNCTIONS AND PROGRAMMES:**

The Department provides support for the economic, social, mental and physical well being of veterans and their dependants. Benefits which are specified in legislation include income support programmes, emergency financial assistance and counselling services for veterans and orphans, housing assistance for veterans and widows, medical and dental services, prosthetic appliances and burial grants for veterans. Where direct assistance is not possible a referral service to other sources of aid is provided.

Veteran's Land Administration is responsible for the provision of property management and other services including post-loan counselling, real estate appraisals, and loan advances for the construction of buildings and other improvements.

**PUBLICATIONS:**

- C-248            Annual report  
Bilingual.
- C-249            Appointment of beneficiaries; Veterans Insurance Act, Returned Soldiers' Insurance Act  
Leaflet. Assists the insured to correctly complete an Appointment of Beneficiary form.  
1977.  
Bilingual.
- C-250            The benefits of Canada's veterans' charter; which apply to Canadian veterans residing outside Canada  
Leaflet. 1975.  
Bilingual.
- C-251            Funerals - burials headstones; assistance available to veterans' dependants  
Leaflet. 1975.  
Bilingual.
- C-252            Pensions for disability and death related to military service  
27 p. 1971.  
Bilingual.
- C-253            Special housing assistance for veterans  
Leaflet.  
Bilingual.

C-254

Veterans Affairs: programmes and services

25 p. Informs on the programmes administered by the Department of Veterans Affairs, which include: pensions, allowances, medical treatment, housing, educational assistance, counselling and other services. 1976.

Bilingual.

C-255

War veterans allowance and civilian war allowances  
Leaflet.

Bilingual.





## FEDERAL AGENCIES

**NAME:** Advisory Council on the Status of Women

**ADDRESS:** 63 Sparks Street  
Box 1541, Station "B"  
Ottawa, Ontario  
K1P 5R5

**CONTACT:** Ms. Yvette Rousseau, President

### FUNCTIONS AND PROGRAMMES:

The Council is a body of thirty people from across Canada (three of whom are full-time officers). Its first mandate is to advise the federal government on all matters pertaining to the status of women. This includes initiating advice to the government as well as responding to its requests for advice.

The Council's other mandate is to make the public more aware of issues concerning the status of women. This is achieved by supplying speakers upon request, acting as a resource centre, consulting with interested persons and groups, and distributing the Council's various publications and studies to the public without charge.

### PUBLICATIONS:

- C-256      Abortion in Canada; background notes on the Criminal Code, by Louise Dulude  
26 p. Reviews and discusses the recommendations of five groups whose business it is to improve the status of women in Canada. 1975.  
Available in French.
- C-257      ACSW recommendations concerning the participation of homemakers in the Canada and Québec Pension Plans  
4 p. 1976.  
Bilingual.
- C-258      Annotated recommendations on women and taxation  
16 p. Reviews the 1977 recommendations on:  
- joint taxation of the incomes of spouses;  
- wives or husbands employed in their spouses' unincorporated business;  
- husband and wife partnerships;  
- exemptions for dependent children; and  
- tax deductibility of alimony/maintenance payments. 1978.  
Available in French.

- C-259      Background notes on areas of federal and provincial jurisdiction in relation to Family Law, by Henri Major  
8 p. 1974.  
Available in French.
- C-260      Background notes on family planning, and conception and birth control, by Mary Pearson  
50 p. Reviews the involvement of the federal government in the areas of family planning, conception and birth control as these relate to the avoidance of unwanted pregnancies. 1975.  
Available in French.
- C-261      Background notes on matrimonial property rights, by Marcia H. Rioux  
40 p. Outlines the regimes of matrimonial property with their advantages and disadvantages, and gives the specific proposals, by province, of the Law Reform Commission in the area, and deals briefly with the problem of conflict of laws. 1974.  
Available in French.
- C-262      Background notes on the federal Law Reform Court, by Henri Major  
19 p. Presents a study of various LRCC recommendations on Family Court. 1974.  
Available in French.
- C-263      Background notes on the proposed amendments to the Canada Pension Plan (Bill C-49), by Henri Major  
19 p. Reviews the main features of the existing CPP, and analyzes the proposed amendments. 1977.  
Available in French.
- C-264      Certain aspects of therapeutic abortion in Canada, by Mary Pearson  
21 p. Provides general background information on the statistical aspects of abortion in Canada. 1975.  
Available in French.
- C-265      A definition of equity in marriage  
4 p. Statement of the recognition and protection of the rights of men and women in marriage. 1976.  
Available in French.
- C-266      Divorce law reform; ACSW recommendations  
12 p. Outlines a number of principles in relation to long-range divorce reforms, and makes recommendations to the government for interim divorce law reform. 1976.  
Available in French.

- C-267      The federal Advisory Council on the Status of Women  
Leaflet. Provides information on the activities of the ACSW.  
Bilingual.
- C-268      Health hazards at work; Person Papers  
16 p. Deals briefly with hazards detrimental to health to which women are exposed during the course of their work. 1977.  
Bilingual.
- C-269      International decade for women: 1976-1985. What it means to Canadian women, by Mary Pearson  
40 p. Examines the guidelines in the World Plan of Action (WPA) proclaimed as the decade for women: equality, development and peace. 1977.  
Available in French.
- C-270      Maternity leave and benefits, by Elsie Robindaine Saumure  
47 p. Deals with the federal laws and recent amendments concerning job security for pregnant women and their entitlement to maternity benefits. 1976.  
Available in French.
- C-271      Maternity leave, benefits and related issues; ACSW recommendations  
5 p. 1976.  
Available in French.
- C-272      New direction for public policy; a position paper on the one-parent family, by S. June Menzies  
29 p. Provides an analysis of recommended changes in the direction of policy to assist the one-parent family to become an economically viable family unit. 1976.  
Available in French.
- C-273      Notes on federal jurisdiction in relation to employment, by Henri Major  
13 p. Deals with the few areas which are under federal jurisdiction in relation to employment. 1974.  
Available in French.
- C-274      Notes on selected federal statutes recognizing common-law relationships, by Henri Major  
13 p. Explains the legal status of common-law relationships with respect to federal public pension and superannuation plans. 1975.  
Available in French.



- C-275      Notes on the law of birth planning in Canada, by  
Henri Major  
10 p. Deals with the problem of consent between  
spouses, and the access of minors to birth control  
without the permission of their parents. 1975.  
Available in French.
- C-276      Occupational health hazards to women; a synoptic  
view, by Anne George  
128 p. Deals with hazards detrimental to health  
to which women are exposed during the course of  
their work. 1976.  
Available in French.
- C-277      One-parent family; ACSW principles and  
recommendations  
4 p. 1977.  
Available in French.
- C-278      The price of maternity; Person Papers  
16 p. Describes the present situation in the laws  
governing maternity leave and benefits, and makes  
some recommendations for further improvements.  
1977.  
Bilingual.
- C-279      Rape and sexual assault; Person papers  
16 p. Takes a look at the rape laws. 1976.  
Bilingual.
- C-280      Rationalization of sexual offences in the Criminal  
Code; ACSW recommendations  
9 p. 1976.  
Available in French.
- C-281      A report on the comprehensive review on the  
unemployment insurance programme in Canada, by  
Elise Rosen  
20 p. Examines the Review to determine what  
information is given about female claimants and  
whether or not there is any evidence of  
discrimination. 1977.  
Available in French.
- C-282      Sex discrimination in fringe benefits, by Marianne  
Bossen  
60 p. Describes and explains the economic  
background and the main issues of sex  
discrimination in those aspects of employment  
which are covered by the term "fringe benefit  
plans". 1975.  
Available in French.

- C-283      Statement on matrimonial property laws in Canada  
25 p. Provides a summary of provincial  
matrimonial property laws and legislative  
proposals in Canada. 1978.  
Available in French.
- C-284      The status of women in federal Crown corporations,  
by Louise Dulude  
60 p. Study based on the results of a  
questionnaire relating to the status of women in  
Federal Crown corporations. 1977.  
Available in French.
- C-285      Study paper on divorce, by Marcia H. Rioux  
42 p. Examines the attitudes surrounding divorce  
and the type of reform needed to make just  
Canadian divorce laws. 1976.  
Available in French.
- C-286      The web of the law; a study of sexual offences in  
the Canadian Criminal Code, by Marcia H. Rioux  
29 p. Reviews the laws dealing with sexual  
offences, in an attempt to suggest changes. 1975.  
Available in French.
- C-287      What's been done?  
40 p. Reviews the Federal Government's  
implementation of the recommendations of the Royal  
Commission on the Status of Women. 1974.  
Available in French.
- C-288      When myths masquerade as reality; a study of rape,  
by Marcia H. Rioux  
74 p. Deals with the social, psychological and  
legal implications of the rape laws and takes a  
cursory look at other sexual offences. 1975.  
Available in French.
- C-289      Women in the Public Service, by Monica Townson  
27 p. Reviews the employment statistics of the  
Public Service Commission for 1976. 1977.  
Available in French.
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NAME:            Anti-Dumping Tribunal

ADDRESS:        Place Bell Canada  
                 160 Elgin Street  
                 Ottawa, Ontario  
                 K1A 0G5

**CONTACT:** Mr. A.B. Trudeau  
Secretary of the Tribunal

**FUNCTIONS AND PROGRAMMES:**

The Tribunal hears evidence and makes decisions on the impact of dumped goods in Canada on production in Canada. Aside from a very limited number of publications, the Tribunal has no contact with the general public.

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**NAME:** Anti-Inflation Board

**ADDRESS:** Communications Branch  
219 Laurier Avenue West  
Ottawa, Ontario  
K1P 6B1

**CONTACT:** Mr. L.C. Morrison  
Director General

**FUNCTIONS AND PROGRAMMES:**

The Board has the responsibility for administering the anti-inflation regulations. The Board monitors prices and profits and compensation agreements and makes recommendations when it appears the submissions are contravening the regulations. Monitoring responsibilities include companies with 500 or more employees; construction companies with 20 or more employees; associations such as grain handlers, truckers, longshoremens; professionals; federal public servants and provincial and municipal public servants in all provinces except Quebec, Saskatchewan and Alberta.

During the first year of the Board, Communications concentrated its energies on those who had to report to the Board. This was done with distribution of technical bulletins and regulations, advertising, and through meetings and seminars.

Further into the programme, information swung to broader publics, the media, and Canadians generally. The thrust was to explain first the programme and later improve the understanding of inflationary pressures and the economic structure. Methods included direct mailings, publication of booklets in fairly simple language, advertisements both in print and electronic media and use of public service time on radio and television. The major thrust was toward students and classroom teaching aid packages were distributed on request in all provinces. A Speakers' Bureau and Radio and TV Bureau actively sought out platforms and opportunities for public affairs shows including open line radio programmes.



**PUBLICATIONS:**

- C-290            A guide to your personal fight against inflation  
Pamphlet. Provides direction (addresses) for  
consumers to report or discuss questions about any  
increase in prices.  
Available in French.
- C-291            Inflation debator  
23 p. Covers inflationary processes, giving  
examples, possible cures and solutions, and  
discusses the individual's responsibility in  
fighting inflation; aimed at high school students.  
1977.  
Available in French.
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**NAME:**            Atomic Energy Control Board

**ADDRESS:**        270 Albert Street  
P.O. Box 1046  
Ottawa, Ontario  
K1P 5S9

**CONTACT:**        Office of Public Information

**FUNCTIONS AND PROGRAMMES:**

Under the authority of the Atomic Energy Control Act, the Board controls prescribed substances and nuclear facilities through a comprehensive licensing system. In general, the AECB's activities are aimed at the protection of the health, safety and security of the general public as well as workers in the many facets of the nuclear industry. The Board's contact with the public is increasing, and there is legislation before Parliament which will give the regulatory authority a statutory mandate to act as a source of information on the health, safety and environmental aspects of nuclear energy. The Board's Annual Report and a selection of professional papers are available upon request.

**PUBLICATIONS:**

- C-292            The Atomic Energy Control Board and the uranium mining industry  
26 p. Provides an insight into the relationship between the uranium mining industry and the current regulatory activities of the AECB, by examining the enabling legislation, the general role of the Board, the implementation of this

role, and the more important government policy statements. 1977.

- C-293      Control of nuclear materials, by J.H. Jennekens  
6 p. Summarizes the developments that have taken place over the last thirty years insofar as international measures for the control of nuclear energy are concerned. 1976.
- C-294      Government regulation of the Canadian nuclear industry  
14 p. Deals with the role of the AECB under the Atomic Energy Control Act. 1976.
- C-295      Information bulletin: Nuclear Liability Act  
3 p. Outlines the objective, general provisions and specific features of the Nuclear Liability Act, followed by the function of the AECB. 1976. Available in French.
- C-296      Regulatory control of radioactivity and of the nuclear fuel cycle in Canada, by P.E. Hamel and J.H. Jennekens  
12 p. Reviews the elements of the fuel cycle and the regulatory controls applied. 1976. Available in French.
- C-297      Towards greater regulatory effectiveness; an end to statutory silence, by A.T. Prince  
11 p. Stresses the need for full public awareness of the nuclear issues and the regulatory requirements. 1977. Available in French.
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**NAME:** Bank of Canada

**ADDRESS:** Ottawa, Ontario  
K1A 0G9

**CONTACT:** J.S. Roberts  
Secretary

**FUNCTIONS AND PROGRAMMES:**

The Bank of Canada is Canada's central bank and has as its primary responsibility the formulation and implementation of monetary policy. It also acts as fiscal agent for the Government of Canada in the management of the public debt of Canada and of the Exchange Fund Account. The Bank publishes

information on financial and economic developments through, inter alia, its Weekly Financial Statistics, monthly Review and the Annual Report of the Governor to the Minister of Finance. A number of public speeches on financial conditions and monetary policy are given each year by the governor and other senior officers of the Bank.

**PUBLICATIONS:**

C-298                      Bank of Canada  
11 p. Outlines the activities of the Bank of Canada and the relevant legislation. 1974.  
Available in French.

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**NAME:**                      Canada Deposit Insurance Corporation

**ADDRESS:**                Sovereign Building  
71 Bank Street  
P.O. Box 2340  
Ottawa, Ontario  
K1P 5W5

**CONTACT:**                Mr. T.J. Davis  
Secretary Treasurer

**FUNCTIONS AND PROGRAMMES:**

The Canada Deposit Insurance Corporation was established in 1967 to provide, for the benefit of persons having deposits with a member of the Corporation, insurance against the loss of deposits up to a maximum of \$20,000 for any one depositor. Membership in the Deposit Insurance Corporation is obligatory for chartered banks, Quebec savings banks and those federally incorporated loan and trust companies that accept deposits from the public. Provincially incorporated loan and trust companies that accept deposits from the public are eligible to apply for membership if they have the consent of the province of incorporation. The definition of deposits, as set out in the general by-law of the Corporation, might be summarized as money received by a member institution that is repayable on demand or notice and money that is repayable on a fixed date not more than five years after the money is received. Deposits not payable in Canada or in Canadian currency are not insured.

The Corporation replies, on a continuing basis, to letters requesting information on its activities.



**NAME:** Canada Labour Relations Board

**ADDRESS:** Tower D  
Lester B. Pearson Building  
125 Sussex Drive  
Ottawa, Ontario  
K1A 0X8

**CONTACT:** Don Konrad  
Chief, Publication and Information

**FUNCTIONS AND PROGRAMMES:**

The Board is a quasi-judicial body with statutory and regulatory powers affecting some 500,000 workers across Canada. It's responsibility is to promote and contribute to effective industrial relations in any work, undertaking, or business that is within the legislative authority of Parliament.

The Board deals with applications concerning the acquisition and termination of bargaining rights; successor rights and obligations, technological change, illegal strikes and lockouts; complaints of unfair labour practices; and other matters covered under legislation contained in Part V of the Canada Labour Code. In addition to publishing an annual report, and a pamphlet on Unfair Practices, the Board issues a periodical every two months containing every ruling during that period. The publication also contains all reasons for decision written by the Board as well as appointments to the Board and a résumé of activities, statistics, hearings, etc.

**PUBLICATIONS:**

- C-299      Decision - Information (di)  
Contains the decisions of the Canada Labour Relations Board and reasons for judgment on cases brought before it. Issued six times a year. Bilingual.
- C-300      How to file a complaint of unfair labour practice with the Canada Labour Relations Board  
36 p. Provides assistance in the preparation of complaints of unfair labour practice that fall within the jurisdiction of the CLRB. Bilingual.

**NAME:** Canadian Broadcasting Corporation

**ADDRESS:** C.B.C. Building  
1500 Bronson Avenue  
P.O. Box 8478  
Ottawa, Ontario  
K1G 3J5

**CONTACT:** Ms. Pat Hull  
Information Officer

**FUNCTIONS AND PROGRAMMES:**

The Canadian Broadcasting Corporation provides television and radio programming in English and French for all of Canada. It does not have a conscious policy of informing or educating the public with respect to the laws of Canada. It does however carry on such a role in an indirect fashion through television programmes such as Ombudsman and On the Evidence.

**AUDIO-VISUAL:**

- C-301      The abuse of children  
Audio-tape. 5 talks each 30 minutes. David Bakan discusses relation of the battered baby syndrome to the practice of infanticide. \$9.00 per tape.
- C-302      Balance and the law  
Audio-tape. 30 minutes. Discussion of the question: do I have the right to a balanced environment, and can I take legal action to protect balance in my own environment? \$9.00.
- C-303      Children and the law  
Audio-tape. 30 minutes. Describes some past and present legal attitudes towards the rights of children under the law. \$9.00.
- C-304      Police and civil liberties  
Audio-tape. 30 minutes. Debate about bail and the loss of civil liberties by the general public. \$9.00.
- C-305      Understanding your government  
Audio-tape. 4 part series of 30 minutes each. Discusses functions of the various parts of government, current issues such as native rights and bilingualism, international affairs, federal-provincial relations. \$9.00 per tape.
- C-306      Why law, why order?  
Audio-tape. 4 part series of 30 minutes each. Discusses the legal framework of Canadian society. Two parts relate to the Regina vs Coffin murder

trial and the presumption of innocence until proven guilty. \$9.00 per tape.

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**NAME:** Canadian Council on Rural Development

**ADDRESS:** 161 Laurier Avenue West  
Ottawa, Ontario  
K1A 0M4

**CONTACT:** Information Officer

**FUNCTIONS AND PROGRAMMES:**

The role of the Council is to advise the Minister of Regional Economic Expansion on the scope, direction and implementation of federal rural policies and programmes. Besides a wide range of research projects, the Council undertakes to provide a public forum for the expression of views by those who have a direct and active interest in rural development. One major way in which the Council strives to provide such a forum is through its general meetings. It holds several of these each year and an integral part of each is meeting with local citizens and representatives of local development associations.

The Council also sponsors seminars several times a year. While these cover topics specific to rural development, they often involve some discussion of relevant government programmes and legislation.

**PUBLICATIONS:**

C-307 Federal services for rural Canadians  
176 p. Provides information on grants, loans and advice available from the federal departments for rural Canadians. 1976.  
Bilingual.

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**NAME:** Canadian Dairy Commission

**ADDRESS:** 2197 Riverside Drive  
Ottawa, Ontario  
K1A 0Z2



**CONTACT:** Mr. Lalonde, Director,  
Information Services

**FUNCTIONS AND PROGRAMMES:**

The Commission is responsible for the administration of government policies with regard to the dairy industry. Its major objectives are the provision of an adequate and continuous supply of high quality dairy products to the consumers, and ensuring fair and adequate returns to the producers of milk and cream. Interaction is almost exclusively with the dairy industry producers, processors, traders, provincial government agencies, etc.). The Commission has information programmes for the industry; that information is also available to the public to explain the legislation relevant to the Commission's operations.

**PUBLICATIONS:**

- C-308 Canadian dairy policies in the mid-seventies  
Deals with the Canadian dairy policies and programmes. 1976.  
Bilingual.
- C-309 Federal dairy subsidy; explanation rules  
Pamphlet. Outlines the conditions and rules governing the payment of the dairy subsidy to milk and cream producers under provisions of the Federal Dairy Programme. Annual.  
Bilingual.
- C-310 National Dairy Programme 1977-78  
20 p. Outlines and explains the elements of the dairy programme which determine the production and returns of milk and cream producers. 1977.  
Bilingual.
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**NAME:** Canadian Penitentiary Service

**ADDRESS:** 340 Laurier Avenue West  
Ottawa, Ontario  
K1A 0P9

**FUNCTIONS AND PROGRAMMES:**

The Canadian Penitentiary Service is responsible for the administration of some sixty federal institutions which house prisoners sentenced to incarceration for a term exceeding two years. It is responsible for the maintenance and surveillance of the inmates as well as their rehabilitation. The Service

provides academic and vocational education programmes as well as industrial training. The Service is very active in the field of public information.

**PUBLICATIONS:**

- C-311            A better way returning to society  
Pamphlet. Outlines the training methods available to inmates while in a federal penitentiary. 1977. Bilingual.
- C-312            The Canadian Penitentiary Service  
13 p. Explains the Penitentiary Act and the penal system and its programmes.
- C-313            Canadian Penitentiary Service: list of penitentiaries  
Leaflet. Explains classification of inmates, types of penitentiaries; a map of Canada and its penitentiaries is included. 1977.
- C-314            Discussion  
Quarterly. Covers areas of Canada's criminal justice system. Bilingual.
- C-315            Industrial change in CPS  
Leaflet. Outlines the inmate participation in industry programmes. 1977. Bilingual.
- C-316            Inmate training  
Pamphlet. Outlines inmate training courses. 1977. Bilingual.
- C-317            Meeting the challenge: temporary absence  
Pamphlet. Explains the Temporary Absence Programme. 1977. Bilingual.
- C-318            National Parole Service: list of district and sub-offices  
Leaflet. Explains the types of release from federal institutions; a map with the National Parole Service offices is included. 1977.
- C-319            Returning to society: Community Correctional Centres  
Pamphlet. Describes the CCCs, a form of halfway house. 1977. Bilingual.

C-320

Response of the Solicitor-General to the Parliamentary Sub-Committee Report on the penitentiary system in Canada, by Frances Fox 37 p. Sets out the Solicitor's reaction to the principles enunciated in the Report, with comments on each of the 65 recommendations made by the sub-committee. 1977.  
Bilingual.

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**NAME:** Canadian Radio-television and  
Telecommunications Commission

**ADDRESS:** Information Services  
Berger Building  
100 Metcalfe Street  
Ottawa, Ontario  
K1A 0N2

**CONTACT:** Mr. R.G. Gordon, Director

**FUNCTIONS AND PROGRAMMES:**

The Commission is generally responsible for the regulation and supervision of broadcasting. This includes the responsibility for the implementation of Canadian broadcasting policy as outlined in the Broadcasting Act, hearing all applications for commercial television and radio licences, and the regulation of all federally-regulated telecommunications carriers.

Its major contact with the public is with respect to specific hearings or decisions. In response to this, and in accordance with its statutory duties, the CRTC gives notice and publicizes the dates and locations of proposed hearings, makes the rules of procedure and various statutory material available upon request and actively publishes and publicizes its decisions.

With the proclamation of the Canadian Radiotelevision and Telecommunications Commission Act, on 1 April 1976, the CRTC acquired jurisdiction formerly exercised by the Canadian Transport Commission over the federally-regulated telecommunications carriers in Canada. Thus, the CRTC is required to approve all tariffs of tolls, rates, charges, and all interconnecting agreements of Bell Canada, BC Telephone Co., CN Telecommunications, CP Telecommunications, and Telesat Canada. These five carriers account for over 70% of the telephone, telegraph, and data communications in Canada.



**PUBLICATIONS:**

- C-321 FM radio in Canada; a policy to ensure a varied and comprehensive radio service  
27 p. Deals with the Commission's objectives and requirements for the development of FM radio in Canada. 1975.  
Bilingual.
- C-322 Policies respecting broadcasting receiving undertakings (cable television)  
11 p. Represents a further phase in the Commission's implementation of the aims and objectives of the Broadcasting Act. 1975.  
Bilingual.
- C-323 A resource for the active community  
125 p. Collection of articles about community programming, including one by Mary Eberts entitled "Some notes on the law", outlining various legal problems of access, incorporation, charitable organizations, copyright, and defamation. 1974.  
Available in French.
- C-324 Telecommunications bulletin  
This monthly bulletin provides an ongoing record of CRTC orders and decisions affecting telecommunications carriers under its jurisdiction. 1977.  
Bilingual.
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**NAME:** Canadian Transport Commission

**ADDRESS:** Information Office  
Congill Building  
275 Slater Street  
Ottawa, Ontario  
K1A 0N9

**CONTACT:** Miss T. Giroux  
Information Officer

**FUNCTIONS AND PROGRAMMES:**

The Commission is a court of record and has jurisdiction over transportation by railway, air and inland water under a number of acts, including the Railway Act, Aeronautics Act and the Transport Act. Its regulatory functions under the various Acts are divided amongst six committees working in specialized

areas of transportation, and any of these may exercise the powers of the Commission within its particular area of specialization. Other duties of the CTC include long-term research to aid in the formation of national transportation policy.

Dealing mostly with carriers, the CTC has little contact with the general public, and thus its public information function is relatively minor.

**PUBLICATIONS:**

C-325                      The Canadian Transport Commission  
4 p. Provides information on the Canadian  
Transport Commission.  
Available in French.

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**NAME:**                      Central Mortgage and Housing Corporation

**ADDRESS:**                News and Information  
National Office  
Montreal Road  
Ottawa, Ontario  
K1A 0P7

**CONTACT:**                Mr. J. Dowall  
News and Information Officer

**FUNCTIONS AND PROGRAMMES:**

C.M.H.C. is responsible for the administration of the National Housing Act which was designed to improve housing and living conditions in Canada. C.M.H.C. involvement includes: urban planning; housing research; lending money for mortgages; housing design and new construction techniques and materials; and the housing needs of special groups (i.e. students, low-income.

A major part of C.M.H.C.'s activities centre around research and investigation into new solutions to Canada's housing problems. Informing the public of the various programmes available for public participation is considered an important function and is met mainly through the distribution of printed materials outlining these programmes.

**PUBLICATIONS:**

A full listing of all C.M.H.C. publications may be obtained from any C.M.H.C. office.

- C-326      Administrative requirements  
Pamphlet. Covers the standards of construction,  
housing plans, and inspection. 1976.  
Bilingual.
- C-327      CMHC and the National Housing Act  
19 p. Provides a brief description of the  
Corporation's structure and history and the  
facilities of the National Housing Act. 1977.  
Bilingual.
- C-328      Home-Ownership through condominium  
Pamphlet. Gives a general explanation of  
condominium ownership pointing out factors to be  
considered when buying a condominium home. 1976.  
Bilingual.
- C-329      Housing for rural people  
Pamphlet. Explains the Rural and Native Housing  
Programme.  
Bilingual.
- C-330      If you have ever dreamed of a home of your own...  
Pamphlet. Explains the loans and subsidies  
available under the Assisted Home-Ownership  
Programme.  
Available in French.
- C-331      Information kit  
Contains information sheets on each federal  
housing programme.  
Bilingual.
- C-332      List of CMHC publications  
Provides a complete list of the publications  
available to the public.  
Bilingual.
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NAME:            Commissioner of Official Languages

ADDRESS:        171 Slater Street  
                 Ottawa, Ontario  
                 K1A 0T8

CONTACT:        Mr. Stephen Acker  
                 Executive Assistant



## **FUNCTIONS AND PROGRAMMES:**

The Commissioner's duty is essentially one of overall surveillance of government departments, agencies and Crown Corporations with regard to their compliance with the Official Languages Act. His duty is two-fold in nature: first, to investigate complaints that a department or agency is not fulfilling its obligation under the Act; and second, to undertake investigations on his own initiative to ensure that institutions of Parliament and Government of Canada are complying with the spirit and intent of the Act. Information regarding the act and its implications is made available to the public and the public service through a variety of publications, and through the annual reports to Parliament.

## **PUBLICATIONS:**

- C-333                      Commissioner of Official Languages: annual report  
Annual statement relating to the discharge of the Commissioner's duties of overseeing the progress of achieving equality for English and French in federal administrations under the Official Languages Act. 1970.  
Bilingual.
- C-334                      Safari kit  
Includes pamphlets with information on Canada's official languages. 1973.  
Bilingual.
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**NAME:**                      Farm Credit Corporation

**ADDRESS:**                Information Division  
Haldon House  
2255 Carling Avenue  
6309, Postal Station "J"  
Ottawa, Ontario  
K2A 3W9

**CONTACT:**                Ms. Louise Neveu, Chief

## **FUNCTIONS AND PROGRAMMES:**

The Corporation is responsible for the provision of financial assistance to farmers as provided under the three federal programmes it administers: the Land Transfer Plan, Farm Credit Act and Farm Syndicates Credit Act. Its information services are directed almost exclusively to the persons involved in these programmes.

## PUBLICATIONS:

- C-335      Farm credit under the federal Farm Credit Act  
Pamphlet. Outlines how the Corporation assists farmers and those wishing to become farmers establish viable farm businesses, through the use of long-term mortgage credit.  
Bilingual.
- C-336      Farm syndicate loans  
Leaflet. Outlines briefly the loans which may be made to farmers by the Farm Credit Corporation under the Federal Farm Syndicates Credit Act.  
Bilingual.
- C-337      Small farm development programme  
Leaflet. Explains the land transfer plan and the eligibility for an assistance grant.  
Bilingual.
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**NAME:**              Federal Business Development Bank

**ADDRESS:**        Head Office  
901 Victoria Square  
Montreal, Quebec  
H2Z 1R1

**CONTACT:**        Mr. J.W. Siviers  
Information Officer  
OR  
Any of FBDB's 90 Branches located across  
Canada

## FUNCTIONS AND PROGRAMMES:

FBDB is a crown corporation established by an Act of Parliament to promote and assist in the establishment and development of business enterprises in Canada by providing them with financial and management services. It supplements such services available from others and it gives particular attention to the needs of smaller enterprises.

FBDB extends financial assistance to businesses in Canada which do not have other sources of financing available to them on reasonable terms and conditions.

It also provides management counselling, management training, and an information service concerning business management and government programmes.

**PUBLICATIONS:**

C-338                      FBDB services for businesses anywhere in Canada  
Leaflet. Covers the activities of the FBDB,  
followed by a list of all the FBDB offices across  
Canada. 1977.  
Available in French.

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**NAME:**                      Foreign Investment Review Agency

**ADDRESS:**                240 Sparks Street, 5 West  
Box 2800, Station 'D'  
Ottawa, Ontario  
K1P 6A5

**CONTACT:**                Mr. W.T. Wood, Director, Compliance Branch, for  
legal dealings with Agency  
Mr. G.H. Dewhirst, Director, Research and Analysis  
Branch, for research or information matters

**FUNCTIONS AND PROGRAMMES:**

Proposed foreign investment involving either  
takeover or the establishment of a new enterprise in Canada is  
subject to scrutiny by the Agency. F.I.R.A. will review the  
proposal to determine whether it will result in "significant  
benefit" to Canada. F.I.R.A. will then brief and advise the  
Minister of Industry Trade and Commerce, who will then present the  
proposal to the Governor in Council for final decision.

Since its activities are to advise and assist the  
Minister in the administration of the Foreign Investment Review  
Act, F.I.R.A.'s interaction with the public is mainly aimed at  
investors and their legal and other expert advisors. Information  
in the form of news releases, brochures, studies, and a quarterly  
journal on investment conditions is currently being sent out to  
persons in Canada and abroad who have indicated an interest in  
receiving such material.

**PUBLICATIONS:**

C-339                      Businessman's guide to the Foreign Review Act  
26 p. Explains, to investors who may be  
considering investments in Canada, the purpose and  
role of the review process. 1977.  
Bilingual.



C-340

A guide to filing notice with the Foreign  
Investment Review Agency

23 p. Contains information to enable most applicants to complete the "Forms for use in giving notice pursuant to the Foreign Investment Review Act." 1977.  
Bilingual.

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**NAME:** Law Reform Commission

**ADDRESS** Varette Building  
130 Albert Street  
Ottawa, Ontario  
K1A 0L6

**CONTACT:** Mr. J. Côté  
Secretary of the Commission

**FUNCTIONS AND PROGRAMMES:**

The Commission is responsible for the study and review of the laws of Canada with a view to making recommendations for their improvement, modernization and reform. This function includes the elimination of obsolete laws and development of new approaches to the law in keeping with life in the modern context.

The information service of the Commission makes public the results of its studies, enquiries and recommendations by means of an extensive publishing programme.

**PUBLICATIONS:**

Working Papers:

- C-341 No. 10 - Limits of criminal law: obscenity, a test case  
49 p. By focusing on a particular problem obscenity, this paper deals with the criminal law, its scope and limits, its aims and purposes, and its value for the society. 1975.  
Bilingual.
- C-342 No. 11 - Imprisonment and release  
46 p. Deals with the place of imprisonment in the structure of sanctions. 1975.  
Bilingual.

- C-343      No. 14 - The criminal process and mental disorder  
61 p. Examines many of the important but sometimes neglected problems of mental disorder in the criminal process. 1975.  
Bilingual.
- C-344      No. 17 - Commissions of inquiry: administrative law  
91 p. Makes a number of proposals regarding inquiries, including a working draft for a new Inquiries Act. 1977.  
Bilingual.
- C-345      No. 18 - Federal Court: judicial review  
54 p. 1976.  
Bilingual.
- C-346      No. 19 - Criminal law: theft and fraud  
123 p. Demonstrates the complexity of the present theft and fraud law, and suggests a way in which this law could be simplified in legislative form. 1977.  
Bilingual.
- C-347      No. 20 - Contempt of court: offences against the administration of justice  
69 p. Examines the present state of the law of contempt and its problems, and suggests reforms. 1977.  
Bilingual.

Reports to Parliament:

- C-348      Evidence: report  
115 p. Includes the Evidence Code, followed by comments. 1977.  
Bilingual.
- C-349      Expropriation: report  
38 p. Proposes changes towards better expropriation laws at the federal level. 1976.  
Bilingual.
- C-350      Family law: report  
73 p. Proposes a new legal approach to the economic, emotional and behavioural problems arising within the family. 1977.  
Bilingual.
- C-351      Mental disorder in the criminal process: report  
53 p. Deals with the ways mental disorder affects the criminal process, and contains many recommendations. 1976.  
Bilingual.

- C-352            Our criminal law: report  
42 p. Deals with some aspects of criminal law: values, reality, role, trial, sentencing; recommends the need for legislation for abolishing strict liability, for restricting the ambit of the criminal law and for reorganizing the Criminal Code. 1977.  
Bilingual.
- C-353            A report on dispositions and sentences in the criminal process: guidelines  
71 p. Represents a framework for the development of a policy in the area of dispositions and sentences: the final results of the criminal process. 1977.  
Bilingual.
- C-354            Sunday observance: report  
63 p. Deals with the Sunday observance laws, the anomalies and conflicts, and proposals for change. 1976.  
Bilingual.

Administrative Law Series study papers:

- C-355            The Atomic Energy Control Board: an evaluation of regulatory and administrative processes and procedures, by G. Bruce Doern  
85 p. Describes and assesses the regulatory and administrative processes and procedures of the AECB. 1977.  
Available in French.
- C-356            The National Energy Board: policy, and practice, by Alastair R. Lucas and Trevor Bell  
216 p. Reviews the policies, procedures and practices of this federal agency; analyzes five specific case studies applications. 1977.  
Available in French.
- C-357            The parole process: a study of the Parole Board, by Pierre Carrière and Sam Silverstone  
157 p. Focuses on how members of the National Parole Board make parole decisions and the context in which these decisions emerge. 1976.  
Available in French.
- C-358            Unemployment insurance benefits: a study of administrative procedure in the Unemployment Insurance Commission, by Pierre Issalys and Gaylord Watkins  
342.p. Deals with the process by which a certain type of administrative decision, that relating to the payment of benefits to unemployed wage-earners



under the Unemployment Insurance Act, is formulated. 1977.  
Available in French.

Others:

- C-359      A catalogue of discretionary powers in the Revised Statutes of Canada 1970  
1,025 p. Catalogues the discretionary powers created by Parliament, their nature and the authorities who exercise them. 1975. \$19.75.  
Bilingual.
- C-360      Community participation in sentencing  
177 p., 25 p., 48 p. Presents three research papers on: - the victims of the criminal process and the attempts made to compensate them, - the law of probation, - community service treatment in B.C.; includes two Working Papers: Restitutions and compensation, and fines. 1976. \$5.75.  
Available in French.
- C-361      Discovery in criminal cases: study report  
217 p., 44 p. Contains a research paper discussing the Canadian law relating to discovery in criminal cases and gives recommendations for reform; includes a Working Paper on the philosophy of the L.R.C. and recommendations for changes in the law. 1974. \$5.00.  
Available in French.
- C-362      Fear of punishment: deterrence  
149 p. Presents two background papers which explore the concept of deterrence: Deterrence: a review of the literature, by E.A. Fattah, and Deterrent effects of punishment for breaking and entering and theft, by James J. Teevan. 1976. \$4.00.  
Available in French.
- C-363      The native offender and the law, by Douglas A. Schmeiser, Hans W.B. Heumann and John R. Manning  
90 p. Compiles existing Canadian statistical data on the involvement of the native people with one aspect of the criminal process detention and punishment. 1974. \$2.00.  
Available in French.
- C-364      Permission to be slightly free: a study of the granting, refusing and withdrawing of parole in Canadian penitentiaries, by Peter Macnaughton Smith

307 p. Discusses the decision making at the National Parole Board: looks at the results of the process of incarceration and release. 1976. \$5.50.  
Available in French.

C-365      Studies on diversion: East York community law reform project  
230 p., 25 p. Contains a summary of the project and the accompanying papers that make up that study; includes a Working Paper on the philosophy of the L.R.C. and recommendations for changes in the law. 1975. \$6.00.  
Available in French.

C-366      Studies on divorce  
203 p., 40 p., 70 p. Contains two research papers which analyze the existing divorce laws and propose reform; includes two Working Papers: Maintenance on divorce, and Divorce. 1975. \$5.75.  
Available in French.

C-367      Studies on imprisonment  
281 p., 46 p. Consists of four research papers focusing on specific issues concerning imprisonment; includes a Working Paper on the philosophy of the L.R.C. and recommendations for changes in the law. 1976. \$6.50.  
Available in French.

C-368      Studies on sentencing  
205 p. Includes the Working Paper: "The principles of sentencing and dispositions", as well as two background papers. 1974. \$4.50.  
Available in French.

C-369      To jail or not to jail?  
Leaflet.  
Bilingual.

C-370      The victim vs. the offender  
Leaflet.  
Bilingual.

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NAME:              Metric Commission  
  
ADDRESS:          Bonaventure Building  
                     301 Elgin Street  
                     Ottawa, Ontario  
                     K1A 0H5

**CONTACT:** Penny Tennehouse  
Information Officer

**FUNCTIONS AND PROGRAMMES:**

The Commission was created to devise an overall plan for metric conversion. It ensures that such conversion be completed at minimal cost and to the general advantage of Canada. It's major function is to advise the Minister of Industry, Trade and Commerce on plans for conversion and on legislation that may be required.

Its information programme is geared to informing the public of the plan for conversion and explaining the metric system.

**PUBLICATIONS:**

C-371                    Metric monitor  
Monthly. Covers topics dealing with metric conversion.  
Bilingual.

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**NAME:** National Energy Board

**ADDRESS:** Trebla Building  
473 Albert Street  
Ottawa, Ontario  
K1A OE5

**CONTACT:** Mr. B.H. Whittle  
Secretary

**FUNCTIONS AND PROGRAMMES:**

Under the National Energy Board Act of 1959 and subsequent amendments the Board has two principal roles: to regulate specific areas of the oil, gas and electrical industries in the public interest, and to advise the Government on the development and use of energy resources.

The Board acts as a regulatory body in issuing, with the approval of the Governor-in-Council, certificates of public convenience and necessity for the construction of interprovincial and international petroleum pipelines and international power lines as well as the issuing of licences for the export and the import of gas, and the export of oil and electrical power. The Board requires the implementation of adequate standards of construction and operation to endure the



safety of any facility that it has certificated. The Board also has the authority to regulate the tolls charged by gas and oil pipeline companies under its jurisdiction to ensure that such tolls are just and reasonable.

In its advisory role, the Board may on its own initiative hold inquiries into particular aspects of the energy situation and prepare reports for the information of the Government, of Parliament and of the general public. The Board also carries out studies and prepares reports at the request of the Minister.

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**NAME:** National Farm Products Marketing Council

**ADDRESS:** 165 Sparks Street  
Ottawa, Ontario  
K1P 5B9

**CONTACT:** Mr. J.A. Lévesque, Member

**FUNCTIONS AND PROGRAMMES:**

The National Farm Products Marketing Council has four main functions: advising the Minister on all matters relating to the establishment and operation of agencies under the Farm Products Marketing Agencies Act, with a view to maintaining and promoting an efficient and competitive agriculture industry; reviewing the operations of agencies with a view to ensuring that they carry on their operations in accordance with the law; and working with agencies in promoting more effective marketing of farm products in interprovincial and export trade. Of equal importance to the Council is the function of safeguarding the interests of both producers and consumers in the establishment and operations of such agencies.

One of the major responsibilities of the Council is to ensure adequate representation from consumers and the allied trade on consultative or advisory committees to the agencies. The Council ensures that important problems, proposed policies and programmes that affect the public interests are referred to the committees by the agencies so that these committees are provided the opportunity of making an input into such programmes and policies.

As part of its public information and education programme, the National Farm Products Marketing Council holds public hearings in order to determine the merits of a request for the establishment of an agency. All concerned citizens, be they consumers, processors, producers or other members of the trade,

are able to make representations to a Tribunal of the Council that presides over the hearings. Hearings are also held, if requested, on issues or problems which arise from the operations of the agencies.

**PUBLICATIONS:**

C-372                    Proceedings of the Federal-Provincial Marketing Seminar, held at the Winnipeg Inn, Winnipeg, Afkpp014a, September 23-24, 1975  
57 p. Provides a record of the papers presented at the conference, including one paper entitled "Future developments regarding legislation and marketing plan".  
Bilingual.

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**NAME:**                    National Film Board

**ADDRESS:**                150 Kent Street  
Ottawa, Ontario  
K1A 0M9

**CONTACT:**                Mr. A. Parsons  
Representatives

**FUNCTIONS AND PROGRAMMES:**

The N.F.B. is concerned with the production, promotion and distribution of films, particularly those that are designed to show Canada to Canadians and the world. It's only activities, with regard to informing or educating the public of the laws or legal system of Canada, are its role as producer and/or distributor of films dealing with subject matter it has produced, or those made on behalf of government departments or agencies.

**AUDIO-VISUAL:**

C-373                    The Canadian electoral system  
16 mm. film. 26 minutes. Colour. Provides a clear account of electoral procedures before and during a Canadian federal election. No. 106C 0173 501.

C-374                    A day in the night of Jonathan Mole  
16 mm. film. 29 minutes. Black and white. A discussion of the causes and consequences of racial prejudice, particularly as it restricts a man's chances for employment. No. 106B 0159 042.

- C-375      The Family Court  
16 mm. film. 28 minutes. Colour. Discusses proposals for placing all jurisdiction concerning family breakdown under a unified Family Court. There is a dramatized instance of separation by a husband and wife concerning custody of their child. No. 106C 0174 555.
- C-376      Government of Canada  
Filmstrips. 8 in the series. Covers constitutional development, elections and voting and the 3 levels of government. Suitable for high school students. \$56.00 for series.
- C-377      How John Q. finally got it right and found happiness  
16 mm. film 16 minutes. Colour. Demonstrates a tax return through various channels of the federal department which looks after income tax. No. 106C 0173 649.
- C-378      Illegal abortion  
16 mm. Film. 25 minutes. Black and white. Illustrates the situation of a young couple faced with an unwanted pregnancy and desiring an abortion forbidden by law. Follows the couple from confirmation of pregnancy to performance of an abortion by an illegal practitioner. Not suitable for persons under 16 years of age. No. 106B 0166 115.
- C-379      Our land is our life  
16 mm. film. 57 minutes. Colour. The film shows the importance of the land and the hunting culture for native people of northern Canada, and describes the conflict between their needs and the need to develop northern resources for the nation as a whole. The Indians describe the educational and urbanizing processes which are drawing them away from their traditional life and focuses on the legal and political actions they are taking to protect their land and culture for future generations. No. 106C 0176 052.
- C-380      The Sloane affair  
16 mm. film. 53 minutes. Colour. Portrays the investigation of a suspected tax fraud concerning a successful contractor. No. 016C 0172 569.
- C-381      Tax is not a four-letter word  
35 mm or 16 mm. film. 9 minutes. Colour. Musical cartoon about the tax collector.



C-382            Tax; the outcome of income  
16 mm. film. 8 minutes. Colour. Shows present  
taxation system and struggle that has existed  
between federal and provincial government.  
No. 106C 0175 621.

**PUBLICATIONS:**

C-383            Film catalogue, 1974-75-76  
The NFB catalogue presents films on a wide range  
of subjects, revealing the Canadian endeavor, the  
Canadian scene and the Canadian outlook on the  
world.  
Available in French.

C-384            Multi media catalogue, 1976-77  
This catalogue presents media kits, slide sets,  
overhead projectuals, filmstrips and film loops on  
a wide range of subjects, available through the  
NFB.

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**NAME:**            National Parole Service

**ADDRESS:**        Communications Branch  
340 Laurier Avenue West  
Ottawa, Ontario  
K1A 0P9

**CONTACT:**        B.R. Cormier, Director

**FUNCTIONS AND PROGRAMMES:**

The National Parole Service is responsible for the  
supervision of the reintegration of inmates into the community  
through day parole, full parole and mandatory supervision. The  
Service works closely with community groups to promote public  
awareness and understanding of the needs of parolees. The Service  
is very active in the field of public information.

**PUBLICATIONS:**

C-385            Pardon under the Criminal Records Act  
Pamphlet. Answers frequently asked questions  
relating to pardons.  
Bilingual.

**NAME:** Office of the Chief Electoral Officer

**ADDRESS:** 440 Covertry Road  
Ottawa, Ontario  
K1A 0M6

**CONTACT:** Mrs. M. Lortie  
Administrative Assistant to Chief  
Electoral Officer

**FUNCTIONS AND PROGRAMMES:**

The Chief Electoral Officer is responsible for all aspects of federal elections in Canada. The information function of the Chief Electoral Officer is comprised of answering specific enquiries and the provision of materials dealing with elections, election expenses and information for potential candidates.

**PUBLICATIONS:**

- C-386                    Election expenses and you  
Leaflet. Outlines a number of important changes to the Canada Elections Act and the Income Tax Act, following the new Election Expenses Act. Bilingual.
- C-387                    Federal elections in Canada  
Pamphlet. Covers the responsibilities of the Chief Electoral Officer, outlines the conduct of a general election and a by-election. 1977. Bilingual.
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**NAME:** Office of the Co-ordinator, Status of Women

**ADDRESS:** 63 Sparks Street  
Ottawa, Ontario  
K1A 0C3

**CONTACT:** Ms. Louise Holmes  
Liaison Officer

**FUNCTIONS AND PROGRAMMES:**

The Office of the Co-ordinator is concerned with improving the status of women in Canada. It's primary duties are to advise the Minister Responsible for the Status of Women on government policies, monitoring the activities of departments, and co-ordinating new initiatives to improve the status of women.

The major public information activity that the Office engages in is maintaining close contact and meeting various groups and organizations involved in the advancement of women's status.

**PUBLICATIONS:**

- C-388      Federal services for women  
64 p. Covers the federal government programmes, services and resources specifically designed for women, or of special interest to women. 1977. Bilingual.
- C-389      Information - status of women  
Quarterly newsletter. Covers the federal government action affecting the status of women as well as national and international news, from women's organizations across the country and publications of interest. 1976. Bilingual.
- C-390      Status of women in Canada: 1975  
56 p. Outlines the federal government activity on status of women issues, including all legislative changes designed to provide women equal rights and responsibilities. 1975. Bilingual.
- 

**NAME:**              Public Service Commission

**ADDRESS:**        L'Esplanade Laurier  
300 Laurier Avenue West  
Ottawa, Ontario  
K1A 0M7

**CONTACT:**        Mrs. P. Lapière  
Chief, Creative Services

**FUNCTIONS AND PROGRAMMES:**

This agency has three main roles under the Public Service Employment Act. It has a responsibility to Parliament for the application of the merit principle in staffing the public service either directly or through the delegation of authority to deputy heads, for the operation of training programmes and for the provision of redress to public servants against staffing decisions. In addition, at the request of the government, the Commission assumed responsibility in 1972 for investigating allegations of discrimination in the public service employment practices and



in 1973 for the provision of second-language training for public servants, as well as for testing and language standards for public servants in bilingual positions. The Commission manages the manpower planning activity for senior executives, and is involved in their career planning and development.

The information programme of the Commission produces a variety of publications -- aimed at public servants and prospective public servants -- explaining the provisions and implications of the Public Service Employment Act.

**PUBLICATIONS:**

- C-391                    Protecting your rights  
Leaflet. Answers questions most frequently asked about how the rights of the individual are protected by the Anti-Discrimination Branch. Bilingual.
- C-392                    Review of the federal and provincial major legislation relevant to women in public employment, by Susan P. Boivin  
89 p. Presents a study of laws and regulations to identify areas of legislative reform required to promote the status of women in public employment. 1977.  
Bilingual.
- C-393                    The right of appeal  
Pamphlet. Deals with the right of appeal and the procedures to follow in filing an appeal. Bilingual.
- C-394                    Women in the Public Service of Canada  
28 p. Contains information on the federal government's Equal Opportunities for Women policy, Programmes and activities. 1976.  
Bilingual.
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**NAME:**                    Royal Canadian Mounted Police

**ADDRESS:**                The Commissioner  
1200 Alta Vista Drive  
Ottawa, Ontario

**CONTACT:**                Your local RCMP Detachment

## **FUNCTIONS AND PROGRAMMES:**

The Royal Canadian Mounted Police is organized under authority of the RCMP Act. In accordance with the Act, it is headed by the Commissioner who, under the direction of the Solicitor General of Canada, has the control and management of the Force. Headquarters of the Force is in Ottawa.

Laws made by, or under the authority of, the federal government, are enforced by the Royal Canadian Mounted Police in all provinces and territories of Canada. The enforcement of the Criminal Code of Canada, and the administration of justice within the provinces, are the responsibility of the provincial governments. The RCMP enforces criminal and provincial laws within all provinces, except Ontario and Quebec. In addition, the RCMP, under contract, provides its policy services to 176 municipalities throughout Canada.

The Yukon and Northwest Territories are policed exclusively by the RCMP where police jurisdiction over criminal offences, federal statutes and territorial ordinances has been assigned to the Force.

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**NAME:** Standards Council of Canada

**ADDRESS:** 350 Sparks Street  
Ottawa, Ontario  
K1R 7S8

**CONTACT:** Mr. A.A. Tunis

## **FUNCTIONS AND PROGRAMMES:**

The Council is responsible for the co-ordination and promotion of voluntary standardization in Canada. In doing so, it has created the National Standards System and a new category of standards: the National Standards of Canada. The various standards themselves are developed by standards writing organizations that are part of the System. They are: the Canadian Standards Association, the Canadian Government Specifications Board, the Canadian Gas Association, the Underwriters' Laboratories of Canada and the Bureau de normalisation du Québec. It should be noted that national standards are not binding upon manufacturers or marketers unless they have been legislated to be so binding. The Council's information programme is for the most part covered by a series of publications dealing with standardization and audio-visual materials. A Standards Information Service has also been created by the Council and can be reached toll-free from anywhere in Canada.

**PUBLICATIONS:**

- C-395      The National Standards System of Canada: the  
Second five years 1976/1980  
34 p. Records the present state of the NSS, and  
indicates what the NSS hopes to achieve. 1976.  
Bilingual.
- C-396      Standardization of good business; a discussion of  
the use and benefits of standardization to the  
individual organization, by R.P. Preston  
27 p. 1977.  
Available in French.
- C-397      Standards: more than meets the eye  
Pamphlet. Explains what standards are and do, and  
what standardization is all about. 1976.  
Bilingual.
- C-398      What is standardization?  
Pamphlet. Outlines the principles of standardiza-  
tion, what standards are, the role they play in  
modern society, and how the SCC is fulfilling its  
role. 1976.  
Bilingual.
- C-399      What is the National Standards System?  
Leaflet.  
Bilingual.
- 

**NAME:**                      Tarrif Board

**ADDRESS:**                365 Laurier Avenue, West  
Ottawa, Ontario  
K1A 0G7

**CONTACT:**                Mr. J.E. LaFrance  
Secretary

**FUNCTIONS AND PROGRAMMES:**

The Tarrif Board, under the Tariff Board Act, Customs Act, Excise Tax Act, and Anti-Dumping Act makes inquiries into any matter relating to goods brought into Canada (whether or not they are subject to customs and excise duties or taxes), and acts as a court hearing appeals from rulings in respect to certain matters including excise taxes, tariff classification, value for duty, drawback of customs duties, and determination of dumping.



Aside from publication of its decisions and tariff appeals, the Tariff Board publishes a guide for anyone filing an appeal.

**PUBLICATIONS:**

C-400                    An informal guide for parties in appeals before  
the Tariff Board  
7 p. 1976.  
Bilingual.

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**NAME:**                    Tax Review Board

**ADDRESS:**                381 Kent Street  
Ottawa, Ontario  
K1A 0M1

**CONTACT:**                The Registrar

**FUNCTIONS AND PROGRAMMES:**

The Board is a judicial tribunal of first instance concerned with cases of income tax. The Board sits in various centres across the country for varying durations of time.

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**NAME:**                    Treasury Board Secretariat

**ADDRESS:**                Communications Division  
Place Bell Canada  
Ottawa, Ontario  
K1A 0R5

**CONTACT:**                Information Director

**FUNCTIONS AND PROGRAMMES:**

Treasury Board is a committee of six members of the Queen's Privy Council including the Minister of Finance and the President of Treasury Board. The Treasury Board responsible for the Main Estimates, tabled in the House of Commons each February, and for all accompanying information.

The Secretariat is the operational arm of the Treasury Board.

The Secretariat examines all proposed spending programmes and keeps them under review; makes recommendations to the Treasury Board on proposed expenditures; proposes personnel management policy and negotiates collective agreements with Public Service the bargaining agents.

The Communications Division of the Secretariat answers more than 5,000 queries -- many from the general public -- annually.

#### PUBLICATIONS:

- C-401            Federal expenditure plan; how your tax dollar is spent  
Provides a brief summary and analysis of the government's spending plan for the fiscal year.  
Annual.  
Bilingual.
- C-402            Federal spending plans  
Annual in tabloid form with highlights of spending programmes by government departments and agencies for the fiscal year.  
Bilingual.
- C-403            Official languages in the Public Service Canada Pamphlet. Deals with the Treasury Board guidelines on the language requirements of all positions in the Public Service, as well as the P.S.C.'s policy on the staffing of bilingual positions. 1973.  
Bilingual.

## NATIONAL ORGANIZATIONS

**NAME:** Appraisal Institute of Canada

**ADDRESS:** 309 - 93 Lombard Avenue  
Winnipeg, Manitoba  
R3B 3B1 (204) 942-0751

**CONTACT:** T.J. Gifford

### FUNCTIONS AND PROGRAMMES:

The Appraisal Institute of Canada, is the national professional institute of real estate appraisers, dedicated to high and uniform standards for members of the appraisal profession.

The education programme is available nationally on a correspondence basis through the Institute's National Executive Offices and or a lecture basis through most of the Institute's thirty-eight Chapters. This programme involves a thorough examination of those laws pertaining to real estate and business administration.

### PUBLICATIONS:

C-404 Real estate law manual  
Loose leaf, 12 chapters.  
Comprehensively discusses areas of law pertinent to real estate. Revised 1978. \$15.00.

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**NAME:** Canadian Association for Repeal of the Abortion Law

**ADDRESS:** P.O. Box 935 Station 'Q'  
Toronto, Ontario  
M4T 2P1 (416) 961-1507

**CONTACT:** Ms. Merike Madisso

### FUNCTIONS AND PROGRAMMES:

The purpose of CARAL is to ensure that no woman in Canada is denied access to safe, legal abortion. Their aim is the repeal of all sections of the Criminal Code dealing with abortion and the establishment of comprehensive contraceptive and abortion services, including appropriate counselling, across the country.



**PUBLICATIONS:**

- C-405            Childbirth by choice  
Pamphlet. Explains CARAL's pro-abortion stand discussing issues such as: unwantedness, adolescents, adoption, health risks, contraception, euthanasia, sanctity of life, Canada's law, discrimination, statistical interpretation, public opinion, and democracy.
- C-406            Freedom of choice  
Leaflet. A quick reading summary on the purpose of CARAL.
- 

**NAME:**                    Canadian Association for the Prevention of Crime

**ADDRESS:**                55 Parkdale Avenue  
Ottawa, Ontario  
K1Y 1E5    (613) 728-1865

**CONTACT:**                W.T. McGrath, Executive Director

**FUNCTIONS AND PROGRAMMES:**

The objectives of the Association are as follows:

- a) To promote cooperation and participation among individuals, groups and disciplines concerning the problems of crime and its consequences as related to people of all ages in the fields of prevention, sources of crime, diversion, legislation, concepts of crime, law enforcement, pre-trial practice, trial and adjudication, correctional services, dispositional alternatives and community re-integration.
- b) To promote study of the problems of the aforesaid fields and their solutions including fostering, either directly or indirectly, research programmes designed to advance such study.
- c) To promote public understanding of such problems and their solution.

**PUBLICATIONS:**

- C-407            Publications  
26 p. Bibliography of the Association's printed matter, comprising periodicals, comments on working papers, proceedings, other publications and wall posters. Order forms and a price list are included. 1978.  
Available in French.

**NAME:** The Canadian Association of Elizabeth Fry Societies

**ADDRESS:** 195-A Bank Street  
Ottawa, Ontario  
K2P 1W7 (613) 238-1171

**CONTACT:** Grace Waldron, Secretary

**FUNCTIONS AND PROGRAMMES:**

The Elizabeth Fry Society is an independent, community based voluntary agency. Its purpose is to promote the development of constructive attitudes, procedures and rehabilitative programmes at all levels of the correctional process and within the general community and to assist adults and juveniles who are or could be in conflict with the law; priority is given to female offenders.

Also provided are legal information services, to assist accused persons in court by providing legal and procedural information; referral to community resources; referral to Legal Aid or a law clinic and moral support during court appearances.

**AUDIO-VISUAL:**

Several films and slide shows have been prepared by and are available from branch offices of the Elizabeth Fry Society.

**PUBLICATIONS:**

Branches of CAEFS prepare independent materials, which are of relevance to local needs.

C-408 L'Egale  
42 p. A journal on women and the law. Pilot issue only. 1976. \$2.00.

C-409 Newsletter  
Monthly. Illustrates the various programmes and points of interest relevant to CAEFS.

**BRANCH OFFICES:**

Elizabeth Fry Society of B.C.  
96 East Broadway Avenue  
Vancouver, British Columbia  
V5T 1V6

Elizabeth Fry Society  
Peel-Halton Branch  
33 Main Street, North  
Brampton, Ontario  
L6X 1M8 (416) 459-1315

BRANCH OFFICES: (Cont'd)

Elizabeth Fry Society of Kamloops  
#200 - 142 Victoria Street  
Kamloops, British Columbia  
V2C 1Z7 (604) 374-2119

The Elizabeth Fry Society of Kingston  
346½ Princess Street  
Kingston, Ontario  
K7L 1B6 (613) 544-1744

Elizabeth Fry Society of B.C.  
The Okanagan Branch  
287 Bernard Avenue  
Kelowna, British Columbia  
V1Y 6N2

The Elizabeth Fry Society of Hamilton  
103 - 181 John Street, North  
Hamilton, Ontario  
L8P 7Z7 (416) 527-3097

The Elizabeth Fry Society of Alberta  
1104 - 9th Street, South West  
Calgary, Alberta  
T2R 1C3 (403) 244-7511

Unison Society of Nova Scotia\*  
5185 Prince Street  
P.O. Box 981  
Halifax, Nova Scotia

The Elizabeth Fry Society of Sudbury  
208 Walnut Street  
Sudbury, Ontario  
P3A 4B1

Unison Society of Cape Breton\*  
105 Townsend Street  
Sidney, Nova Scotia

The Elizabeth Fry Society of Ottawa  
195-A Bank Street  
Ottawa, Ontario  
K2P 1W7 (613) 238-1171

The Elizabeth Fry Society  
Toronto Branch  
215 Wellesley Street, East  
Toronto, Ontario  
M4X 1G1

\* Affiliated under their own names.



**NAME:** Canadian Automobile Association

**ADDRESS:** 150 Gloucester Street  
Ottawa, Ontario  
K2P 0A6 (613) 237-2105

**CONTACT:** Mr. R.B. Erb

**FUNCTIONS AND PROGRAMMES:**

- To further the interests of the motorists generally throughout Canada.
- To maintain the rights and privileges of those who use motor vehicles.
- To promote rational legislation governing the use of such vehicles.
- To assist in and encourage the maintenance of good roads throughout Canada.
- To advocate a reasonable regard on the part of motorists for the rights of others using the highway.
- To undertake and promote publications in the interests of the Association.
- To do all such things as are incidental to or otherwise pertain to the attainment of the above objectives.

**PUBLICATIONS:**

C-410      Digest of motor laws  
250 p. Summary of regulations governing registration and operation of passenger cars in the United States and Canada, compiled by the American Automobile Association. Published annually. \$2.00.

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**NAME:** The Canadian Canon Law Society

**ADDRESS:** 223 Main Street  
Ottawa, Ontario  
K1S 1C4 (613) 235-1421

**CONTACT:** Rev. Francis G. Morrissey, O.M.I.  
Executive Co-ordinator

**FUNCTIONS AND PROGRAMMES:**

To promote the study of Canon Law in Canada, in cooperation with the ecclesiastical Tribunals of Canada (jurisprudence), and with the Faculty of Canon Law of Saint Paul University, Ottawa (legal theory).

The Society serves as a clearing house for information regarding Canon law, is totally bilingual, and groups most of the canonists in Canada, along with many others in different countries.

**PUBLICATIONS:**

C-411                      Newsletter  
Published for its members, 2-3 times a year.  
Included in membership dues. \$20.00.

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**NAME:**                      Canadian Civil Liberties Association

**ADDRESS:**                229 Yonge Street  
Suite 403  
Toronto, Ontario  
M5B 1N9 (416) 363-0321

**CONTACT:**                Mr. Allen Borovoy

**FUNCTIONS AND PROGRAMMES:**

The Association is privately funded. It handles complaints about violation of civil rights. The main function is referral and very limited legal advice is given.

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**NAME:**                      The Canadian Council of Social Development

**ADDRESS:**                55 Parkdale Avenue  
Box 3505, Station C  
Ottawa, Ontario  
K1Y 4G1 (613) 728-1865

**CONTACT:**                Jean-Guy Carrier, Director, Communications

**FUNCTIONS AND PROGRAMMES:**

The general aim of the Council is the formulation and promotion of social policy. They have a section on law and social development.

**PUBLICATIONS:**

- C-412                    Access to justice  
180 p. A report on Canada's second conference on legal aid, Victoria, B.C. 1975. \$2.50.  
Available in French.
- C-413                    Conference on legal aid  
175 p. Report on proceedings of the national conference on legal aid in Lévis, Québec. Includes background papers on problems in the delivery of legal aid, legal paraprofessionals, eligibility criteria, support services, evaluation techniques, defining legal needs of low income citizens, preventive legal education, community development and law reform, as well as workshop reports. 1975. \$3.50.
- 

**NAME:**                    The Canadian Environmental Law Research Foundation and Canadian Environmental Law Association (CELA)

**ADDRESS:**               Suite 303, 1 Spadina Crescent  
Toronto, Ontario  
M5S 2J5 (416) 978-7156

**CONTACT:**               T. Vigod

**FUNCTIONS AND PROGRAMMES:**

The Canadian Environmental Law Research Foundation enters into joint projects with and underwrites many of the expenses of the Canadian Environmental Law Association. The Foundation and the Association jointly provide a citizen's advisory service on environmental problems and sponsor research and public education in environmental law.

CELA operates a citizen's environmental law office which advises people of their environmental legal rights, refers problems to appropriate government agencies, provides staff lawyers or asks other lawyers interested in environmental law to go to court to solve environment problems.



CELA is active in law reform and is also working to get an environmental Bill of Rights adopted by both the province and the federal government. CELA has prepared numerous "do it yourself" guides to various aspects of law such as noise pollution.

**PUBLICATIONS:**

- C-414                    Canadian environmental law news law reporter
- C-415                    Environmental management and public participation  
The book suggests direct democratic participation in the planning process; access to government information; the right of any person to go to court; funding making the court action possible. 1975.
- C-416                    Environment on trial: a citizen's guide to Ontario environmental law  
An invaluable book for lawyers, businessmen, teachers and the general public; provides practical information for all Canadians who want to know more about environmental problems, rights and remedies, and for those who require legal weapons to fight environmental issues. Examines recent environmental law cases and new federal and Ontario statutes. 1978. \$6.95.
- 

**NAME:**                    Canadian Federation of Agriculture

**ADDRESS:**                111 Sparks Street  
Ottawa, Ontario  
K1P 5B5    (613) 236-3633

**CONTACT:**                D.L. Kirk

**FUNCTIONS AND PROGRAMMES:**

The C.F.A. keeps member farm organizations informed about legislation which affect them, and particularly represents farmers and their interests when the legislation is drafted or amended. Much of this service is provided by their staff, however, on occasion legal practitioners are retained to assist with interpretation of such legislation. When representations are made on behalf of members calling for legislative changes or amendments, it is undertaken by the staff in consultation with member organizations, or with the advice and assistance of Counsel.

Areas examined include any matters covered by Federal legislation which are important to farmers. Taxation and marketing legislation are areas of law which require most attention by the Federation.

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**NAME:** Canadian Human Rights Foundation

**ADDRESS:** 1980 Sherbrooke West  
Suite 340  
Montreal, Quebec  
H3H 1E8 (514) 932-7826

**CONTACT:** Lawrence Sabbath

**FUNCTIONS AND PROGRAMMES:**

The Foundation is a charitable organization engaged in promotion and awareness of human rights in Canada by means of national programmes of research, education and discussion. The Foundation commissions writers to write books based on the Foundation's original research material.

The Foundation does not provide legal services.

**PUBLICATIONS:**

C-417 Newsletter  
Highlights upcoming events and seminars with respect to the Foundation's activities.

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**NAME:** Canadian Law Information Council

**ADDRESS:** 130 Albert Street, Suite 508  
Ottawa, Ontario  
K1R 7M4 (613) 235-1359, 235-1011 or 563-9357

**CONTACT:** Ms. Claudette N. Racette

**FUNCTIONS AND PROGRAMMES:**

The objectives of the Council are:

- Generally to promote the acquisition of knowledge of the law in Canada and its dissemination within Canada.

- To enhance the quality and increase the availability of information pertaining to the law in Canada for the benefit of the Canadian community,
  - a) by encouraging, supporting and participating in the development of such information through conventional means as well as through electronic data processing, microfilming or other means or devices, and
  - b) by developing and supporting research generally in jurisprudence in Canada.
- To administer and exercise any powers, duties or functions incidental or conducive to the attainment of the objects of the Corporation and conferred on the Corporation by Acts of the Parliament of Canada or by Acts of the several provincial legislatures.

#### PUBLICATIONS:

- C-418                    Bibliography of Canadian law, prepared by Reynald Boulton  
661 p. Covers articles in periodicals up to January 1st, 1975 and for treatises and text-books to as late a date as possible. Entries are grouped into subject matter indices. The work provides a comprehensive legal bibliography of Canadian materials. The volume provides an ideal starting point for legal researchers, reference librarians and members of the public. 1977. \$25.00.
- C-419                    CLIC's legal materials letter  
This newsletter is directed at those individuals and institutions providing the lawyers with "frontline" legal information. Published monthly, effective September 1978, there will be a subscription fee of \$10.00 for each annual subscription.
- 

NAME:                    Canadian Lesbian and Gay Rights Coalition

ADDRESS:                P.O. Box 2919, Station D  
Ottawa, Ontario  
K1P 5W9    (613) 233-0152

CONTACT:                Mike Johnstone, Secretary, Co-ordinating Office



## FUNCTIONS AND PROGRAMMES:

CLGRC was founded, in 1975, as the National Gay Rights Coalition (NGRC).

The Coalition is a civil rights organization whose primary objectives are: 1) the removal of all federal legislation which permits, condones, or encourages discrimination against homosexuals and 2) the implementation of legislatively guaranteed civil rights for gay people.

In its role as co-ordinator, on the federal level, of the civil rights struggle being waged by gay organizations across Canada, the Coalition has adopted a number of positions on federal law including, among other areas, reform of the Criminal Code.

From time to time, these positions are presented in the form of briefs to Parliament or other interested bodies.

## PUBLICATIONS:

- C-420                    The dangerous sexual offender legislation: a call for abolition  
A brief presented before members of the Standing Committee on Justice and Legal Affairs. 1976.  
\$1.00.  
Available in French.
- C-421                    The homosexual minority and the Canadian Human Rights Act  
A brief presented to members of Parliament. 1976.  
\$1.00.  
Available in French.
- 

NAME:                    Canadian Maritime Law Association

ADDRESS:                620 St. James Street, Suite 205  
Montreal, Quebec  
H3C 1C7 (514) 859-4201

## FUNCTIONS AND PROGRAMMES:

Unification of International Maritime Law,  
advancement of Maritime Law and its administration in Canada.

## PUBLICATIONS:

For members only:

C-422      Reports from the International Maritime Law Association (Comité Maritime International)  
Results of studies by the Sub-committees on several matters concerning maritime law.

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NAME:              Canadian Mental Health Association

ADDRESS:          2160 Yonge Street  
Toronto, Ontario  
M4S 2Z3    (416) 484-7750

CONTACT:          Sandra Indzers

## FUNCTIONS AND PROGRAMMES:

The Canadian Mental Health Association is a voluntary, charitable organization with 190 branches throughout Canada. The Association provides community support for the mentally ill, the emotionally troubled and their families, as well as community leadership in promoting positive mental health. Programmes include direct community services, social action and public education.

A number of their Divisional and Branch Offices also provide services related to the rights of patients.

## PUBLICATIONS

C-423      The law and mental disorder  
186 p. The report of the Association's Committee on Legislative and Psychiatric Disorder: deals with laws governing psychiatric facilities; civil rights and privileges of patients; criminal law and mental disorder; principles upon which legislation should be based. 1973. \$6.00.

C-424      The legal rights of children  
144 p. A compilation of articles concerning the understanding of children, the promotion of legal rights for children in the field of law, medicine and social welfare. 1965. \$3.50.  
Bilingual.

**NAME:** Canadian Property Managers Association

**ADDRESS:** 150 Consumers Road  
Suite 400  
Willowdale, Ontario  
M2J 1P9 (416) 493-7539

**CONTACT:** D.C. Cowan

**FUNCTIONS AND PROGRAMMES:**

Correspondence courses are made available to persons wishing to invest in real estate property and are interested in managing their own holdings. This course material contains lessons concerning various federal, provincial and municipal legislation which affects holders of real estate property.

**PUBLICATIONS:**

- C-425      Key legal issues in the Canadian securities industry  
15 p. Contains an address by R.C. Meech, Q.C. and is directed at those persons who have an active interest in the securities industry. 1974.
- C-426      Pertinent legal aspects of the Canadian securities industry  
115 p. Acquaints students with areas of Canadian law pertinent to the securities in business. Students are provided with a general background in Canadian law sufficient to assist in the recognition of potential legal problems best handled by counsel. 1975.
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**NAME:** Canadian Real Estate Association

**ADDRESS:** 99 Duncan Mill Road  
Don Mills, Ontario  
M3B 1Z2 (416) 445-9910

**CONTACT:** J.T.B. Jackson

**FUNCTIONS AND PROGRAMMES:**

The Canadian Real Estate Association is the national trade organization of the real estate industry and is composed of over 50,000 real estate brokers and sales persons, 10 provincial real estate associations and 98 real estate boards.



The organization represents the industry nationally and internationally, disseminates federal legislative information, and generally co-ordinates educational programmes, business standards and market conditions data.

Legal information services offered to members and public are in matters generally relating to real estate, including taxation, advertising, combines and law of agency, contract, expropriation and land use policies.

#### PUBLICATIONS:

C-427                    Canadian real estate agency law, by William F. Foster  
249 p. Examines the law of agency as it relates the particular, and sometimes peculiar, problems arising out of the real estate brokerage business in the common law provinces of Canada - that is, all the provinces but Quebec. 1978.

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NAME:                    Canada Safety Council

ADDRESS:                1765 St. Laurent Blvd.  
Ottawa, Ontario  
K1H 5X1 (613) 521-6881

CONTACT:                Various experts available depending on the subject matter

#### FUNCTIONS AND PROGRAMMES:

The Council is a non-profit, public service organization dedicated to the prevention of accidents. The Council is not a membership organization, it produces public information and educational materials on accident prevention which necessarily involves legal issues and information.

#### AUDIO-VISUAL:

C-428                    Anytime is train time  
20 min. Filmstrip/audio cassette.  
Covers laws related to railway/highway grade crossings. 1978. \$30.00. (Includes fifty pamphlets in package.)

C-429                    Rules of the road  
20 min. Filmstrip/audio cassette.  
Examines laws relating to vehicular travel. 1978. \$30.00.

C-430            Signs of the times  
20 min. Filmstrip/audio cassette.  
Describes all road signs and symbols. 1978.  
\$30.00.

**PUBLICATIONS:**

C-431            The Canada Safety Council has a wide range of pamphlets dealing with a variety of topics from a safety angle. Many of these detail some aspects of the law pertaining to the subject, but the legal information is secondary to the safety information. Some examples are: "You and the law on drinking and driving"; "If you drive after drinking..."; "Drugs and driving"; "Fire safety afloat"; and "Anytime is train time".

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**NAME:**            Canadian Securities Institute  
**ADDRESS:**        Box 225, Commerce Court South  
Toronto, Ontario  
M5L 1E8 (416) 366-4622  
**CONTACT:**        Eric A. Harvie, Director

1

administration of booklets, correspondence courses, qualifying exams and management seminars on securities and investment. While investment is the predominant subject, quasi-legal subjects are also covered.

The Canadian Securities Course: an initial training course for investment house employees and a prerequisite to obtain registration to sell securities in most provinces. It is also open to private students with a serious interest in expanding their investment knowledge. Students are required to submit term assignments for marking and write an extensive supervised examination. Available in English and French. Descriptive brochures and fee information are available on request.

Canadian Investment Finance: an advanced two-year programme open only to graduates of the Canadian Securities Course. Part I consists of several term assignments and a final examination while Part II is a non-assignment course with three final examinations. The course is designed primarily for employees of investment houses and leads successful students to the designation "F.C.S.I." (Fellow of the Canadian Securities Institute). Translation of first year of course is underway.

The Canadian Options Course: a short correspondence course with no assignments to complete but with a final supervised examination. It covers the trading of put and call options on stock exchange market-places. Fee is \$60.00.

Retail price for a Home Course Kit (which includes courses listed above and illustrative material):

Kits: (shipped prepaid)

1 to 5 kits - \$15.00 each  
over 5 kits - \$12.00 each

Text Only: (small orders shipped prepaid)

\$13.00

Quantity classroom orders of text only -  
\$10.00 per copy (F.O.B. Toronto)

#### PUBLICATIONS:

- C-432            Canadian mutual funds  
88 p. A study of the Canadian mutual funds industry, the types of funds, how they are organized, how they invest their assets and how their securities are sold. 1976. Updated in 1977. \$5.00.
- C-433            Federal taxation and the Canadian investor  
26 p. A guide on federal tax legislation which affects individual investors. Capital gains tax, taxation of investment income and tax-deferral savings plans are covered. 1977. Updated annually.  
1 - 10 copies - \$3.00 each  
11 - 50 copies - \$2.50 each  
over 50 copies - \$2.00 each
- C-434            How to invest your money in stock and bonds  
Course manual, 360 p. This text has been used over the years by schools, universities, investment clubs, etc. Based on the questions of hundreds of Canadian investors and the experience of leading investment dealers and stockbrokers, it describes investment terms, principles and procedures and their wise use in the investment of your money. Chapters cover: why you should invest; sources of investment information; financial statements and how to interpret them; bonds, preferred and common shares; options, rights and warrants; how to buy stocks and bonds; building and managing an investment portfolio; tax considerations for investors; an investment



glossary; and self-test questions and answers.  
1976.

Available in French.

C-435

How to read financial statements

40 p. Explains how to understand the four financial statements in a corporation's annual report; outlines the significant ratios analysts use to make meaningful interpretations of these statements. Revised 1977.

1 to 10 copies - \$1.50 each

11 to 49 copies - \$1.25 each

50 to 499 copies - \$1.00 each

500 copies and over - \$0.75 each

C-436

Investment terms and definitions

56 p. Explains in simple question and answer form the Canadian capital market, how securities are issued and traded, bonds and debentures, preferred and common shares and rules for managing your investments. A glossary of investment terms is included. Revised 1976.

1 to 10 copies - \$1.00 each

11 copies and over - \$0.75 each

English courses and publications are available from:

The Canadian Securities Institute

P.O. Box 225  
Commerce Court South  
Toronto, Ontario  
M5L 1E8

or

P.O. Box 49151  
The Bentall Centre  
Vancouver, British Columbia  
V7X 1J1

French courses and publications from the Institute's  
Montreal Office:

1110 - 1080 Beaver Hall Hill  
Montreal, Quebec  
H2Z 1S8

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**NAME:** The Canadian Society for the Prevention  
of Cruelty to Animals

**ADDRESS:** 5215 Jean-Talon West  
Montreal, Quebec  
H4P 1X4 (514) 735-2711

**CONTACT:** Mr. J.A. Willie Deshaies

## FUNCTIONS AND PROGRAMMES:

The main function of the Society is the prevention of cruelty to animals by all means available to the Society such as:

- a) an inspection department employing sworn-in agents of the peace - special constables - with all inherent powers;
- b) an education department aiming at informing the public in general, with the help of information booths, conferences, meetings, "be king to animals clubs" and visits of the shelter, of the means to provide adequate care to animals;
- c) a shelter department providing pick-up, medical examination, safekeeping and adoption services for family pets.

The Society also offers, free of charge, to the public in general, information booklets dealing with the care of animals, and administrative help to the municipalities wishing to enact laws and regulations.

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**NAME:** Canadian Sporting Arms and Ammunition Association

**ADDRESS:** Suite 710  
116 Albert Street  
Ottawa, Ontario  
K1P 5G3 (613) 232-2406

**CONTACT:** Mr. Jacques Chevalier, Executive Secretary

## FUNCTIONS AND PROGRAMMES:

The purpose of the Association is to provide a national voice for the Sporting Arms and Ammunition Associations in Canada.

The Association, on behalf of its members, monitors legislative or regulatory measures of interest and makes representation on behalf of its members as required.

## PUBLICATIONS:

C-437                      Submission of the Canadian Sporting Arms and Ammunition Association to the Parliamentary Committee on Justice and Legal Affairs in the matter of Bill C-83  
22 p.    An Act for the better protection of

Canadian society against perpetrators of violent  
and other crimes. 1976.  
Available in French.

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**NAME:** Canadian Union of Public Employees

**ADDRESS:** 233 Gilmour Street, Suite 800  
Ottawa, Ontario  
K2P 0P5 (613) 237-1590

**CONTACT:** Mr. S.R. Hennessy, Solicitor

**FUNCTIONS AND PROGRAMMES:**

As most other unions, CUPE provides legal expertise to its members when the information needed appertains to legislation, collective bargaining, arbitration and many of the other job related issues which involve legal advice.

**AUDIO-VISUAL:**

C-438 30 min. Colour film.  
The film was designed as a teaching instrument to acquaint trade unionists who are involved in grievance handling with arbitration proceedings. A mock arbitration hearing is presented, which is interrupted at the appropriate times by a narrator explaining the main points that are being illustrated. 1977. \$350.00.

**PUBLICATIONS:**

C-439 Labour arbitration and education handbook  
139 p. Prepared by the Legislative Department of CUPE, for guidance of their staff, local unions and others who may be involved in arbitration procedures. 1970.

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**NAME:** Confederation of Canadian Unions

**ADDRESS:** 1331½-A St. Clair Avenue West  
Toronto, Ontario  
M6B 1C3 (416) 651-5627



**CONTACT:** John B. Lang, Secretary Treasurer

**FUNCTIONS AND PROGRAMMES:**

The Confederation of Canadian Unions is a national labour central, representing trade unions committed to the building of an independent labour movement in Canada.

The Confederation of Canadian Unions, through its affiliates, informs its members and potential members of their rights under the following statutes: labour relations acts, employment standards acts; workmen's compensations acts; human rights acts; unemployment insurance act; etc.

Such information is generally provided directly to the members concerned through a staff representative or steward of one of the affiliated unions. The C.C.U. conducts schools for the affiliates where the above legislation is explained and discussed.

**PUBLICATIONS:**

C-440 Canadian Union news  
Newspaper. Quarterly.

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**NAME:** Consumers' Association of Canada

**ADDRESS:** 801-251 Laurier Avenue West  
Ottawa, Ontario  
K1P 5Z7 (613) 238-5242

**CONTACT:** Margaret Leeflang

**FUNCTIONS AND PROGRAMMES:**

In addition to the general activities of the CAC there is a special programme charged with responsibility for conducting advocacy activities on behalf of the Association with respect to regulated industries. The most common form of activity of the programme, the Regulated Industries Programme, is intervention before regulatory tribunals. But, in addition, the Programme also commissions policy research, assists provincial groups in advocacy activities, presents briefs to government and will, over the coming months, be experimenting with other activities that might assist the public interest in the regulatory arena. In particular, a major effort to actively involve the Canadian public in the activities of the Programme will be initiated.

**PUBLICATIONS:**

- C-441                    Consumer class actions, by Neil Williams  
135 p. Represents a careful, detailed and  
balanced analysis of the subject and his proposals  
set out a moderate and workable class action  
regime in Canada. 1974. \$1.00.
- C-442                    Guide book on how to prepare cases for  
administrative tribunals  
157 p. Deals with administrative tribunals in  
general and the procedure to follow when you as  
individual or as a group want to participate in  
the regulatory process by intervening in a matter  
to be decided by a tribunal. 1977. \$5.00.  
Available in French.

**BRANCH OFFICES:**

ALBERTA

Mrs. Ruth Wood  
141 Laurier Drive  
Edmonton, Alberta  
T5R 5P9 (403) 436-2183

B.C.

Mrs. Jean Douglas  
CAC (B.C.)  
103-163 West Hastings Street  
Vancouver, British Columbia  
V6B 1H5 (604) 681-9835

MANITOBA

Ms. Ruth Berry  
21-1373 Portage Avenue  
Winnipeg, Manitoba  
R3G 0V8 (204) 786-2854

NEWFOUNDLAND

Mrs. Diane Taylor  
P.O. Box 41  
Cornerbrook, Newfoundland  
A2H 6B0 (709) 634-6731

NOVA SCOTIA

Theresa Meagher  
Box 50, Heatherton  
Antigonish County, Nova Scotia  
B0H 1R0 (902) 386-3008

QUEBEC

Mme O. Babin  
611-3<sup>e</sup> rue  
Port Alfred, Québec  
G7B 2B5 (418) 544-2403

Mme Jaqueline Blanchet  
120 de Bernières  
Québec, Québec  
G1R 2L7 (418) 523-6894

Irene Lemerise  
CAC (Québec)  
45, rue Jarry est  
Montréal, Québec  
(514) 388-2709

Mme Fleurette Vermette  
3171 Newville  
Ste-Foy, Québec  
G1X 1X7 (418) 653-7353

Mme Alice Chabaliér  
134 Vallée  
Valleyfield, Québec  
J6T 2T4 (514) 371-0944

N.W.T.

Mrs. Lynda Sorenson  
Box 293  
Yellowknife, N.W.T.  
X0E 1H0 (403) 873-3730

ONTARIO

Mrs. Miki Shand  
14 Ridgevalley Crescent  
Islington, Ontario  
M4L 3T0 (416) 368-2628

Marion G. Brown  
Consumer Help Office  
801-251 Laurier Avenue West  
Ottawa, Ontario  
K1P 5Z7 (613) 238-4840

YUKON

Mrs. G. McCowan  
1506 Alder Street  
Whitehorse, Yukon  
(403) 633-2289

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**NAME:** The Institute of Chartered Secretaries and  
Administrators in Canada

**ADDRESS:** 34 King Street West,  
Third Floor  
Toronto, Ontario  
M5H 1R7 (416) 363-8925, 363-8080

**CONTACT:** Mr. L.H. Jenkins, F.C.I.S.

**FUNCTIONS AND PROGRAMMES:**

An organization of professional managers who have been trained by teaching institutions and examined for membership by the Institute. Legal information is made available to members through the "Canadian Corporate Secretary's Guide" and through the Institute's Canadian Division Newsletter.

**PUBLICATIONS:**

C-443 Canadian Corporate Secretary and Administrator  
15 chapters. Presents a practical reference on  
administration, corporate practice, and commercial  
law for the use of business and professional men.  
Revisions to manual are made annually.

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**NAME:** Insurance Bureau of Canada

**ADDRESS:** 181 University Avenue  
Toronto, Ontario  
M5H 3M7 (416) 362-2031



**CONTACT:** Heidi Palmer

**FUNCTIONS AND PROGRAMMES:**

The Bureau's Public Relations Division is actively and continuously involved in many areas of public information and communication. It creates a wide range of printed materials for distribution to consumers by member companies and by the independent agency force. It produces educational films on such subjects as traffic and home safety, and co-ordinates their distribution to consumers, schools, etc. It sponsors public education seminars and original research as well as on subjects of public interest.

**BRANCH OFFICES:**

The Bureau's Montreal office offers services, information and printed material in French:

Insurance Bureau of Canada  
Suite 920, Commerce House  
1080 Beaver Hall Hill  
Montreal, Quebec  
H2Z 1S8  
Att: Mr. Yvon Desautels,  
Director of Public Relations, Quebec

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**NAME:** International Labour Organization  
(U.N. Agency) Canada Branch Office

**ADDRESS:** 178 Queen Street  
Ottawa, Ontario  
K1P 5E1 (613) 233-1114

**CONTACT:** K. Kaplansky, Director

**FUNCTIONS AND PROGRAMMES:**

This organization represents the I.L.O. in Canada. It could provide information relating to information and publications on I.L.O. Conventions, recommendations and their relevance to Canada.

**PUBLICATIONS:**

C-444 Legislative theories  
150 p. Collection of most important national laws on labour in society as pertains to Canadian interests. Quarterly. \$15.95.

NAME: John Howard Society of Canada

ADDRESS: 55 Parkdale Avenue  
Ottawa, Ontario  
K1Y 4G1 (613) 728-1865

CONTACT: Jim McLatchie

**FUNCTIONS AND PROGRAMMES:**

The John Howard Society is a private correctional agency providing social services to adults in the Criminal Justice System. The services provided are as follows:

- Counselling inmates and ex-inmates and their families
- Preventive school programmes
- Educational counselling
- Public education in the field of criminal justice
- Vocational counselling
- Limited financial assistance to clients
- Parole supervision
- Mandatory supervision
- Organized visits for women to see their husbands in prison

**BRANCH OFFICES:**

John Howard Society of Alberta  
1104 - 9th Street West  
Calgary, Alberta  
T2R 1C3

John Howard Society of British Columbia  
435 West Broadway  
Vancouver, British Columbia  
V5Y 1R4

John Howard Society of Manitoba  
1767 Portage Avenue, 2nd Floor, Room 4  
Winnipeg, Manitoba  
R3J 0E7

John Howard Society of New Brunswick  
P.O. Box 6422, Station "A"  
Saint John, New Brunswick  
E2L 4R8

John Howard Society of Newfoundland  
7 Garrison Hill  
St. John's, Newfoundland  
A1C 3Y7

John Howard Society of Nova Scotia  
1585 Barrington Street, Suite 205  
Halifax, Nova Scotia  
B3J 1Z8

John Howard Society of Ontario  
980 Yonge Street, Suite 407  
Toronto, Ontario  
M4W 2J5

John Howard Society of Prince Edward Island  
Box 1211  
Charlottetown, P.E.I.  
C1A 7M8

John Howard Society of Quebec  
Division of Ville Marie Social Service Centre  
1647 St. Catherine Street West  
Montreal, Quebec  
H3H 1L9

John Howard Society of Saskatchewan  
2-1822 Scarth Street  
Regina, Saskatchewan  
S4P 2G4

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**NAME:** National Anti-Poverty Organization

**ADDRESS:** #300 - 196 Bronson Avenue  
Ottawa, Ontario  
K1R 6H3 (613) 238-6311

**CONTACT:** Mrs. M. Hartling

**FUNCTIONS AND PROGRAMMES:**

The aim of this organization is to help eliminate poverty. Legal information services involves primarily referrals to paralegal groups, but also provides: information for programme recipients, government services and rights, consumer rights, intervention with regulatory tribunals; access to legal aid; referrals to member organizations such as welfare rights groups, UIC, Workmens Compensation, veterans rights groups.

**PUBLICATIONS:**

C-445

Man vs. system series

This series provides a source of practical information and illustrates how to work within the system. The series provides a breakdown of government departments and confronts the issues of unemployment, senior citizens, veterans' rights, pensions and services. 1978.



**NAME:** National Association of Women and the Law

**ADDRESS:** Women's Caucus  
Osgoode Hall Law School  
York University  
4700 Keele Street  
Downsview, Ontario  
M3J 2R5 (416) 667-3391

**CONTACT:** Lois Sparling

**FUNCTIONS AND PROGRAMMES:**

The National Organization's principle objectives are:

- 1) To promote education concerning the sexual inequalities of the law.
- 2) To recommend and promote the adoption of policies which further sexual equalities in the law.
- 3) To engage in research concerning sexual inequalities in the law.
- 4) To educate both group members and lay persons with respect to the law reform of sexual inequalities.

**PUBLICATIONS:**

C-446                      Women and the law  
Publication of revised edition was anticipated in the fall of 1978.

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**NAME:** National Council of Women of Canada

**ADDRESS:** 270 MacLaren Street  
Ottawa, Ontario  
K2P 0M3 (613) 233-4953

**CONTACT:** Mrs. Maryon Grant, Legislation Chairman

**FUNCTIONS AND PROGRAMMES:**

As an 'umbrella' organization made up of national, provincial and local groups across Canada, it represents the needs, expectations and wishes of the voluntary sector in the country and presents a brief to the federal government annually urging changes in and new legislation based on that

representation. Although it does not dispense legal opinions it is actively engaged in the formulation of future legislation and exchanges information with Law Reform Commissions at the national and provincial levels. The provincial and local Councils are actively involved in civic and provincial administration of the laws as well.

**PUBLICATIONS:**

C-447                    Aims and objectives  
Leaflet. Explains what the Council of Women is, how it functions, how and what a citizen can contribute and a record of the Council of Women in Canada. 1978.

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**NAME:**                    National Institute on Mental Retardation

**ADDRESS:**               Kinsmen NIMR Building  
York University Campus  
4700 Keele Street  
Downsview, Ontario  
M3J 1P3 (416) 661-9611

**FUNCTIONS AND PROGRAMMES:**

To facilitate the solution of problems, and to act as a clearinghouse for issues related to difficulties confronted by mentally retarded people. National Reference Service - to make available literature, audio-visual materials and publications. Training sessions for National Legal Resource Service for both consumers and professionals.

**PUBLICATIONS:**

C-448                    Community residences: the zoning issue  
36 p. Explains how zoning by-laws are developed and suggests how to change them to accommodate community residences. Relates to Canadian legislation, but is of general interest wherever there are zoning problems. 1977. \$1.00 in Canada. \$1.50 outside Canada.

C-449                    Education for retarded children: Access?  
Integration? Parent participation?  
18 p. Questions that may lead to answers: a checklist on legal aspects of educational systems to help parents and planners evaluate their own school systems. Challenges for educators on the rights of all children to attend school and to

obtain their education as much as possible in an integrated classroom, and the right of parents to be involved in placement decisions affecting their children. 1977. \$0.50 in Canada / \$1.00 outside Canada.

- C-450      Estate planning for the parents of mentally retarded persons, by Paul McLanglin  
27 p. For parents and their lawyers who are seeking to plan their estates for the maximum benefit of a mentally retarded son or daughter. Examines selection of the trustees, dependent relief legislation, social assistance legislation, the liquid assets issue, guardianship, the mentally retarded person as client, etc. 1977. \$1.00 in Canada / \$1.50 outside Canada.
- C-451      A multi-component advocacy/protection schema, by Wold Wolfensberger  
82 p. Dr. Wolfensberger's statement on the meaning of advocacy, the role of protective services, ombudsmanship, corporate advocacy, legal representation, citizen advocacy and other issues which fit together to build a complete and comprehensive system. Of interest to voluntary organizations, service planners, lawyers and students of human service ideology. Examples are drawn primarily from the U.S. and Canada. 1977. \$2.00 in Canada / \$2.50 outside Canada.
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**NAME:**                      National Legal Aid Research Centre

**ADDRESS:**                Faculty of Rights  
Montreal University  
P.O. Box 6128, Station A  
Montreal, Quebec  
H3C 3J7 (514) 343-7961

**CONTACT:**                Jean-François Boulais

**FUNCTIONS AND PROGRAMMES:**

The objectives of the Centre are to encourage research and to research and circulate information in the field of legal aid.



**PUBLICATIONS:**

C-452                    Canadian legal aid bulletin  
Bi-monthly. Intended for the information of the  
Canadian legal aid milieu of current documentation  
in the areas touching upon legal services and  
legal aid clientele.

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**NAME:**                    The National Pensioners of Senior  
Citizens Federation

**ADDRESS:**                3505 Lakeshore Blvd. West  
Toronto, Ontario  
M8W 1N5

**CONTACT:**                Mr. Wm. Bragg

**FUNCTIONS AND PROGRAMMES:**

The purpose of the organization is:

- a) to act as an advisory body providing central contacts, facilities for research, surveys, uniform objectives and a national expansion of the pensioners' movement;
- b) to stimulate public interest in the welfare of senior citizens by means of adequate pensions and social security that will provide comfortable housing and decent living;
- c) to protect the rights and interest of pensioners and prospective pensioners;
- d) to prevent discrimination and undue delay in granting pensions;
- e) to project a social friendly fellowship among the pensioners of Canada.

**PUBLICATIONS:**

C-453                    National Pensioners and Senior Citizens News  
Newsletter. Monthly. Collection of articles from  
various chapters and affiliates across the  
country. \$1.00 per year.

**NAME:** Patent and Trademark Institute of Canada

**ADDRESS:** P.O. Box 1298, Station B  
Ottawa, Ontario  
K1P 5R3 (613) 233-5623

**CONTACT:** Mrs. Noreen Cassidy, Recording Secretary

**FUNCTIONS AND PROGRAMMES:**

Founded in 1926, incorporated under the laws of Canada by Letters Patent in 1935 the Institute defined its objectives as follows:

- To form a united and representative group of persons specializing in matters pertaining to patents, trademarks, copyright and industrial designs;
- To study the law and practice relating to patents, trademarks, industrial designs and copyright in Canada and to promote the efficient administration and development of the same, for the protection of industrial and intellectual property in Canada;
- To promote and maintain high standards of training and ethics among the members;
- To disseminate to the public useful knowledge relating to the protection of industrial and intellectual property;
- To facilitate the attainment of professional knowledge and information affecting practice and to promote the interchange thereof among its members.

**AUDIO-VISUAL:**

C-454                    This is my invention  
16 mm. sound and colour. 22 min. Explains what a patent is and how to go about obtaining a patent. Canadian inventions that are important to modern technology are shown. Industrial growth may spring from a "fence of words" in a legal document filed away among millions of other documents in the Canadian Government Patent Office. 1967. \$150.00.  
Available in French.

**PUBLICATIONS:**

C-455                    Bulletin  
Issues approximately 4 times a year, and contains papers presented at annual and mid-winter meetings and other papers of interest to members. \$25.00.

- C-456                    Centennial index edition II  
Consists of indices arranged by subject matter, by author and by title. The publication primarily lists articles and other literature published to the end of 1973 on Canadian law and practice relating to patents, trademarks, copyright and industrial designs. 1975. \$10.00.
- C-457                    Newsletter  
Published approximately 6 times a year. Acts as a supplement to the Bulletin. It's basic purpose is to inform the membership at large, of information such as changes in practice and decisions in the industrial property field, and any other information which is thought desirable to transmit to the memberships. Free to members of the Institute and to University libraries.
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**NAME:**                    St. Leonard's Society of Canada

**ADDRESS:**                1787 Walker Road  
Windsor, Ontario  
N8W 3P2 (519) 254-9430

**CONTACT:**                Lou Drouillard

**FUNCTIONS AND PROGRAMMES:**

St. Leonard's Society of Canada is a national charitable corporation concerned with programmes to assist the criminal offender -- prevention and diversion, prison visitation, penal reform, community-based residences and after-care. Its objectives are:

- To assist in the development of Community Residential Centres.
- To study legislation and engage in penal-correctional reform.
- To be a liaison with government bodies and legal authorities.
- To establish minimum standards for Member Community Residences.
- To conduct public education and fund-raising on a national basis, including government grants to Member Community Residences.
- To incorporate evaluation and research in the overall above programme.



**BRANCH OFFICES:**

BRITISH COLUMBIA

Lower Mainland St. Leonard's Society  
P.O. Box 80156  
6025 Sussex Avenue  
South Burnaby, British Columbia  
V5H 3X5  
Executive Director: Mrs. Isobelle Esau, M.S.W., R.S.W.

MANITOBA

Native Clan Organization Incorporated  
620 - 504 Main Street  
Winnipeg, Manitoba  
R3B 1B8 (204) 943-9006, 943-7357  
Contact person: Curtis Fontaine

United Church Halfway Homes  
511 Stradbrook Avenue  
Winnipeg, Manitoba  
R3L 0K2 (204) 453-6836  
Executive Director: Bob Doherty

ONTARIO

St. Leonard's House (Peel)  
P.O. Box 2134  
Bramalea, Ontario  
L6T 3S3 (416) 457-3611  
Executive Director: Steven O. Kay

St. Leonard's Society of Brant  
135 Elgin Street  
P.O. Box 611  
Brantford, Ontario  
N3T 5P9 (519) 759-8830, 759-8883  
Executive Director: Peter G. Willis  
Assistant Director: Bill Sanderson

Astra Society of Hamilton  
22-24 Emerald St. South  
Hamilton, Ontario  
L8N 2V2 (416) 529-8494, 526-1361  
Executive Director: Fred Trebilcock  
Assistant Director: Leonard Concordia

New Horizons  
Kearns, Ontario  
P0K 1J0 (705) 634-2245  
Executive Director: John Rutter

**BRANCH OFFICES: (Cont'd)**

St. Leonard's House, London  
P.O. Box 2693, Terminal "A"  
London, Ontario  
(519) 434-1669

Executive Director: Rev. Roy Dungey  
Assistant Director: Ray Gallagher

St. Leonard's House - Toronto  
63 Bellwoods Avenue  
Toronto, Ontario  
M6J 3N4 (416) 863-1471  
Executive Director: Roger LaForme  
Assistant Director: Jim Rankin

New Beginnings (Essex County)  
c/o Suite 3  
1787 Walker Road  
Windsor, Ontario  
N8W 3P2 (519) 252-1398  
Executive Director: Marty Tourigny

---

**NAME:** The Salvation Army, Correctional Services  
Department

**ADDRESS:** 301 - 815, 1st Street South West  
Calgary, Alberta  
T2P 1N3 (403) 269-7749

**CONTACT:** Major A.D. MacMillan

**FUNCTIONS AND PROGRAMMES:**

The types of legal information offered are:

- Court Liaison - general advice information;
- Lawyer referral;
- Pre-sentence reports;
- Parole and probation supervision;
- Police chaplaincy;
- Victim care service.

**NAME:** The United Church of Canada  
Division of Mission in Canada

**ADDRESS:** 85 St. Clair Avenue East  
Toronto, Ontario  
M4T 1M8 (416) 925-5931

**CONTACT:** (Rev.) Clarke MacDonald

**FUNCTIONS AND PROGRAMMES:**

The Division has many facets; one area of involvement and concern is the treatment received by offenders in our correctional systems and penal institutions. The position of the Division emerges from the study and report of a Task Force on Penal Reform; recommendations of which it is in the process of implementing.

**PUBLICATIONS:**

C-458 Catalogue of resources  
70 p. An extensive resource catalogue of publications and audio-visual materials. 1978.

C-459 Doing justice  
33 p. The report of the United Church Task Force on penal reform. 1977.



COMMERCIAL PUBLICATIONS

BUSINESS ORGANIZATIONS AND CO-OPERATIVES

- C-460           Amirault, E. and Archer, M.  
Canadian business law.  
Agincourt, Methuen, 1976. 603 p. \$13.95.  
An introductory text of Canadian law affecting  
business people and business enterprises.  
Readable by the business person or interested  
layperson.
- C-461           Cornish, Clive G.  
Our accountant's guide for the small business.  
4th ed.  
Toronto, Self-Counsel, 1976. \$3.50.  
An easily understandable discussion of the  
day-to-day accounting problems encountered in  
running a small business. Assists the business  
person to do preliminary bookkeeping and  
organize financial matters in a manner which  
will make accounting easier, more accurate, and  
cheaper.
- C-462           Daniels, J.G.  
Commercial law. 2d rev. ed.  
Vancouver, International Self Counsel Press, 1974.  
41 p. \$3.95.  
A condensed general reference of case law for  
commercial law. Primarily intended as a case  
law text, but could be useful for secondary and  
college students.
- C-463           Dyer, B.A.  
Company law. 2d ed.  
Vancouver, Self Counsel, 1974. 47 p.  
(Case law series).  
Although written as a case law text, it would  
be useful for secondary school or college  
students as a general reference.
- C-464           Falconbridge, J.D. and Smith, S.E.  
Manual of Canadian business law. 4th ed.  
Toronto, Pitman, 1976. 299 p.  
A general textbook intended for teaching a  
course in commercial law at the community  
college level. The leading principles of  
business law are stated with an emphasis on  
western Canada.

- C-465           Fayers, Heather.  
Federal incorporation and business guide.  
Toronto, Self-Counsel, 1977.  
Clearly written step-by-step procedure for  
incorporating federally. Sample forms  
included.
- C-466           Fortin, Clément.  
La réforme du droit des corporations commerciales.  
Editions CF, 1977. 139 p.  
Gives the layperson information on the new  
Canada Corporations Act. Explains incorpora-  
tion, articles of incorporation, etc. Contains  
in appendix a list of the various forms used.
- C-467           Gillespie, J.B., Sutherland, H., and Horsley, D.B.  
Fraser's handbook on Canadian company law.  
6th ed.  
Toronto, Carswell, 1975. 694 p. \$49.50.  
A technical review of company law, of possible  
use by the layperson. Includes a detailed  
analysis of provincial statutes.
- C-468           Goldsmith, G., and McQuillan, P.E.  
Industrial assistance programs in Canada. 5th ed.  
Toronto, CCH Canadian, 1977. 304 p. \$9.50.  
Outlines federal and provincial programmes  
which provide an incentive for industrial  
development or research as of September 1,  
1977. Sets out eligibility criteria, type and  
extent of assistance, and other pertinent  
information.
- C-469           Gossen, L.E.  
Introduction to co-operatives: a self study  
program.  
Saskatoon, Cooperative College of Canada, 1975.  
73 p. \$3.00.  
Basic material designed to foster understanding  
of co-operatives and their development.
- C-470           Harding, J.L.  
Canadian business law for everyday use.  
Key Books, 1971. 90 p. \$1.25.  
A concise reference book consisting of brief  
definitions and explanations in everyday  
language about Canadian business law. Has an  
Ontario slant and some sections (eg. income  
tax) are out of date.
- C-471           James, Jack D.  
Starting a successful business in Canada. Rev.  
ed.  
Toronto, Self-Counsel, 1977. \$4.50.

A guide to establishing one's own business. Includes information regarding tax laws, purchasing an existing business, and the entire field of successful business operation.

- C-472            Levin, Malcolm and Sylvester, Christine.  
Foreign ownership.  
Don Mills, Paperjacks, 1972. 109 p. \$1.25.  
Discusses several areas of foreign ownership in Canada (eg. the uranium business and the Auto Pact) in a manner designed to raise issues and spark discussion. For students, teachers and the general public.
- C-473            Rocchi, T.J.  
Guide to Canadian business law.  
Toronto, Coles, 1976.
- C-474            Smyth, J.E. and Soberman, D.A.  
The law and business administration in Canada.  
3rd. ed.  
Scarborough, Prentice-Hall, 1976. 800 p. \$14.95.  
Relates the law to business activity in Canada by presenting basic legal concepts and principles affecting business organization and commercial transactions. Provides perspective on legislative reforms in the areas of consumer protection, deceptive business practices, and the rights of residential tenants.
- C-475            Wainberg, J.M. and Wainberg, M.I.  
Duties and responsibilities of directors in Canada. 3d ed.  
Ottawa, CCH Canadian, 1975. \$5.00.  
A succinct guide detailing the law in Canada affecting boards and directors in Canada.
- C-476            Wainberg, J.M. and Wainberg, M.I.  
Guide book to Canada Business Corporation Act.  
Toronto, CCH Canadian, 1978. 112 p. \$7.00.  
A non-technical explanation of the federal corporate statute. Examines all phases, from incorporation to winding-up.
- C-477            White, Terrance H.  
Power or pawns: board of directors in Canadian corporations.  
Toronto, CCH Canadian, 1978. 96 p. \$10.00.  
A study of the role and functions of directors in a sample group of Canadian corporations, with regard to the decision-making processes.



CIVIL RIGHTS

- C-478            Bolton, P. Michael.  
Civil rights in Canada. 5th ed.  
Toronto, Self-Counsel, 1976. 99 p. \$2.50.  
Designed to inform laypersons of their rights  
and duties in the sphere of criminal law, with  
particular emphasis on police-citizen  
relations.
- C-479            Bourne, Paula and Eisenberg, John.  
The law and the police.  
Don Mills, PaperJacks, 1972. 111 p. \$1.25.  
An easy-to-read treatment of the conflict  
between individual rights and the need for  
social order. Focuses on three areas: the use  
of force by police in the course of their  
duties, the intrusion on the privacy of  
suspected criminals, and the imposition of  
emergency regulations.
- C-480            Kesterton, Wilfred H.  
The law and the press in Canada.  
Toronto, McClelland and Stewart, 1976. 225 p.  
\$4.95.  
Deals with issues involving conflict between  
the law and the press, including: contempt,  
revealing of sources, defamation, censorship  
and copyright.
- C-481            Stenning, Phillip C.  
The legal regulation of private policing and  
security.  
Toronto, University of Toronto Center of  
Criminology, 1975. 304 p. \$9.00.  
Legal and complex, but still may be of interest  
to the general public.
- C-482            Tarnopolsky, W.S.  
The Canadian Bill of Rights. 2nd ed.  
Toronto, McClelland and Stewart, 1975. 436 p.  
\$4.95.  
A comprehensive analysis of civil liberties and  
the Canadian Bill of Rights. Includes a  
discussion of case law, and an extensive  
bibliography. Difficult reading for the  
layperson.

## CONSTITUTIONAL LAW

- C-483            Atkey, Ronald G. and Lyon, J.N.  
Canadian constitutional law in a modern  
perspective.  
Toronto, University of Toronto, 1970. 1351 p.  
\$27.50.  
A general introductory text to Canadian  
constitutional law designed for students of law  
and political science, but could also be used  
by the interested layperson.
- C-484            Cheffins, R.I.  
The constitutional process in Canada. 2nd ed.  
Toronto, McGraw-Hill Ryerson, 1976. 148 p.  
\$5.50.  
Of interest to the political science student,  
the lawyer, or a layperson interested in the  
Canadian constitutional system.
- C-485            Crimmelin, M. and Thompson A.R.  
Mineral leasing as an instrument of public policy.  
Vancouver, UBC Press, 1977. 287 p. \$7.95.  
A collection of articles examining mineral  
leasing. The problems, tenure arrangements,  
taxation provisions, etc. are discussed.
- C-486            Heyman, R.P.  
Constitutional law. 3d ed.  
Vancouver, Self Counsel, 1977. 66 p. \$4.95.  
Case law studies series.  
Primarily intended as a case book, but can be  
understood and used as a general reference by  
the secondary school or college student.
- C-487            Hogg, Peter W.  
Constitutional law of Canada.  
Toronto, Carswell, 1977. 536 p. \$34.50.  
Primarily for students of Canadian law,  
government and politics, or for the layperson  
interested in untangling the complexities of  
Canada's constitution. Contents include  
sections devoted to the sources and concepts of  
the constitution, the division of powers, and  
civil liberties.
- C-488            Hopkins, Russell E.  
Comment fonctionne le Parlement?  
Editions Information Canada, 1973 (c. 1953).  
53 p. \$0.75.  
Revised booklet on how the Parliament of Canada  
functions. It contains an overview of the  
organization, role and functioning of the  
Parliament of Canada.

- C-489           La Forest, Gerald V.  
Natural resource and public property under the  
Canadian constitution.  
Toronto, University of Toronto Press, 1969.  
230 p. \$17.50.  
A reproduction of a series of lectures for law  
students, but could be used by the interested  
layperson. The public domain and the  
relationship to the British North America Act  
is traced historically from Britain to the  
present.
- C-490           Lederman, W.R.  
The courts and the Canadian constitution.  
Toronto, McClelland and Stewart, 1964. 248 p.
- C-491           Russell, Peter H.  
Leading constitutional decisions: cases on the  
British North America Act. Rev. ed.  
Toronto, McClelland and Stewart, 1973. 284 p.  
\$3.50.  
For those not professionally trained in the use  
of legal materials, this book provides an easy  
access to the leading Canadian constitutional  
decisions. Most cases are concerned with the  
division of powers between the federal and  
provincial governments in various areas.
- C-492           Scott, F.R.  
Essays on the constitution: aspects of Canadian  
law and politics.  
Toronto, University of Toronto Press, 1977.  
422 p. \$7.50.  
A selection of essays which document some of  
the constitutional and legal developments in  
recent Canadian history. Written by a legal  
scholar, the work is aimed at a highly literate  
target group.
- 

## CONSUMER LAW

- C-493           Carter, H.P.  
Creditors remedies. 2d. ed.  
Vancouver, International Self Counsel Press, 1974.  
49 p. \$3.95. (Case law studies series).  
A compilation of cases demonstrating creditors'  
remedies such as execution against persons,  
personal property, shares and land for the  
layperson and practitioners.



- C-494 Culpepper, Make and Parker, Allan A.  
Credit law and bankruptcy handbook. 3rd ed.  
Toronto, Self-Counsel, 1975. 150 p. \$3.50.  
An informational guide for those experiencing credit difficulties, and how they might solve their problems.
- C-495 Culpepper Make et Parker, Allan A.  
A debtor's handbook.  
Toronto, Self-Counsel Press Ltd., 1972. 138 p. \$2.95.  
Intended for general use by consumers to solve or avoid problems with respect to financial matters. To enlighten consumers on the pitfalls of credit ie. what credit is, why people borrow, the types of credit, interaction with creditors, financial solutions for debt problems, budgeting, the Bankruptcy Act, debtor rights, pertinent legislation of all provinces (including Québec).
- C-496 Daw, Grace and Beatty, John.  
You, the consumer.  
Toronto, Wiley, 1975. 288 p. \$9.75.  
A practical textbook for teaching consumerism. Clearly presented with study exercises and questions. Seems to be aimed at high school and college students.
- C-497 Delaney, T.  
Delaney report on RRSPs.  
Toronto, McGraw-Hill Ryerson, 1978. 143 p. \$5.95.  
A detailed examination of Registered Retirement Saving Plans designed for both consumers and lawyers. Various tabulations concerning plans presently offered in Canada are presented as an aid to better evaluate where to invest.
- C-498 Edmonston, Philippe and Roseman, Ellen.  
Canadian consumers survival book.  
Don Mills, General Publishing, 1977. \$6.95.  
Detailed informational guide for the Canadian consumer. It deals with subjects such as food, housing, transportation, medicine, law and how to lodge complaints. It contains a list of government agencies and consumer associations.

- C-499 Edmonston, Philippe.  
Roulez sans vous faire rouler '78.  
Editions Edmonston, 1977. 440 p.  
Information for consumers on questions  
pertaining to automobiles such as the contract  
of sale, latent defects, buying a used car,  
etc. By way of explanation and example, it  
lists several cases before the courts.
- C-500 Freudman, J.F.  
The Canadian consumer.  
Toronto, Pitman, 1972. 200 p. \$5.62.  
A textbook for the junior high level about  
consumerism. Questions and suggested  
discussion topics are included.
- C-501 Gordon, Lynne.  
99 commercial rip-offs and how to spot them: the  
consumer's handbook.  
Toronto, McClelland and Stewart, 1975. 186 p.  
\$3.95.  
A brief guide to a multitude of areas that  
affect the consumer. Easy to use with many  
tips on consumers' rights and how to defend  
them. A list of "where to complain" addresses  
is included.
- C-502 Grenby, Mike.  
Mike Grenby's guide to fighting inflation in  
Canada.  
Vancouver, Self Counsel Press, 1973. (Self  
Counsel Series). 152 p. \$2.95.  
An entertaining guide to the ways and means of  
saving money. Everyday situations such as  
buying a house or car are included.
- C-503 Neilson, William A.W.  
Consumer and the law in Canada.  
Downsview, Osgoode Hall Law School, 1970. 538 p.  
A set of introductory materials of interest and  
assistance to legal and non-legal persons. It  
illustrates the interaction of law and the  
advancement of consumer interests.
- C-504 Parker, Allan A.  
Consumer law in Canada. 3rd ed.  
Toronto, Self-Counsel, 1976. 103 p. \$2.50.  
Written for the general public, this text  
discusses the law relating to credit, consumer  
complaints, and consumer legislation.
- C-505 Roseman, Ellen.  
Consumer beware: a guidebook to consumer rights  
and remedies in Canada.  
Toronto, New Press, 1974. 238 p. \$3.95.

A handbook for consumers dealing with repairmen, merchants and professionals. Shows how to ensure that the consumer gets what is paid for.

- C-506      Sharp, John M.  
Credit reporting and privacy.  
Toronto, Butterworths, 1970. 124 p. \$7.25.  
Written for everyone who is affected by the credit reporting profession in North America. Examines the nature and workings of the agencies involved, and the main points at which the law extends to control or protect them.
- C-507      Snyder, J.C.  
How to be sure you get the right RRSP or RHOSP or DPSP.  
Toronto, Maclean-Hunter, 1978. \$5.95.
- C-508      Spetz, Steven N.  
Consumer credit, consumer fraud.  
Toronto, Pitman, 1972. 90 p. \$1.95.  
Credit transactions such as buying a car to opening a charge account are explained in great detail. Primarily a consumerism book, but it does refer to the law. References to provincial law are to Ontario.
- C-509      Waddams, S.M.  
Products liability.  
Toronto, Carswell, 1974. 250 p. \$23.50.  
An examination of current trends in Canadian, Commonwealth and American law. Discusses negligence, warranties, statements, exclusions of liability, indemnity and insurance. Primarily for law students and practitioners, but readable material for the layperson.
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## CONTRACTS

- C-510      Collins, J. and FitzGerald, C.  
Casebook for studies in law.  
Toronto, McGraw-Hill Ryerson, 1978. 160 p. \$2.99.  
A companion for core texts in high school courses dealing with contract and consumer law. Includes summaries of the law and practice questions. A teacher's key is available.



- C-511 Easton, C.A.  
Contracts.  
Vancouver, International Self Counsel Press, 1976.  
Case law studies series. 81 p. \$5.95.  
A presentation of case law on contracts  
primarily intended as a case text, but could be  
used by secondary and college students.
- 

## COURTS

- C-512 Friedland, M.L.  
Courts and trials: a multi-disciplinary approach.  
Toronto, University of Toronto, 1975. 161 p.  
\$12.50.  
A collection of papers by non-lawyers looking  
at the judicial system, each from a different  
perspective: philosophy, history, psychology,  
sociology, political science and economics.  
Designed to help the non-lawyer understand the  
court system.
- C-513 Lederman, W.R., Ratushny, E. and Deschenes, J.  
Canadian judiciary.  
Toronto, York University Osgoode Hall Law School,  
1976. 251 p. \$12.50.  
A presentation of seven lectures and comments  
examining the Canadian Judiciary. Designed to  
spark discussion. The topics include the  
relationship of judges with lawmaking, court  
administration and the public.
- 

## CRIMINAL LAW

- C-514 Adams, Scott.  
Abortion and our Canadian laws. 3d. ed.  
Vancouver, author, 1976. 108 p. \$6.00.  
A study which considers both the issue and the  
legislation in as objective a fashion as the  
controversial subject allows.
- C-515 Bakan, David.  
Slaughter of the innocents: a study of the  
battered child phenomenon.  
Toronto, CBC Learning Systems, 1971. 128 p.  
\$2.00.

A presentation of five radio programmes examining the psychological aspects of child abuse.

- C-516 Barnhorst, Richard, Barnhorst, Sherrie, and Clarke, Kenneth L.  
Criminal law and the Canadian criminal code. Toronto, McGraw-Hill Ryerson, 1977. 286 p. \$7.61.  
Primarily a community college level text book useful for students of workers in fields that touch upon criminal law (eg. parole, police officers). An introduction to criminal law with discussion and analysis of specific offences. An instructor's manual is available.
- C-517 Bolton, P.M.  
Canadian criminal trial process including coverage of the Bill abolishing capital punishment, changes in the Bail Reform Act and other 1976 criminal code changes. 4th ed. Vancouver, International Self Counsel Press, 1976. 116 p. \$5.95. (Self counsel series).  
Examines the law concerning all areas surrounding the time of arrest to conviction or release. Includes appeal procedure.
- C-518 Boydell, C.L., Grindstaff, C.F. and Whitehead, P.C.  
Administration of criminal justice in Canada. Toronto, Holt, 1974. 311 p. \$5.65.  
Articles about the formulation of criminal laws, the police, the courts and incarceration from a variety of sources.
- C-519 Chandler, David B.  
Capital punishment in Canada: sociological study of repressive law. Toronto, McClelland and Stewart, 1976. 224 p. \$5.95.  
A sociological study on the attitudes of Canadian people towards abolition or retention of the death penalty.
- C-520 Clark, Lorene M.G. and Lewis Debra J.  
Rape: the price of coercive sexuality. Toronto, The Women's Press, 1977. 222 p. \$5.95.  
A concise study presenting the results of an empirical study of rape victims in Toronto. Also a general analysis of rape and the laws and attitudes concerning it in Canada.
- C-521 Donohoe, D.  
Criminal law. 4th ed. Vancouver, International Self Counsel Press, 1976. 54 p. \$4.95.

A presentation of case law concerning the Criminal Code of Canada. Although primarily intended as a case text, could be used by secondary and college students.

- C-522 Gropper, A. and Currie, J.  
Study of battered women.  
Vancouver, Ishtar Womens' Center, 1976. 100 p.  
Free.  
A study analyzing data acquired from a self-help centre for battered women in British Columbia.
- C-523 Hagan, J.  
The disreputable pleasures: crime and deviance in Canada.  
Toronto, McGraww-Hill Ryerson, 1977. 192 p.  
\$5.06.  
Synthesizes Canadian findings on crime, delinquency, mental illness, alcoholism and drug addiction.
- C-524 Kélada, Henri.  
Les délits sexuels.  
Edition Aquila, 1975. 128 p. \$4.95.  
Synthesizes Canadian criminal law relative to various sexual offences.
- C-525 Kirkpatrick, A.M.  
Crime and you.  
Toronto, Macmillan, 1976. \$7.95.
- C-526 Kremer, E.J. and Synan, E.A.  
Death before birth: Canada and the abortion question.  
Toronto, Griffin House, 1974. 196 p. \$0.95.  
A collection of papers presenting the arguments and facts that the Pro-Life Movement in Canada is based on.
- C-527 Lamontagne, Yves et Lamontagne-Lacerte, Célyne.  
L'attentat sexuel contre les enfants.  
Edition La Presse, 1976. 486 p. \$4.95.  
Deals with the sociological and legal aspects of indecent assault. Presents the various forms of treatment and rehabilitation of the offender.
- C-528 McGrath, W.T.  
Crime and its treatment in Canada. 2d ed.  
Toronto, Macmillan, 1976. 610 p. \$9.95.  
A book examining the sources of crime, the legal treatment of crime and the results following incarceration.



- C-529 Parizeau, Alice and Szabo, Denis.  
The Canadian criminal justice system.  
Toronto, Lexington, 1977. 219 p. \$18.00.  
An overview of the Canadian criminal justice system, noting the constitutional and statutory framework, and the administrative procedures - a how-it-works approach. Can be used by senior secondary and college level students.
- C-530 Parker, Graham.  
An introduction to criminal law.  
Toronto, Methuen, 1977. 357 p. \$8.50.  
Intended for students at the high school and university under-graduate levels. Deals with abstract principles of criminal law, using Canadian examples with helpful contrasts from Britain and the United States.
- C-531 Pelrine, Eleanor Wright.  
Abortion in Canada.  
Don Mills, New Press. 1971. 133 p. \$5.50.  
Provides the reader with explanations on the medical, legal and social aspects of abortion in Canada.
- C-532 Powell, Clay M. and Rodrigues, Gary P.  
Police officers manual. 6th ed.  
Agincourt, Carswell, 1976. 322 p. \$9.00.  
A concise alphabetical listing of criminal offences, including forms of charges and outlines of evidence required.  
Cross-referenced to the Criminal Code.
- C-533 Spetz, Steven N.  
Canadian criminal law.  
Toronto, Pitman, 1972. 213 p. \$5.25.  
A survey of most aspects of criminal law. Written for the layperson, this text briefly explains an offence and provides an example. Easy to read, a good starting point for those interested in criminal law.

- C-534 Swadron, Barry B.  
Detention of the mentally disordered.  
Toronto, Butterworths, 1964. 470 p.  
This book attempts to state and consider Canadian law relating to confinement in mental hospitals. The second half of the book examines those involved with the criminal law who are admitted, detained or released from a mental hospital.
- C-535 Tarrab, Gilbert.  
L'avortement et l'affaire Morgentaler.  
Edition Aquila, 1975. 194 p.  
Presents a report on the abortion question from the legal, medical and psychological standpoints. Its contents include statistical data and the text of the law on abortion.
- C-536 Temins, Irving D.  
What you should know about Canadian criminal law.  
Toronto, Primrose, 1974. 60 p.  
For the layperson, this text deals with issues in criminal law through a question-and-answer format.
- C-537 Van Stolk, M.  
Battered child in Canada.  
Toronto, McClelland and Stewart, 1976. 127 p.  
\$3.95.  
Although only one chapter deals directly with the law, this book is well researched and contains a good explanation of the battered child syndrome.
- C-538 Wijesinha, Kingsley and Young, Bruce J.  
Aids to criminal investigation.  
Scarborough, Panju Canada, 1977. 295 p. \$7.50.  
A practical handbook for those involved in the administration of the criminal justice system. The book is divided into three parts: investigation, evidence, and meeting the defences.
- C-539 Williams, J.S.  
ABC of evidence.  
Vancouver, Self Counsel, 1974. 46 p.  
Simple explanation of what constitutes evidence and how to distinguish evidence that may or may not be allowed in court.

C-540

Zuber, Thomas G.

Introduction to Canadian criminal law.

Toronto, McGraw-Hill Ryerson, 1974. 130 p.  
\$5.75.

Intended as a more specialized companion to general criminal law texts used in secondary schools. Discusses the formulation, interpretation and administration of criminal law. Teacher's key is available.

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#### ENVIRONMENTAL LAW

C-541

Rounthwaite, Ann.

Pollution and the law in Canada.

Toronto, Self-Counsel, 1975. 82 p \$2.50.

A guide to public participation: how you can use the law to stop pollution where it already exists, and how you can obtain the power to participate in environmental planning.

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#### FAMILY LAW

C-542

Beaudry, Jean.

Divorcer, comment? Pourquoi? Un avocat vous repond.

Editions du Richelieu. 94 p. \$3.50.

Intended as a guide to divorce procedures such as the preparation, the petition for divorce, the decree of divorce, etc.



- C-543 Chapman, Frederick A.R.  
Everything you should know about law and marriage.  
Toronto, Modern Canadian Library, 1974. 158 p.  
\$3.95.  
The book outlines the legal consequences of marriage, separation and annulment, grounds for divorce and court procedures. Written for the layperson.
- C-544 Colas, Emile.  
Les causes du divorce.  
Editions Aquila, 1975. 96 p. \$4.95.  
Explains all legal questions relating to divorce such as divorce-sanction, divorce-remède and grounds for divorce.
- C-545 Colas, Emile.  
Le procès de divorce.  
Editions Aquila, 1975. 96 p. \$4.95.  
Analyses the entire procedure of divorce. Explains service, appearance, defence, the various stages of the decree, corollary relief. In appendix, sample court documents are presented.
- C-546 Jahn, Penelope and Campbell, Charles.  
Self help guide to divorce, children and welfare.  
Toronto, Anansi, 1976. 106 p. \$3.95.  
Well written in tough, practical, down to earth language. The practical tips on how to handle welfare are especially excellent.
- C-547 Kélada, Henri.  
Je divorce.  
Edition Aquila, 1975. 128 p.  
Explains the different steps and procedures of divorce. In appendix, examples of court documents are presented.
- C-548 Kronby, Malcolm C.  
The guide to family law.  
Toronto, PaperJacks, 1972. 168 p. \$1.95.  
Useful to the layperson. Covers divorce and its various legal conflicts. Ontario slant.
- C-549 Lemby, G.F.  
Family law. 2d rev. ed.  
Vancouver, International Self Counsel Press, 1974. 158 p. \$7.95. (Case law studies series).  
A book for practitioners and secondary or college students presenting definitive cases in family law.

- C-550           Lipson, Norman.  
Guide to marriage, divorce and family law in  
Canada.  
Toronto, Coles, 1976. 197 p. \$4.95.  
Clear and sound explanations of the law in this  
area. Contains set of forms with instructions  
for filling them out.
- C-551           McCaughan, Margaret M.  
The legal status of married women in Canada.  
Toronto, Carswell, 1977. 210 p. \$21.75.  
Well-researched text on married women's rights,  
concentrating on family law aspects in all  
provinces except Quebec. Important source of  
information for lawyer, researcher and  
interested layperson.
- C-552           Popovici, Adrian et Popovici-Parizeau, Micheline.  
L'amour et la loi.  
Editions du Jour, 1971. 156 p. \$2.50.  
Deals with marriage and conditions for its  
validity and common law marriages. It also  
focuses on problems such as divorce, separation  
from bed and board, living separate and apart.
- C-553           Temins, I.D.  
The law of divorce in Canada.  
Toronto, Primrose Publishing, 1969. 120 p.  
\$2.50.  
An indepth explanation of the Divorce Act. The  
book is set up in the form of hypothetical  
questions and answers. Included is grounds for  
divorce, jurisdiction of the courts, domicile,  
divorce petition, alimony, child custody.
- C-554           White, K.  
The divorce book: how to do your own divorce for  
less than \$50.00.  
Vancouver, Georgia Strait Publishing, 1971. 60 p.  
\$3.95.  
Explains procedures of divorce, and where to go  
for aid in a complicated situation.
- 

#### GENERAL LAW

- C-555           Arpin, M.J.  
The law and you.  
Toronto, CBC Publications, 1966. 60 p. \$1.20.  
Well-written, readable essays on a variety of  
topics, from civil liability to the legal  
process.

- C-556 Burn, Peter.  
Guide to patent, trade mark and copyright law in Canada.  
Toronto, Coles, 1977. 267 p. \$9.95.  
A useful introduction to these areas of the law, written for the layperson. Contains explanations of the areas, applicable regulations, and instructions for applying for patents or trade marks.
- C-557 Chalmers, N.A. and Eaton, K.E.  
Canadian law of customs and excise.  
Toronto, Canada Law Book, 1968. 331 p. \$15.75.  
A fairly technical consideration of case and statute law, but could be used by the interested layperson.
- C-558 Chapman, F.A.R.  
Fundamentals of Canadian law.  
Toronto, McGraw-Hill Ryerson, 1974. 317 p. \$8.75.  
Written for non-law students. A detailed but readable text covering most major areas of law. Contains a useful appendix describing the variations in the law from province to province. Study guide and solutions manual available.
- C-559 Chapman, F.A.R.  
Issues in Canadian law.  
Toronto, McGraw-Hill Ryerson, 1973. 273 p. \$9.25.  
A broad view of Canadian law encompassing sections on criminal, tort, consumer, family, employment, property and business law. Designed for use in secondary schools, with study guide and teacher's key available.
- C-560 Chapman, F.A.R.  
The law and you.  
Toronto, McGraw-Hill Ryerson, 1970. 439 p. \$8.95.  
A detailed look at the law as a member of the general public is likely to encounter it in private and business life.
- C-561 Copeland, Paul, et al.  
Law, law, law.  
Toronto, Anansi, 1976. 101 p. \$2.95.  
A concise guide for the layperson dealing in such matters as arrest, search warrants, drug offences, landlord and tenant problems, family law and consumer affairs. It is generally



applicable to every province. Contains a brief glossary of legal terms, and addresses through which copies of legislation may be obtained.

C-562

Corry, J.A.

Power of the law.

Toronto, Hunter Rose, 1971. 63 p. \$1.75.

The compilation of six radio broadcasts discussing the philosophy of the role of the law in society.

C-563

Dansereau, Dollard.

Manuel de droit. 7th ed.

Montréal, Beauchemin, 1972. 307 p. \$10.75.

Deals basically with the civil law of Quebec, together with information on those subjects coming under federal law and the common law in the rest of Canada.

C-564

Drabinsky, G.H.

Motion pictures and the arts in Canada: the business and the law.

Toronto, McGraw-Hill Ryerson, 1976. 201 p. \$14.95.

Commercial and legal aspects of the motion picture industry, written for lawyers, business persons, and artists. Very readable and not necessarily restricted in interest to members of the film industry.

C-565

Fitzgerald, Patrick.

This law of ours.

Scarborough, Prentice-Hall, 1977. 189 p. \$9.30.

Touches upon various legal areas emphasizing the policy considerations. Raises basic questions about law as a social phenomenon or mechanism. A high school text with study guide available.

C-566

Flynn, William J.

A handbook of Canadian legal terminology.

Don Mills, New Press, 1976. 113 p. \$3.50.

A simplified interpretation of most legal terms, primarily for use by non-lawyers.

C-567

Friedland, M.L.

Access to the law.

Toronto, Carswell, 1975. 198 p. \$10.95.

Prepared for the Law Reform Commission of Canada, could be used by the public as a source for information services, but only indirectly.

- C-568 Gail, Gerald L.  
The Canadian legal system.  
Toronto, Carswell, 1977. 316 p. \$28.50.  
Written as an introduction to Canadian law, for law students and the general interested public. Examines the nature of law and the legal process in the Canadian context.
- C-569 Gibson, D.L. and Murphy, T.G.  
All about law.  
Toronto, Wiley, 1977. 360 p. \$14.95.  
A comprehensive basic text on law, primarily designed for use by high school students, but readable by all.
- C-570 Jacomy-Millette, A.  
Treaty law in Canada.  
Ottawa, University of Ottawa Press, 1975. 431 p. \$15.00.  
A comprehensive examination of the relationship of treaties in Canadian law: how they are made; the role of the executive and of Parliament; the function of the courts with respect to treaty application. The author uses Parliamentary debates, newspaper accounts and court decisions to illustrate the various legal-political controversies.
- C-571 Jarman, Frederick E.  
In pursuit of justice: issues in Canadian law.  
Toronto, Wiley, 1976. 287 p. \$9.25.  
Presents a selection of legal-social issues: capital punishment, euthanasia, women's rights, abortion, organized crime, drugs, etc. For use at the secondary level.
- C-572 Jennings, W.H. and Zuber, Thomas G.  
Canadian law. 2nd ed.  
Toronto, McGraw-Hill Ryerson, 1972. 419 p. \$10.95.  
Prepared for use in secondary schools. Covers most areas of the law, assisting the reader to recognize legal problem areas. Workbook, teacher's key and resource book are available.
- C-573 Keating, Kathleen.  
Issues for the seventies: justice.  
Toronto, McGraw-Hill Ryerson, 1972. 78 p. \$4.50.  
A readable collection of essays covering various aspects of the legal system: the role of lawyers, law-making, courtroom issues, police enforcement, young offenders, and sentencing.

- C-574           Matte, Nicolas M.  
From scientific exploration to commercial  
utilization.  
Toronto, Carswell, 1977. 354 p. \$30.00.  
An explanation and analysis of the legal  
implication of technical achievements in the  
field of aerospace - the commercial and  
cultural exploitation of space and the  
corresponding emerging law which are of  
decisive influence in the future.
- C-575           Millet, Robert.  
Connaissiez-vous la loi?  
Editions de l'Homme, 1962. 159 p. \$3.00.  
Text designed for the layperson, which studies  
a series of judgments of general interest  
dealing with legal questions affecting the  
citizen.
- C-576           Mungall, Constance.  
Changing your name in Canada: how to do it  
legally.  
Toronto, Self-Counsel, 1977. 126 p. \$3.50.  
How to keep your maiden name after marriage,  
and how to change your name informally or  
legally. Includes references to differences in  
provincial laws, sample forms, explanations of  
procedure.
- C-577           Poulain, Claude.  
Tout savoir sur vos droits devant la loi.  
Edition Stanké, 1977. 329 p. \$7.95.  
Designed to inform the public of the most basic  
legislation dealing with family law, labour  
law, etc.
- C-578           Readers Digest you and the law; a practical guide  
to Canadian law.  
Montreal, Readers Digest Association.  
Overview of the Canadian legal system. Deals  
with various aspects such as the family, work,  
liability, etc. Includes an explanatory  
glossary of the legal terms used.
- C-579           Spetz, Steven N.  
Legal jams.  
Toronto, Pitman, 1972. 106 p. \$5.25.  
Short summaries of the law, most of which deal  
with consumer transactions, illustrated with a  
series of hypothetical cases.



- C-580            Spetz, Steven N.  
Take notice: an introduction to Canadian law.  
Toronto, Pitman, 1977. \$8.95.  
Touches most aspects of law that might be frequently used, including an introduction to the origins of law, the legislative and judicial processes. For the high school student.
- C-581            Sussman, F.B.  
The law in Canada: a citizen's introduction.  
Ottawa, Kenlaw Communications, 1976. 145 p. \$7.95.  
Brief discussions on various aspects of the legal process. Contains a careful annotated bibliography and an extensive index-encyclopedia.
- C-582            Turgeon, Marcel.  
Consultations gratuites.  
Imprimeries Provinciales, 1974. 121 p. \$3.00.  
Deals with 36 specific questions in both criminal and civil law.
- C-583            Velanoff, John.  
Law: a case study approach.  
Toronto, Pitman, 1968. 208 p. \$6.50.  
A textbook for teaching Canadian law by presenting cases and analysing the law applicable to the case. Questions for discussion are included. Secondary school or college level.
- C-584            Wilkinson, A.B.  
Your Canadian law.  
Toronto, Musson Books, 1975. 104 p. \$4.95.  
Written for the layperson, but sometimes in technical language. More oriented to the business person. Includes a glossary of terms.
- C-585            Zuker, Marvin A.  
A guide to law for Canadians. 2d ed.  
Toronto, Pitman, 1969. 123 p. \$4.00.  
A basic outline of laws affecting the layperson in Canada, both civil and criminal. There is a questions and answers section, also a glossary of legal forms. Book has a slightly Ontario slant.

## IMMIGRATION

- C-586            Campbell, Betty.  
Becoming a Canadian citizen: your guide through  
citizenship court.  
Toronto, Self-Counsel, 1977.  
An explanation of the citizenship process:  
when and where to initiate procedures, and an  
inside look at citizenship court judges.
- C-587            Segal, Gary L.  
How to immigrate into Canada. 2nd ed.  
Toronto, Self-Counsel, 1977. 90 p. \$2.95.  
Covers everything from how to fill out  
immigration forms, student and temporary visa  
applications, the point system and the appeal  
process.
- 

## INSURANCE

- C-588            Bromwich, Geoffrey R.E.  
Insuring business risks in Canada: how to get the  
most for your money.  
Vancouver, International Self Counsel Press, 1978.  
101 p. \$3.50. (Self counsel series).  
"Anybody who needs a simple no-nonsense  
explanation of insurance for business will  
benefit from this book."
- C-589            Catherwood, Robert H.  
Life insurance and the businessman.  
Toronto, Maclean-Hunter, 1975. 117 p. \$3.95.  
A discussion of the kinds of insurance  
available to the business person; planning an  
estate, profit-sharing, deferred taxes,  
annuities, etc. Written for the business  
person in non-technical language.
- C-590            Rogers, James.  
What everyone should know about life insurance.  
Toronto, Self-Counsel, 1977.  
Assists in determining your life insurance  
needs. Areas covered include benefits, type of  
insurance available, reasons for different  
rates, shopping for the right insurance agent.
- C-591            Rogers, Jim. E.  
Life insurance for Canadians: how much? what  
kind? from whom?  
Vancouver, International Self Counsel Press, 1978.  
71 p. \$2.95. (Self counsel series).

Life insurance, how to use it effectively, what type of insurance and from whom to buy it is discussed in this guide for the layperson.

C-592

Spetz, Steven N.

Insurance.

Vancouver, Pitman, 1972. 71 p. \$2.95.

A guide to life insurance, medical insurance, automobile insurance and home insurance.

Explains the details of various policies to aid the reader in planning a sensible insurance programme. Suggested projects and discussion topics are included.

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## LABOUR LAW

C-593

CCH Canadian.

Canadian labour terms. 7th ed.

Toronto, CCH Canadian, 1978. 100 p. \$3.00.

A dictionary of commonly used terms in labour relations. Useful for those involved in personnel and industrial relations, as well as union members.

C-594

Crispo, J.

The Canadian industrial relations system.

Toronto, McGraw-Hill Ryerson, 1977. 450 p. \$11.90.

A core text of readings for the post-secondary level, this book examines the environment, parties, interaction process, results, current issues and future prospects of Canadian industrial relations.

C-695

Quinet, F.

Collective bargaining in the Canadian context.

Toronto, CCH Canadian, 1978. 216 p. \$7.00.

Contains six articles dealing with collective bargaining costing methodology. Bilingual text of use to persons with an interest in this specific and rather technical area.



- C-596 Rivest, Marcel.  
Les droits des travailleurs.  
Editions Aquila, 1975. 95 p. \$4.95.  
Information for the wage-earner on the main labour legislation and on his rights and obligations such as the Workman's Compensation Act, collective bargaining, strikes and picketing, labour relations.
- C-597 Sanderson, J.P.  
Labour arbitration and all that.  
Toronto, Richard DeBoo, 1976. 137 p. \$13.75.  
For those involved or interested in the arbitration of grievances, labour and/or management. Deals with the procedure in a standard arbitration case.
- C-598 Smith, Trevor.  
From contact to contract: a study of labour relations in Canada.  
S.l., D.C. Health, 1977. 71 p. \$3.50.  
A clearly-written explanation of some areas of labour law, including bargaining, conciliation and mediation. Although Ontario statutes and provisions are emphasized, the information will still be of use in other jurisdictions, and the author is careful to point this out.
- 

#### LANDLORD AND TENANT

- C-599 Upans, V.R.  
Ontario residential tenancies manual.  
Toronto, CCH Canadian, 1978. 128 p. \$8.00.  
Reference guide to Ontario's Landlord and Tenant Act and the Residential Premises Rent Review Act. Usable in other jurisdictions. May be more technical for the layperson.
- 

#### LEGAL RESEARCH

- C-600 Dykstra, Gail.  
A bibliography of Canadian legal materials.  
Toronto, Butterworths, 1977. 113 p. \$12.50.

A bilingual bibliography of Canadian legal materials designed specifically for non-law libraries.

- C-601           Le May, Denis.  
Méthode de recherche en droit.  
Presses de l'Université Laval, 1974. 152 p.  
Presents a procedure to be followed when doing legal research for solving a given legal problem.
- C-602           Lisun, Luba.  
People and law: a bibliography of public legal education.  
Edmonton, Legal Resource Centre, 1978. 147 p. \$5.95.  
Although the source of this bibliography is restricted to the University of Alberta collection, it is a good starting point to the resources for law related education and legal paraprofessionalism.
- C-603           Millet, Robert.  
Le dictionnaire de la loi; termes légaux à la portée de tous.  
Edition de l'Homme, 1965. 172 p. \$2.00.  
Designed to familiarize the general public with the meaning of legal terms.
- C-604           Pagé, Dominique.  
Petit dictionnaire de droit québécois et canadien.  
Fides, 1975. 165 p. \$4.95.  
A guide to an understanding for the most common legal terms.
- C-605           Sy, San San.  
Audio-visual resources: law and law-related.  
Edmonton, Legal Resource Centre, 1977. 216 p. \$3.00.  
An excellent, easy to use resource for teachers and interested community groups. Emphasis on Alberta oriented materials.
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#### MOTOR VEHICLES

- C-606           Edmonston, Phil.  
Lemon aid. Rev. ed.  
Don Mills, Musson, 1978. 464 p. \$4.95.

Discusses the purchase, sale and servicing of new and used cars and how to pursue your legal rights when complaints or defects arise.

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## PERSONAL INJURIES

- C-607           Lennon, C.B.  
Torts.  
Vancouver, International Self Counsel Press, 1976.  
\$4.95.  
Cases demonstrating the law of torts.  
Primarily intended as a case text, however,  
could be used by the interested layperson as a  
general reference.
- C-608           Linden, Allan M.  
Canadian negligence law.  
Toronto, Butterworths, 1972. 575 p. \$28.00.  
While designed for members of the legal  
profession and law students, this could be  
useful to the layperson. Provides practical  
assistance in understanding the Canadian law of  
negligence. Available with supplement.
- C-609           Spetz, Steven N.  
Can I sue? The law of torts.  
Toronto, Pitman, 1974. 236 p. \$5.25.  
Simply written, explains the principles of  
negligence and liability.
- 

## REAL ESTATE TRANSACTIONS

- C-610           Beach, Donald I.  
Tax guide for the real estate industry.  
Toronto, Methuen, 1975. 93 p. \$6.50.  
Consolidates the tax rules of particular  
interest to those involved in real estate.  
Designed for the broker, salesperson, investor  
or developer.
- C-611           Catherwood, Robert.  
Real estate for profit.  
Toronto, Maclean-Hunter, 1971. 84 p. \$3.95.



A practical discussion of several issues which arise in the course of real estate transactions. Could be very useful to anyone interested in acquiring a knowledge of the real estate field for personal use.

- C-612            Clarke, John.  
Condominiums: what are you really buying?  
Toronto, McGraw-Hill Ryerson, 1977. 205 p.  
\$5.95.  
An explanation of the rights, responsibilities, advantages and disadvantages of condominium ownership. Explores the differences in the law from province to province.
- C-613            Sinclair, Alan M.  
Introduction to real property law.  
Toronto, Butterworths, 1969. 133 p. \$9.25.  
A handy reference to the basic concepts of real property law.
- C-614            Steacy, Richard H.  
Steacy's practical Canadian mortgage guide.  
Willowdale, Real Estate Press, 1976. \$9.95.
- C-615            Steacy, Richard H.  
You can beat inflation with real estate.  
Willowdale, Real Estate Press, 1975. 250 p.  
\$4.75.  
Buying and selling real estate and how to make the most of it are dealt with thoroughly in this guide.
- C-616            Stewart, James Innes.  
Real estate appraisal in a nutshell. 2nd ed.  
Toronto, University of Toronto Press, 1972.  
228 p. \$4.75.  
Designed both for the professional appraiser and for the interested property owner or user. A simplified statement of Canadian theory and practice in the field of appraising.
- C-617            Sullivan, R.D.  
Real estate law. 2d ed.  
Vancouver, International Self Counsel Press, 1976.  
44 p. \$3.95. (Case law studies series).  
A detailed presentation of cases illustrating various aspects of real estate law in Canada. Can be used as a general reference by the layperson.
- C-618            Todd, E.C.E.  
The law of expropriation and compensation in Canada.  
Toronto, Carswell, 1976. 440 p. \$42.50.

For the lawyer or law student, and could be of some use to municipal officers.

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## SOCIAL WELFARE

- C-519 CCH Canadian.  
Your Canada Pension Plan.  
Toronto, CCH Canadian, 1978. 44 p. Minimum order 10 copies, 50 cents each.  
Pocket-size booklet outlining pertinent information on the Canada Pension Plan for employees.
- C-620 Coward, Laurence E.  
Mercer handbook of Canadian pension and welfare plans. 6th ed.  
Don Mills, CCH Canadian, 1977. 368 p. \$17.00.  
Comprehensive outline of all types of pension and insurance plans in Canada, written primarily for business persons in charge of employee benefit programmes.
- C-621 Purich, Donald G.  
Unemployment insurance handbook.  
Toronto, Self-Counsel, 1976. \$2.95.  
Explains how the Unemployment Insurance Commission is set up, who is eligible to obtain benefits, and how to obtain them. Appeals, overpayments and penalties and prosecutions are also discussed.
- C-622 Schneider, William James, and Soloman, Lawrence.  
A practical guide to unemployment insurance.  
Toronto, Fitzhenry and Whiteside, 1977. 246 p. \$5.95.  
An easily read, step-by-step explanation of UIC procedures, and of the Unemployment Insurance Act. Includes sample forms, glossary of terms, comparisons with foreign UIC programmes. For the general public.
- 

## SPECIAL GROUPS

- C-623 Abler, T.S. and Weaver, S.M.  
A Canadian Indian bibliography, 1960-1970.

Toronto, University of Toronto Press, 1974.  
732 p. \$35.00.

An anotated bibliography of materials on the Canadian Indian and Métis published between 1960-70, with a case law digest for the period 1867-1972.

C-624

Baum, Danial Jay.

Final plateau: the betrayal of our older citizens.

Toronto, Burns and MacEachern, 1974. 200 p.  
\$4.25.

A work analyzing how Canadian society and government through legislation have betrayed the senior citizens. The Canada Pension Plan, welfare and insurance are examined.

C-625

Brown, L. and Brown, C.

Unauthorized history of the RCMP.

Toronto, Lorimer, 197-. 193 p. \$2.50.

An attempt to realistically portray the RCMP and their relations to Canadians throughout history. Western Canadian emphasis.

C-626

Callwood, June and Zuker, Martin A.

Canadian women and the law.

Toronto, Copp Clark, 1971. 94 p. \$3.50.

Deals with legal issues of interest to men and women, such as abortion, marriage, motherhood, separation, divorce, welfare, and wills.

C-627

Callwood, June and Zuker, Martin A.

The law is not for women.

Toronto, Pitman, 1976. 168 p. \$5.95.

A guide for women regarding their civil rights and property rights in marriage, and how to avoid legal problems upon breakup of the marriage. Includes a glossary of legal terms.

C-628

Carson, Gary L.

Indians.

Toronto, Carswell, 1978. 85 p. \$7.50.

A complete statement of federal and provincial law applicable to native people in Ontario. Primarily for use by lawyers, or as a source of research for interested laypersons.

C-629

Cotler, I. and Marx, H.

Law and the poor in Canada.

Montreal, Black Rose Books, 1977. 143 p. \$12.95.

A book arising from the National Conference on Law and Poverty held in 1971. Six basic themes are explored in the process of examining the relationship of the poor to the law.



- C-630                   Cumming, Peter A.  
Canada: native land rights and northern  
development.  
Toronto, York University Law Library, 1977. 60 p.  
Photocopy costs.  
A brief survey of the history of native rights  
and land claims, up to the present. Cites  
important cases and explains their  
significance.
- C-631                   Cumming, Peter A. and Mickenberg, N.H.  
Native rights in Canada. 2nd ed.  
Toronto, General Publishing, 1972. 357 p. \$7.95.  
A comprehensive treatise on the law of  
aboriginal rights and the settlement of native  
claims. Useful for all members of the Canadian  
public.
- C-632                   Dranoff, Linda S.  
Women in Canadian law.  
Toronto, Fitzhenry and Whiteside, 1977. 112 p.  
\$4.95.  
This text moves from an historical account of  
the legal status of Canadian women, to the  
present state of the law, to musings on or  
considerations for future developments. Well  
researched and clearly written for non-lawyers.
- C-633                   Fumoleau, R.  
As long as this land shall last.  
Toronto, McClelland and Stewart, 1973. \$15 p.  
\$5.95.  
An historical study of Treaties 8 and 11  
between the Canadian government and the Indian  
people of the Northwest Territories.
- C-634                   Good, Shirley R. and Kerr, Janet C.  
Contemporary issues in Canadian law for nurses.  
Toronto, Hold, Rinehart and Winston, 1973. 185 p.  
\$6.95.  
An evaluation of medical-legal problems of  
interest and importance to Canadian nurses.  
Deals with general legal issues, those  
involving nurses in particular and those  
involving nursing education and research.
- C-645                   Green, J. and McLaughlin, T.  
Patients' rights handbook.  
Toronto, 197-. 8 p. \$1.00.  
A small pamphlet outlining in a simple fashion  
the rights of a patient.

- C-636           Grosman, B.A.  
Police command: decisions and discretion.  
Toronto, Macmillan, 1975. 154 p. \$6.50.  
An examination of the role of the police in  
Canada, the decision-making processes of the  
chiefs of police and the quality of their  
leadership.
- C-637           Hunnisett, Henry S.  
Retirement guide for Canadians; planning makes the  
difference.  
Vancouver, International Self Counsel Press, 1977.  
270 p. \$4.95.  
A guide on how to prepare for retirement and  
how to make it rewarding. Has a table on the  
costs and benefits of medical and hospital  
plans in each province of Canada.
- C-638           Kelly, William and Kelly, Nora.  
Policing in Canada.  
Toronto, Macmillan, 1976. 704 p. \$27.50.  
A thorough study of the development of police  
and police enforcement in Canada. The training  
techniques, the powers of the police and the  
processes of criminal investigation are  
examined.
- C-639           Kerr, J-C. and Good, S.R.  
Le nursing et la loi canadienne.  
Edition HRW, 1973. 174 p.  
Presents the nursing profession vis-à-vis the  
law in Canada. Deals with nursing practice,  
nursing education, research and labour  
relations.
- C-640           McCullum, H. and McCullum, K.  
This land is not for sale: Canada's original  
people and their land.  
Toronto, Anglican Book Centre, 1975. 210 p.  
\$3.95.  
Discusses the issues which arise in the areas  
of northern development and Indian, Métis and  
Inuit land claims. Designed for use by the  
general public.
- C-641           McCurdy, Sherburne G.  
The legal status of the Canadian teacher.  
Toronto, Macmillan, 1968. 187 p. \$5.00.  
An examination of the legal status of teachers  
regarding certification, collective bargaining,  
job security, professional conduct, relations  
with pupils, and issues of academic freedom.  
Some parts may be out of date due to provincial  
legislative changes.

- C-642 Marshall, T. David.  
Patients rights: what you should know before seeing a doctor.  
Vancouver, International Self Counsel Press, 1976. 70 p. \$1.95. (Self counsel series).  
A guide for the layperson pointing out the rights of a patient and what steps to take to obtain redress for an dissatisfaction.
- C-643 Page, Stewart.  
Mental patients and the law.  
Toronto, Self Counsel Press, 1973. 116 p. \$2.95. (Self counsel series).  
An easy to read guide on the forced institutionalization and the rights of mental patients in Canada.
- C-644 Richardson, B.  
Strangers devour the land.  
Toronto, Macmillan, 1975. 342 p. \$4.50.  
A chronicle of the James Bay Development Corporation negotiations and arguments with the Cree hunters of the James Bay area.
- C-645 Smith, D.G.  
Canadian Indians and the law: selected documents, 1663-1972.  
Toronto, McClelland and Stewart, 1975. 220 p. \$4.95.  
A compilation of legal documents concerning Indians in Canada, designed to facilitate an understanding of Indian-non-Indian relations.
- C-646 Swadron, Barry B.  
The law and mental disorder.  
Toronto, Canadian Mental Health Association, 1973. 186 p. \$6.50.  
An investigation of the various legal approaches to mental disorder. Canvassing provincial and federal legislation, the text examines psychiatric facilities, the administration of estates, voting, operation of vehicles, and the criminal process.
- C-647 Watt, J.  
Canadian guide to death and dying.  
Vancouver, International Self Counsel Press, 1974. 156 p. \$3.50. (Self Counsel series).  
"A sourcebook of information about the practical and legal difficulties which arise after a death."



## TAXATION

- C-648 Beach, Donald I.  
Tax guide for construction contractors.  
Toronto, Methuen, 1974. 69 p. \$6.50.  
Published for contractors and their administrative and financial officers. A concise, simple guide to the principal income tax factors affecting construction and property development industries in Canada.
- C-649 Beach, Wayne and Hepburn, Lyle R.  
Are you paying too much tax?  
Toronto, McGraw-Hill Ryerson, 1977. 60 p. \$5.06.  
Explains in clear, concise language the various legal deductions which most Canadians could use, if they knew of them.
- C-650 Bell, R.D. and Felesky, B.A.  
Canadian income tax tips and traps. 2nd ed.  
Toronto, CCH Canadian, 1976. 109 p. \$8.00.  
Aimed at the average taxpayer, this book discusses 22 of the most common income tax problems. Sample forms, definitions of terms and references to the Income Tax Act make this a useful text.
- C-651 CCH Canadian.  
Canadian master tax guide. 33rd ed.  
Toronto, CCH Canadian, 1978. 715 p. \$10.95.  
Extensive reference guide for those who wish to investigate tax problems.
- C-652 CCH Canadian.  
Canadian 1978 pockettax.  
Toronto, CCH Canadian, 1978. 48 p. \$0.50.  
Available in English or French, this guide highlights the most commonly encountered provisions of the Income Tax Act. For the average taxpayer and small business person.
- C-653 CCH Canadian.  
Tax features of automobile expenses in Canada. 4th ed.  
Toronto, CCH Canadian, 1976. 72 p. \$2.00.  
Information on deductability of automobile expenses as provided for by the Income Tax Act.
- C-654 Dmuchacz, Stanislaw.  
Federal sales and excise tax.  
Toronto, Self-Counsel, 1977.  
An explanation of the workings of Revenue Canada-Excise and the reasons behind federal sales and excise taxes. Topics covered

include: the tax effect on business profits.  
what happens with imported goods, the meaning  
of self-compliance, and Revenue Canada audits.

- C-655           Eriks, G.D. and Lachance, R.A.  
Preparing your income tax returns: Canada and the  
provinces.  
Toronto, CCH Canadian, 1978. 320 p. \$6.50.  
Thorough guide to preparing tax returns for the  
individual, the small business person and the  
self-employed.
- C-656           Ferguson, Thomas M.  
Income tax savings.  
Toronto, Coles, 1978. 304 p. \$5.95.  
Assists all levels of taxpayers to prepare as  
much of their return as possible and indicates  
where professional advice may be necessary.  
Includes many tax saving hints. All discussion  
is at the non-legal level.
- C-657           Ferguson, Thomas M.  
What to do when the taxman comes.  
Toronto, Self-Counsel, 1976. \$2.95.  
Explains how the tax department works, and how  
to avoid bureaucratic hassles and red tape. It  
spells out your obligations, and shows who is  
most likely to be audited, and how the auditor  
works.
- C-658           Finnis, Frederic H.  
An introduction to real property taxation.  
Toronto, Pitman, 1972. 176 p. \$6.75.  
Fairly technical discussion of real property  
taxation, but could be used by interested  
individuals.
- C-659           Gilmour, Arthur W.  
Income tax handbook 1977-78. 26th ed.  
Toronto, Richard DeBoo, 1978. 900 p. \$29.95.  
A complete income tax handbook discussing every  
facet in a language easily understood by  
practitioners, business persons, and students.  
To be used in conjunction with the Income Tax  
Act, its regulations, bulletins and circulars.
- C-660           Hawthorne, N. and Riehl, G.W.  
Incorporation and income tax in Canada. 6th ed.  
Toronto, CCH Canadian, 1975. 280 p. \$8.50.  
Explains how the corporation is taxed and the  
applicable rules of taxation of transactions  
between the corporation and shareholder.

- C-661           Ingram, David.  
David Ingram's guide to income tax in Canada.  
3rd ed.  
Toronto, Self-Counsel, 1977. 122 p. \$3.50.  
Provides a step-by-step method of preparing  
your personal income tax returns. Also  
includes tax saving tips. Easy to read,  
humourous style.
- C-662           Ish, Daniel.  
The taxation of Canadian co-operatives.  
Toronto, Canadian Tax Foundation, 1975. 49 p.  
Readable and short, may be of some help to the  
interested layperson.
- C-663           Johnston, Donald.  
How to survive Canada's tax chaos. 3rd ed.  
Markham, PaperJacks, 1977. 192 p. \$1.95.  
Handbook for business and consumers to make the  
most of their deductions and pay as little tax  
as possible.
- C-664           Leonard, William George.  
Canadian income tax for businessmen and  
accountants. 11th ed.  
Toronto, CCH Canadian, 1977. 680 p. \$16.50.  
A comprehensive guide to income tax for those  
concerned.
- C-665           McKie, Alexander B.  
Tax savings for Canadian farmers.  
Toronto, Cherry Free Press, 1977. 84 p.  
A straightforward book for Canadian farmers.  
Omits technical references to statute law and  
case judgments.
- C-666           McLeod, W.E.  
Tax savings plans in Canada.  
Toronto, Self-Counsel, 1977. 110 p. \$2.50.  
Up-to-date manual for tax planning by private  
individuals and small business persons. Deals  
with RHOSP and RRSP in detail as well as  
various life insurance policies that maximize  
tax savings.
- C-667           Riehl, Gordon.  
Reduce your personal taxes.  
Markham, PaperJacks, 1978. 156 p. \$1.95.  
Directed to planning your tax liability, not to  
filling out your return. Easy to understand.



- C-668           Salzyn, V.  
Canadian income tax policy.  
Toronto, CCH Canadian, 1978. 312 p. \$22.00.  
Economic evaluation of the objectives of  
taxation and tax policy in Canada. Also  
contains appendix dealing with technical  
aspects of economic theory.
- C-669           Wallace, W.L.C.  
The corporation, its shareholders and Canadian  
income taxes. 3rd ed.  
Toronto, CCH Canadian, 1976. 102 p. \$6.00.  
Written to assist the interested shareholder in  
understanding income tax provisions as they  
apply to him or her.
- 

#### WILLS and ESTATES

- C-670           Monet, J.  
Estate planning for Canadians.  
Toronto, Macmillan, 1975. 378 p. \$9.95.  
Useful for the business person, accountant and  
lawyer, but also designed for the layperson who  
wishes to gain an understanding of estate  
management. Deals with taxation, capital  
gains, gift tax, succession duties and the  
valuation of assets.
- C-671           Selby, F.H.  
Trusts.  
Vancouver, International Self Counsel Press, 1974.  
66 p. \$4.95. (Case law study series).  
Cases illustrating the law of trusts.  
Primarily intended as a case text, however,  
could be used by the interested layperson as a  
general reference.
- C-672           Sissett, I.R.  
Succession.  
Vancouver, International Self Counsel Press, 1976.  
66 p. \$4.95. (Case law studies series).  
A presentation of cases demonstrating the laws  
of succession. Although meant as a case text,  
could be used by the layperson as a general  
reference.

## YOUTH

- C-673            Levin, Malcolm and Sylvester, Christine.  
Rights of youth.  
Don Mills, PaperJacks, 1972. 105 p. \$1.50.  
An issue-oriented book for use in schools.  
Focuses generally on the major areas of  
conflict among school parents, pupils and  
school boards.
- C-674            McGrath, William T.  
Youth and the law. Rev. ed.  
Toronto, Gage, 1976. 70 p. \$2.75.  
An explanation of some fundamental principles  
relating to criminal law. Written in a very  
readable style, designed for the high school  
age group.
- C-675            Silverman, Peter.  
Who speaks for the children?  
Don Mills, Musson, 1978. 240 p. \$7.95.  
A critical examination of child abuse, its  
forms and consequences.
- 

## OTHERS

- C-676            Adam, G. Stuart.  
Journalism; communications and the law.  
Scarborough, Prentice-Hall, 1976, 245 p.  
Primarily a book for persons interested in  
journalism. About one third of the book is  
spent on the relationship of journalism to the  
law. Contains a glossary of legal terms.
- C-677            Hindley, M.P., Martin, G.M. and McNulty, J.  
Tangled net: basic issues in Canadian  
communications.  
Vancouver, J.J. Douglas, 1977. 183 p. \$12.95.  
Explains the problems in television, radio,  
computers, telephones and satellites. An  
attempt for readers to understand and exert  
pressure for legislative change.
- C-678            Kehoe, Dalton, et al.  
Public land ownership: framework for evaluation,  
record of idea and debate.  
Toronto, Lexington, 1976. 211 p.

Based on a conference held in Toronto, this book sets out a framework for examining public land ownership. Considers principles, policies and case studies.

- C-679 Kelly, Ernest S.  
Canadian boating law.  
Vancouver, International Self Counsel Press, 1974.  
104 p. \$2.95. (Self Counsel series).  
An easy to understand summary of the regulations and laws that govern the ownership and operation of pleasure boats in Canada.
- C-680 Pharant, Donat.  
The law of the sea of the Arctic.  
Ottawa, University of Ottawa Press, 1972. 367 p.  
\$15.00.  
Discusses the law of the Arctic and the international law of the sea: oil pollution control in the Arctic, freedom of the seas, etc. Could be read by interested member of the public.
- C-681 Robie, Raymond A.  
Conseils aux inventeurs.  
Edition de l'Homme, 1974. 90 p.  
Designed to familiarize the reader with the basic provisions (in Canada and abroad) governing patents and privileges. Informs the inventor of the guarantees he obtains and the obligations to be met.
- C-682 Rogers, I.M.  
Municipal councillors' handbook. 3rd ed.  
Toronto, Carswell, 1977. 135 p. \$9.75.  
Designed for those involved in the operation of municipal institutions. Provides a basic understanding of legal principles in the area of municipal law.
- C-683 Rousseau, Paul.  
Les problèmes du constructeur face à la justice.  
Edition Garneau, 1975. 142 p.  
Designed for persons interested in the field of construction. Deals with legal questions relative to builder's contracts.
- C-684 Rozovsky, L.E.  
Canadian hospital law: a practical guide.  
Toronto, Southam Murray, 1974. 101 p. \$9.95.  
Covers a broad range of subjects and is very readable. For anyone working in a hospital setting: trustees, administrators, medical staff and other hospital workers.





SUBJECT INDEX TO ORGANIZATIONS

	Page
AGRICULTURE	
Crops:	
Department of Agriculture	1
Farms:	
Department of Agriculture	1
Canadian Federation of Agriculture	94
Farm Credit Corporation	67
National Farm Products Marketing Council	76
ANIMALS	
The Canadian Society for the Prevention of Cruelty to Animals	103
AUTOMOBILES	
Canadian Automobile Association	91
BANKRUPTCY	
Department of Consumer and Corporate Affairs	5
BANKS and BANKING	
Bank of Canada	
Canadian Securities Institute	56
BIRDS	
Department of the Environment	14
BUSINESS LAW	
Appraisal Institute of Canada	87
Canadian Securities Institute	101
Department of Industry, Trade and Commerce	20
The Institute of Chartered Secretaries and Administration in Canada	108
CITIZENSHIP	
Department of the Secretary of State	39
CIVIL RIGHTS	
Canadian Civil Liberties Association	92
Canadian Human Rights Foundation	95
Canadian Lesbian and Gay Rights Coalition	96
COMMUNICATIONS	
Canadian Broadcasting Corporation	59
Canadian Radio-Television and Telecommunications Commission	63
Department of Communications	4
COMPUTERS	
Department of Communications	4

## CONSUMER PROTECTION

### General:

Department of Consumer and Corporate Affairs	4
Consumers' Association of Canada	106
Insurance Bureau of Canada	108
Standards Council of Canada	83

## COPYRIGHT

Patent and Trademark Institute of Canada	116
--	-----

## CRIME PREVENTION

Canadian Association for the Prevention of Crime	88
The Canadian Association of Elizabeth Fry Societies	89
John Howard Society of Canada	110
St. Leonard's Society of Canada	117

## CRIMINAL LAW

### General:

John Howard Society of Canada	110
The Salvation Army, Correctional Services	119

### Abortion:

Advisory Council on the Status of Women	49
Canadian Association for Repeal of the Abortion Law	87

### Parole:

Department of the Solicitor General	41
-------------------------------------	----

## CRIMINOLOGY

The Canadian Association of Elizabeth Fry Societies	89
Canadian Penitentiary Service	61
John Howard Society of Canada	110
National Parole Service	79
St. Leonard's Society of Canada	117
The Salvation Army, Correctional Services	119
Department of the Solicitor General	41
The United Church of Canada	
Division of Mission in Canada	120

## DAIRIES

Canadian Dairy Commission	60
---------------------------	----

## ECONOMY

Anti-Inflation Board	54
Department of Finance	18

## EDUCATION

### Trades:

Canadian Property Managers Association	99
Canadian Securities Institute	101

## ELECTIONS

Office of the Chief Electoral Officer	80
---------------------------------------	----



ENVIRONMENTAL CONTROL

The Canadian Environmental Law Research Foundation	93
and Canadian Environmental Law Association (CELA)	14
Department of the Environment	14

FAMILY LAW

Advisory Council on the Status of Women	49
---	----

FINANCIAL ASSISTANCE

Canadian Council on Rural Development	60
Farm Credit Corporation	67
Federal Business Development Bank	68
Department of Finance	18
Department of Regional Economic Expansion	36

FIREARMS

Canadian Sporting Arms and Ammunition Association	104
---	-----

FISHING

General:	
Department of the Environment	14

FOOD and DRUGS

Department of Agriculture	1
Department of National Health and Welfare	27

FOREIGN INVESTMENT

Foreign Investment Review Agency	69
----------------------------------	----

GENERAL LAW

Canadian Law Information Council	95
National Anti-Poverty Organization	111

GOVERNMENT

Spending:	
Treasury Board Secretariat	85

HANDICAPPED

Canadian Mental Health Association	98
National Institute on Mental Retardation	113

HEALTH

Canadian Mental Health Association	98
Department of National Health and Welfare	27

HIGHWAYS

Canadian Automobile Association	91
---------------------------------	----

HOUSING

Central Mortgage and Housing Corporation	65
--	----

IMMIGRATION

Canada Employment and Immigration Commission	12
--	----

IMPORT/EXPORT

Department of National Revenue, Customs and Excise	31
Tariff Board	84

LABOUR LAW

General:

Canada Labour Relations Board	58
Canadian Union of Public Employees	105
Confederation of Canadian Unions	105
International Labour Organization (U.N. Agency)	
Canada Branch Office	109
Department of Labour	24

Employment:

Canada Employment and Immigration Commission	12
Public Service Commission	81

Trade Unions:

Confederation of Canadian Unions	105
----------------------------------	-----

LAND

General:

Appraisal Institute of Canada	87
Canadian Property Managers Association	99
Canadian Real Estate Association	99

Expropriation:

Department of Public Works	35
----------------------------	----

Urban Development:

Central Mortgage and Housing Corporation	65
Ministry of State for Urban Affairs	43

LANGUAGES

Commissioner of Official Languages	66
Department of the Secretary of State	39

LAW REFORM

Canadian Association for Repeal of the Abortion Law	87
Canadian Lesbian and Gay Rights Coalition	96
Law Reform Commission	70
National Association of Women and the Law	112
National Council of Women of Canada	112

LEGAL AID

National Legal Aid Research Centre	114
------------------------------------	-----

LEGAL RESEARCH

Canadian Law Information Council	95
National Legal Aid Research Centre	114

LEGAL SERVICES

The Canadian Association of Elizabeth Fry Societies	89
Department of Justice	23

MARINE LAW

Canadian Maritime Law Association	97
-----------------------------------	----

METRIC	
Metric Commission	74
MINES and MINERALS	
Atomic Energy Control Board	55
Department of Energy, Mines and Resources	13
National Energy Board	75
MORTGAGES	
Central Mortgage and Housing Corporation	65
NATIVE PEOPLES	
Department of Indian Affairs and Northern Development	19
PARKS	
Department of Indian Affairs and Northern Development	19
PATENTS	
Department of Consumer and Corporate Affairs	5
Patent and Trademark Institute of Canada	116
PENSIONS	
Department of National Health and Welfare	27
The National Pensioners and Senior Citizens Federation	115
POLICE	
Royal Canadian Mounted Police	82
RELIGION and LAW	
The Canadian Canon Law Society	91
SAFETY	
Traffic:	
Canadian Safety Council	100
SENIOR CITIZENS	
Department of National Health and Welfare	27
The National Pensioners and Senior Citizens Federation	115
SOCIAL WELFARE	
National Anti-Poverty Organization	111
Department of National Health and Welfare	27
TAXATION	
Department of National Revenue, Taxation	32
Tax Review Board	85
TOURISM	
Department of Industry, Trade and Commerce	20
TRADE MARKS	
Department of Consumer and Corporate Affairs	5
Patent and Trademark Institute of Canada	116



TRANSPORTATION

Canadian Transport Commission	64
Department of Transport	44

UNEMPLOYMENT INSURANCE

Canada Employment and Immigration Commission	12
--	----

VETERANS

Department of Veterans Affairs	46
--------------------------------	----

WOMEN and the LAW

Advisory Council on the Status of Women	49
Canadian Association for Repeal of the Abortion Law	87
The Canadian Association of Elizabeth Fry Societies	89
National Association of Women and the Law	112
National Council of Women of Canada	112
Office of the Co-ordinator, Status of Women	80

YOUTH

Juveniles and the law:	
The Canadian Association of Elizabeth Fry Societies	89

**SUBJECT INDEX TO PUBLICATIONS AND AUDIO-VISUAL MATERIAL**

ABORTION

- C. 257, 264, 368, 405, 406, 514, 526, 532, 535

Accidents see Compensation  
Safety

ADMINISTRATIVE LAW

- C. 72, 344, 442, 587, 657

ADVERTISING

- C. 30, 55, 58

AGENCY

- C. 427

AGRICULTURE

- Crops
- C. 372
- Farms
- C. 2, 5-7, 9, 11-19, 103, 202, 203, 212, 335,  
336, 338, 665

see also Land

ALCOHOL

- General
- C. 523
- Drinking and driving
- C. 242, 431

see also Food and Drugs

ANIMALS

- C. 20

Angling see Fishing

AUTOMOBILE INSURANCE

- C. 592

AUTOMOBILES

- General
- C. 242, 245, 410, 428-430, 606, 653
- Buying
- C. 499, 606
- Registration
- C. 410

- Seat belts
- C. 243

see also Alcohol  
Safety

BANKRUPTCY

- C. 31, 40, 69, 494

BANKS and BANKING

- C. 298, 425, 426, 432, 434, 436

Benefits see Labour Law

Bilingualism see Languages

BIRDS

- C. 95, 96

Budgeting see Consumer Protection

Building see Construction Industry

Business incentives see Financial Assistance

BUSINESS LAW

- C. 42, 48-50, 65, 67, 121-123, 432-436, 443, 460-467, 470, 471,  
473-477, 564, 588, 589, 660, 669

Buying a home see Housing

Canada Pension Plan see Pensions

Child abuse see Youth

CITIZENSHIP

- C. 216, 217, 586

CIVIL LAW

- C. 563, 582

CIVIL RIGHTS

- C. 137, 138, 140, 150, 218, 223, 282, 300, 304, 374, 391, 417,  
420, 421, 423, 451, 478, 479, 482

Coal see Mines and Minerals

Collective bargaining see Labour Law



Commercial law see Business Law

#### COMMUNICATIONS

- General
- C. 23-25, 27, 29, 323, 324, 480, 564, 574, 676, 677
- Radio
- C. 321, 677
- Television
- C. 322, 677

Community planning see Municipal Law

#### COMPENSATION

- Victims of crime
- C. 370
- Workers' compensation
- C. 136, 141, 142

Competition see Restraint of trade

#### COMPUTERS

- C. 23, 25, 26, 28, 29

Condominiums see Housing

#### CONSTITUTIONAL LAW

- C. 483, 484, 486, 487, 489-492

#### CONSTRUCTION INDUSTRY

- C. 77, 123, 326, 683

#### CONSUMER PROTECTION

- General
- C. 1, 32, 34, 37, 39, 43, 50, 72, 79, 441, 496, 498, 500, 501, 503-505, 508, 510, 579
- Complaints
- C. 501, 504, 606
- Labelling
- C. 56, 57, 59, 73
- Money management
- C. 495, 502, 506
- Quality control
- C. 509

- Standardization
- C. 4, 395-399
- Warranties
- C. 509, 606

see also Credit  
Debt

#### CONTRACTS

- C. 510, 511

#### CO-OPERATIVES

- C. 469, 662

#### COPYRIGHT

- C. 44, 45, 51, 70, 127, 455-457, 480, 556

Corrections see Criminology

Corporations see Business Law

#### COURTS

- General
- C. 131, 345, 347, 490, 512, 513, 518, 529, 573
- Criminal
- C. 226, 227, 361, 538
- Evidence
- C. 348, 539
- Family
- C. 262, 375, 543
- Procedure
- C. 361, 586

#### CREDIT

- C. 46, 47, 75, 336, 493-495, 504, 506, 508

#### CRIME PREVENTION

- C. 407

#### CRIMINAL LAW

- General
- C. 314, 341, 343, 407, 420, 421, 423, 437,  
514, 540, 582
- Fraud
- C. 346, 380

- Pardon
- C. 385
  
- Parole
- C. 232, 311, 317-319, 357, 364
  
- Rape
- C. 279, 280, 286, 288, 520
  
- Sentencing
- C. 225, 342, 353, 360, 368, 369, 519, 573
  
- Theft
- C. 346, 362

#### CRIMINOLOGY

- Correctional institutes
- C. 226, 231, 232, 233, 311-320, 342, 367, 369, 407, 409

Crops see Agriculture

Custody see Family Law

Customs see Import/Export

#### DAIRIES

- C. 308, 310

Damages see Compensation

#### DEATH

- C. 647

#### DEBT

- C. 495

Defamation of character see Libel and Slander

Discrimination see Civil Rights

Divorce see Family Law

#### DOCTORS/NURSES

- C. 634, 639, 642

Drinking see Alcohol

Driving see Automobiles  
Safety



Drugs see Food and Drugs

ECONOMY

- C. 290, 291

EDUCATION

- Legal
- C. 195, 196, 413, 449, 602, 641
- Trades
- C. 641

ELECTIONS

- C. 373, 376, 386, 387

Employment see Labour Law

Energy see Mines and Minerals

ENVIRONMENTAL CONTROL

- C. 81, 82, 84-89, 91, 92, 302, 414-416, 541, 680

Eskimos see Native Peoples

Estates see Wills and Estates

Evidence see Courts

FAMILY LAW

- General
- C. 259, 260, 275, 350, 546, 549-551, 577
- Custody
- C. 546
- Marriage
- C. 265, 274, 543, 550, 552, 627
- Matrimonial property
- C. 261, 283, 627
- Separation/Divorce
- C. 266, 285, 366, 543-548, 550, 552-554, 627
- Single parents
- C. 189, 272, 277

Exports see Import/Export

Expropriation see Land

False advertising see Advertising

Family allowance see Social Welfare

Family courts see Courts

Farms see Agriculture

#### FINANCIAL ASSISTANCE

- Business incentives
- C. 13, 14, 92, 103-105, 124, 130, 199, 200, 202-214, 307, 309, 335-338, 468
- Housing grants
- C. 307, 330, 331
- Student loans
- C. 102

see also Credit  
Social Welfare

#### FIREARMS

- C. 437

#### FISHING

- General
- C. 83
- Commercial
- C. 90, 97, 104, 185
- Sport
- C. 94

#### FOOD and DRUGS

- General
- C. 1, 165
- Drugs
- C. 523
- Food grading
- C. 4, 8, 10
- Food inspection
- C. 21, 162

#### FOREIGN INVESTMENT

- C. 339, 340, 472

Fraud see Criminal Law

GENERAL LAW

- C. 131, 306, 418, 419, 451, 555, 558-562, 565, 566, 568, 569, 571-573, 575, 577-581, 583-585

GOVERNMENT

- General
  - C. 305, 376, 445, 488, 570
- Spending
  - C. 401, 402

Grants see Financial Assistance

Guns see Firearms

HANDICAPPED

- C. 343, 351, 423, 449, 450, 523, 534, 643, 646

HEALTH

- C. 135, 162, 164, 165, 167, 268, 276, 643, 684

HEALTH INSURANCE

- C. 167, 592, 684

HIGHWAYS

- C. 428

see also Automobiles

HOSPITALS

- C. 635, 644, 684

Hours of work see Labour Law

HOUSING

- General
  - C. 253, 326, 327, 329-332
- Condominiums
  - C. 328, 612

see also Financial Assistance  
Landlord and Tenant

Human rights see Civil Rights

IMMIGRATION

- C. 587

IMPORT/EXPORT

- Antidumping
  - C. 178



- Customs
- C. 122, 179-182, 557, 654
- Tariffs
- C. 128, 400, 557, 654

Indians see Native Peoples

Industrial assistance see Financial Assistance

Industrial relations see Labour Law

Infant see Youth

Inflation see Economy

#### INFORMATION SERVICES

- C. 567

Insurance see specific types  
e.g. Automobile, Health

#### INTERNATIONAL LAW

- C. 100, 570, 574

Inuit see Native Peoples

#### JUDGES

- C. 513

Juveniles see Youth

#### LABOUR LAW

- General
- C. 126, 138, 143-147, 444, 577, 596, 641, 678
- Benefits
- C. 270, 271, 278, 302
- Collective bargaining
- C. 134, 438, 439, 594, 595, 597, 598
- Employment
- C. 137, 138, 141, 142, 150, 273, 284, 289, 392, 394
- Hiring
- C. 393
- Labour relations
- C. 133, 143, 149, 299, 300, 593, 594, 598

- Trade unions
- C. 438-440

#### LAND

- General
  - C. 2, 93, 116, 235, 236, 404, 425, 427, 610, 613, 615-617, 678
- Expropriation
  - C. 349, 618
- Purchasing, leasing
  - C. 610, 611, 615, 678
- Urban development
  - C. 237-239
- Zoning
  - C. 448

Land claims see Native Peoples

#### LANDLORD and TENANT

- C. 599

see also Housing

#### LANGUAGES

- C. 221, 222, 333, 334, 403

#### LAW REFORM

- C. 44, 341-370, 420, 421, 423, 437, 466

#### LAWYERS

- C. 573

Lease see Landlord and Tenant

#### LEGAL AID

- C. 165, 412, 413, 452

Legal education see Education

#### LEGAL RESEARCH

- C. 418, 419, 566, 600-605, 623, 645

#### LEGAL SERVICES

- C. 166, 452

#### LIBEL and SLANDER

- C. 480

#### LIFE INSURANCE

- C. 589-592, 666

Liquor see Alcohol

Loans see Financial Assistance

MARINE LAW

- C. 422, 680

Marriage see Family Law

Matrimonial property see Family Law

Medical insurance see Health Insurance

Mental retardation see Handicapped

METRIC

- C. 35, 71

MINES and MINERALS

- C. 80, 292-297, 355, 356

MORTGAGES

- C. 335, 614

see also Financial Assistance

MUNICIPAL LAW

- C. 448, 682

NAMES

- C. 576

NATIVE PEOPLES

- General

- C. 227, 329, 363, 623, 628, 630, 631, 633, 645

- Indians

- C. 109, 110, 112-115, 212, 623, 633, 640, 644, 645

- Inuit

- C. 640

- Industrial development, effect on

- C. 111, 640, 644

- Land claims

- C. 116, 379, 630, 631, 633, 640, 644

- Métis

- C. 623, 640

NEGLIGENCE

- C. 607-609

Negotiable instruments see Banks and Banking

Nurses see Doctors/Nurses

Old age see Senior Citizens

Pardons see Criminal Law

Parole see Criminal Law

Parents see Family Law

#### PARKS

- C. 117, 118

Partnerships see Business Law

#### PATENTS

- C. 33, 51, 60, 61, 70, 78, 119, 127, 454-457, 556, 681

#### PENSIONS

- General
  - C. 155, 171, 445, 453, 620
- Canada Pension
  - C. 155-157, 163, 170, 173, 175, 177, 257, 263, 619, 620, 624
- Old age
  - C. 160, 169, 176
- Veterans
  - C. 249, 252, 254, 255

see also Social Welfare

Personal injuries see Compensation

#### POLICE

- C. 228-230, 304, 478, 479, 481, 518, 529, 532, 573, 625

Pollution see Environmental Control

Poverty law see Social Welfare

Prisons see Criminology

#### PRIVACY

- C. 28, 29, 506

Property law see Land



Property tax see Taxation

Public welfare see Social Welfare

Quality control see Consumer Protection

Race see Native Peoples

Radio see Communications

Rape see Criminal Law

Real estate see Land

REGISTERED HOME OWNERSHIP SAVINGS PLANS  
- C. 507, 666

REGISTERED RETIREMENT SAVINGS PLANS  
- C. 497, 507, 666

RELIGION and LAW  
- C. 411

Renting see Landlord and Tenant

RESTRAINT OF TRADE  
- C. 41, 68

Rights see Civil Rights

SAFETY  
- Household  
- C. 36, 52, 73, 76  
  
- Industrial  
- C. 76, 135, 139, 141, 142, 268  
  
- Personal  
- C. 246, 247, 431  
  
- Traffic  
- C. 245, 428-431

Seat belts see Automobiles

SENIOR CITIZENS  
- C. 188, 445, 453, 624

Sentencing see Criminal Law

Separation see Family Law

Slander see Libel and Slander

SOCIAL WELFARE

- C. 154, 158, 159, 161, 163, 168, 172, 174, 424, 445, 619-622, 624, 629

Sports see Fishing

Standardization see Consumer Protection

Tariffs see Import/Export

TAXATION

- General
  - C. 106, 129, 192, 648, 651, 653, 654, 657, 659, 660, 666-668
- Income
  - C. 128, 183, 184, 186-191, 193-197, 259, 377, 381, 382, 433, 649-653, 655, 656, 659-665, 668, 669
- Property
  - C. 128, 610, 648, 658

Telecommunications see Communications

Television see Communications

Theft see Criminal Law

TORTS

- C. 607-609

Town planning see Municipal Law

TRADE MARKS

- C. 53, 70, 127, 455-457, 556, 681

Trade unions see Labour Law

Trades see Education

Traffic see Safety

TRANSPORTATION

- General
  - C. 244, 325
- Air
  - C. 574
- Water
  - C. 240, 241, 679

TRAVEL and TRAVELLERS

- C. 99, 164

UNEMPLOYMENT INSURANCE

- C. 185, 281, 358, 445, 621, 622

Unfair trade practices see Restraint of Trade

Unions see Labour Law

Unmarried parents see Family Law

VETERANS

- C. 249-251, 253, 254, 445

see also Pensions

Victims of crime see Compensation

Warranties see Consumer Protection

Welfare see Social Welfare

WILLS and ESTATES

- C. 450, 647, 670-672

WOMEN and the LAW

- C. 151, 257, 267, 269-271, 273, 276, 278, 280, 282, 284, 287,  
289, 388-390, 392, 394, 408, 409, 446, 447, 522, 551, 626,  
627, 632

Workers' compensation see Compensation

YOUTH

- General

- C. 303, 424

- Child abuse

- C. 301, 515, 527, 537, 675

- Juveniles and the law

- C. 523, 573, 673, 674

Zoning see Land







